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Windsor, Ontario April 28, 2015

A meeting of the **Housing Advisory Committee** is held this day commencing at 9:00 o'clock a.m. in Room 406, 400 City Hall Square East, there being present the following members:

Marina Clemens, Chairperson  
Councillor John Elliott  
Fahimuddin Bai  
Linda Coltman  
Jessica Kipping  
Gary McNamara  
Sid Palumbo  
Cheryl Porter  
Paul Renaud  
Jim Steele  
Leigh Vachon  
Angela Yakonich

**Regrets received from:**

Anna Angelidis  
Steve Govette

**Also present are the following resource personnel:**

Chris Aspila, Policy Planning  
Judith Binder, CMHC  
Kelly Goz, Housing Administration & Development Coordinator  
Bill King, County of Essex  
Rob Oleynik, Program Coordinator, Housing & Children's Services  
Lucy Sobczyk, Manager of Housing Support Services  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Committee Coordinator calls the meeting to order at 9:05 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. ELECTION OF CHAIRPERSON**

The Committee Coordinator calls for nominations from the floor for the position of Chairperson. G. McNamara nominates M. Clemens. The Committee Coordinator asks if there are further nominations from the floor for the position of Chairperson. Seeing none, the Committee Coordinator asks M. Clemens if she accepts. M. Clemens accepts.

Moved by G. McNamara, seconded by Councillor Elliott,  
That Marina Clemens **BE ELECTED** Chairperson of the Housing Advisory Committee.  
Carried.

M. Clemens assumes the Chair. The members/resource introduce themselves.

**3. DECLARATIONS OF CONFLICT**

None disclosed.

**4. MINUTES**

Moved by G. McNamara, seconded by C. Porter,  
That the minutes of the Housing Advisory Committee of its meeting held February 10, 2015 **BE ADOPTED** as presented.  
Carried.

**5. BUSINESS ITEMS**

**5.1 HAC Overview**

R. Oleynik distributes a document entitled “Social Housing in Windsor and Essex County”, **attached** as Appendix “A”.

In response to a question asked by Councillor Elliott regarding how units are allocated by the Central Housing Registry, R. Oleynik responds the determination of who receives the units is heavily legislated and prescriptive. He states the first to receive units are victims of domestic violence followed by homeless individuals and finally on a “first come first serve” basis.

R. Oleynik provides an overview of the outcomes for the first phase (2011 to 2014) of the Investment in Affordable Housing Program (IAH) as follows:

Ontario Renovates Homeowner -	\$2.73M	125 Households Assisted
Ontario Renovations Multi-Res -	\$562K -	67 Households Assisted
Homeownership Downpayment	\$1.51M	107 Households Assisted
Rent Supplement	\$1.84M	215 Households Assisted
Housing Allowance	\$67K	21 Households Assisted

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Program Administration Fee	\$526K	535 Households Assisted
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R. Oleynik states the program has been extended and reviewed the Program Development Financial Plan for the period 2015 to March 2020. The plan identifies the annual allocation committed to each program component in each year of the IAH (2014 Extension) program. He notes the dollar amounts can be amended between the program components from time to time. Any amendments to the plan must be submitted to the Ministry of Municipal Affairs and Housing.

K. Goz, Coordinator, Housing Administration and Development reviews the following three reports:

a) “Update on the Windsor Essex 10 Year Housing and Homelessness Plan – Initiatives related to the Community Homelessness Prevention Initiative (CHPI) and the Homelessness Partnering Strategy (HPS)” dated April 1, 2015 is distributed and attached as Appendix “B”. The purpose of the report was to provide an update to the Social Development, Health and Culture Standing Committee and Council regarding initiatives under the provincially funded CHPI and federally funded HPS programs. The report was previously distributed to all HAC members.

b) “The Windsor Essex 2014 Annual Report to the Community – Draft” is distributed and attached as Appendix “C”. K. Goz advises the Plan identifies 63 strategies to be implemented by the end of 2023, where 29 of which are scheduled for implementation by the end of 2015. K. Goz reports that 24 of the 29 strategies have been implemented as of April 2015. Service Managers are required to submit annual reports to the Ministry of Municipal Affairs and Housing by the end of June each year. K. Goz requests that HAC schedule a meeting in June 2015 to provide final comments regarding the report to enable submission of the report to the Ministry.

c) The “Windsor Essex Housing and Homelessness Plan – Final Plan – April 2014” is distributed and attached as Appendix “D”. K. Goz reviews HAC’s role with respect to the Plan which includes but is not limited to the following strategies:

7.1 “The Housing Advisory Committee, a Committee of City of Windsor Council, will be responsible for championing the implementation of the Plan and for evaluating and monitoring progress towards meeting the goals and strategies of the Plan.”

7.2 “As the Service Manager, the City of Windsor will establish an implementation committee that will report to a committee of Windsor City Council to develop and recommend a work plan that identifies how each goal and strategy will be implemented, including actions and timelines; develop and recommend outcome measurement indicators to assess the progress in meeting the goals and implementation strategies and; develop and recommend outcome measurement indicators for key strategies in the Plan.”

7.3 “As the Service Manager, the City of Windsor will undertake an initiative to: engage in ongoing monitoring and reporting, including publishing an annual report card and semi-annual homelessness management information system reports once implemented and; ensure quarterly and annual reporting on municipally, provincially, and federally prescribed performance

measures and; identify opportunities for continuous improvement of the housing and homelessness services on an annual basis.”

G. McNamara reports Minister Ted McMeekin will be visiting Windsor Essex on July 15, 2015. He indicates Minister McMeekin is a “champion of social housing”. He asks members to submit any questions for Minister McKeekin including “what does the City of Windsor need to sustain servicing in social housing”

**5.2 HAC Annual Report**

The Chairperson provides an overview of HAC’s 2014 Annual Report.

**5.3 HAC Mandate/Terms of Reference**

This item is deferred to the June 2, 2015 HAC meeting.

**5.4 Updates from HAC Members**

No updates are provided.

**6. DATE OF NEXT MEETING**

The next meeting will be held on June 2, 2015 at 9:00 a.m. in the Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall.

**7. ADJOURNMENT**

There being no further business, the meeting is adjourned at 10:02 o’clock a.m.

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CHAIRPERSON

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COMMITTEE COORDINATOR