

Windsor, Ontario September 8, 2016

A meeting of the **Seniors Advisory Committee** is held this day commencing at 9:30 o'clock a.m. in Room 407, 400 City Hall Square East, there being present the following members:

Sally Bennett Olczak, Chairperson  
Councillor Ed Sleiman  
Brian Cyncora  
Karen Demers  
Larry Duffield  
Alex Gyemi  
Sungee John  
Celia Southward  
Sonya Vani

**Also present is the following resource personnel:**

Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chairperson calls the meeting to order at 9:35 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. DECLARATION OF CONFLICT**

None disclosed.

**3. MINUTES**

Moved by L. Duffield, seconded by C. Southward,  
That the minutes of the Seniors Advisory Committee of its meeting held May 5,  
2016 **BE ADOPTED** as presented.  
Carried.

#### 4. **BUSINESS ITEMS**

##### 4.1 **SAC 2015 Annual Report**

L. Duffield and C. Southward will contribute a brief synopsis for the SAC 2015 Annual Report relating to advocacy work and the status the Age Friendly Network

The Chair states regrettably as Joyce Nixon has resigned from SAC, she requests volunteers sit on the Communications and Promotions Subcommittee. S. John and K. Demers volunteer.

##### 4.2 **Financial Summary Variance Report**

The balance of the SAC Operating Budget as of August 31, 2016 is \$3,059.

Discussion ensues regarding SAC's attendance at the various upcoming Ward meetings.

It is generally agreed the SAC brochure be updated to ensure the six dominant languages in Windsor are available for the public. The updated brochure will be available as a handout at Ward meetings and other public events.

Moved by S. John, seconded by L. Duffield,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$600 for translation of the SAC brochure into the six dominant identified languages in the City of Windsor by the Multi Cultural Council.

Carried.

Moved by C. Southward, seconded by B. Cyncora,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$1,000 for costs associated with the preparation/activities of the Age Friendly Windsor Network Final Report.

Carried.

Moved by Councillor Sleiman, seconded by B. Cyncora,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$400 for the purchase of promotional items, and further that SAC **BE ENCOURAGED** to participate in the 2016 Ward meetings pending confirmation by the respective Ward City Councillor.

Carried.

It is generally agreed the Communications and Promotions Subcommittee will oversee the purchase of the promotional items noted in the foregoing motion.

#### **4.3 Confirm & Ratify Motion (approved by E-mail Poll)**

Moved by S. Vani, seconded by B. Cyncora,

That the following motion **BE CONFIRMED AND RATIFIED:**

That City Council approve the Senior Advisory Committee's participation in the United Nations International Day of Elders event to be held on October 1, 2016 on the grounds of City Hall, 350 City Hall Square West.

Carried.

L. Duffield advises the International Day of Older Persons event will be held at the Unifor Hall, 1855 Turner Road at 2:00 p.m. on October 1, 2016.

#### **4.4 Hosting Fees for SAC Website (windsorseniors.com)**

Moved by C. Southward, seconded by L. Duffield,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$126.70 payable to the Corporate Services Department, City of Windsor for hosting fees for the SAC website (windsorseniors.com).

Carried.

#### **4.5 SAC Logo**

Discussion ensues regarding the upcoming one day event at St. Clair College whereby students from the Graphic Design program will undertake the creation of a SAC logo. The fee for such an endeavour will be \$500 of which \$300 will be awarded as a bursary to the student with the winning logo.

Moved by C. Southward, seconded by A. Gyemi,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$500 for the creation of a logo for the Seniors Advisory Committee by graphic design students at St. Clair College on a date to be determined.

Carried.

L. Duffield and C. Southward agree to attend the one day event to provide the vision for the design of the SAC logo.

5. **REPORTS**

(a) **Age Friendly Network**

C. Southward distributes a document entitled "SAC Planning Dates September 2016 - July 2017", **attached** as Appendix "A".

C. Southward states the City of London has completed their Age Friendly Network Final Report and is in the process of designing their next 5 Year Plan.

L. Duffield and A. Gyemi are respectfully asked to leave the meeting during the discussion relating to the Ontario Volunteer Service Awards.

C. Southward puts forth the following names as nominations for the Ontario Volunteer Service Awards:

- Alex Gyemi, Larry Duffield, Frank Duralia, Natalie Taylor, Bruce Draper.

The foregoing are nominated and are being recognized for five years of continuous service.

Moved by C. Southward, seconded by S. Vani,  
That the following members and former members of the Seniors Advisory Committee **BE NOMINATED** for Ontario Volunteer Service Awards:  
Alex Gyemi, Larry Duffield, Frank Duralia, Natalie Taylor, Bruce Draper  
Carried.

L. Duffield and A. Gyemi are invited back into the room.

Moved by K. Demers, seconded by B. Cyncora,  
That the report of the Age Friendly Network Subcommittee provided by C. Southward **BE RECEIVED**.  
Carried.

(b) **Communications and Promotions**

The "Communications Committee Report for the Seniors Advisory Committee - September 2016" is distributed and **attached** as Appendix "B".

In terms of the Council on Aging Calendar, SAC at its meeting held May 5, 2016 approved an expenditure in the upset amount of \$500 for an ad to be placed in the calendar that will provide awareness of SAC. K. Demers and S. John will compose the message to be placed in the calendar.

Moved by S. John, seconded by K. Demers,

That the report of the Communications and Promotions Subcommittee provided by K. Demers and S. John **BE RECEIVED**.

Carried.

(c) **Advocacy**

The "SAC Advocacy Report - September 9, 2016" document is distributed and **attached** as Appendix "C".

A. Gyemi reports the Labour Day Parade held in the City of Windsor was well attended and suggests SAC be represented at next year's event. It is generally agreed that the Communications & Promotions Subcommittee add "SAC participation in the 2017 Labour Day Parade" to the SAC Calendar of events in 2017.

A. Gyemi leaves the meeting at 11: 25 o'clock a.m.

Moved by S. John, seconded by K. Demers,

That the report of the Advocacy Subcommittee presented by L. Duffield **BE RECEIVED**.

Carried.

6. **NEW BUSINESS**

Moved by L. Duffield, seconded by K. Demers,

That **APPROVAL BE GIVEN** to allow members of the Seniors Advisory Committee to utilize accessible taxicabs as a means of transportation to attend the quarterly meetings of SAC.

Carried.

7. **DATE OF NEXT MEETING**

The next meeting will be held on Thursday, December 8, 2016 at 9:30 a.m. in Room 407, 400 City Hall Square East.

8. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 11:35 o'clock a.m.

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CHAIRPERSON

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COMMITTEE COORDINATOR