

AGENDA
and Schedule "A" to the minutes of the meeting of the
SENIORS ADVISORY COMMITTEE
Thursday, February 2, 2017
at 9:30 a.m.
Room 407,400 City Hall Square East

1. **CALL TO ORDER**

2. **DECLARATION OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the Committee meeting held December 8, 2016
- **(previously e-mailed/.**

4. **ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON**

Election of Chairperson and Vice Chairperson for the term ending
December 31, 2017

5. **BUSINESS ITEMS**

5.1 **Motions approved at the December 8, 2016 Meeting of SAC requiring additional information for clarification**

- i) *Moved by C. Southward, seconded by L. Duffield,
"That summer students BE RETAINED through Federal/Provincial grant programs for the purpose of conducting research and baseline data for the second implementation period (5 year planning cycle) for the World Health Organization Network of age-Friendly Cities."*
- ii) *Moved by C. Southward, seconded by Councillor Sleiman,
"That Administration BE REQUESTED to design and erect signage at city entrances identifying the City of Windsor as an Age Friendly City."*

Note: An e-mail from the Executive Initiatives Coordinator - Community Development & Health Services entitled "Additional Information re outstanding SAC motions" dated January 26, 2017 is **attached.**

5.2 **"Draft" Age Friendly Final Report - 3rd Report to the Community 2014-2017**

The "Draft" Age Friendly Final Report is ***distributed to members of the Seniors Advisory Committee only.***

5.3 Financial Summary

The Financial Summary Variance Report for the period ending December 31, 2016 is **attached**.

6. REPORTS

6.1 Sub-Committee Reports:

(a)Age Friendly Network

(b)Communications and Promotions

(c)**Advocacy**

The SAC Advisory Report dated February 2, 2017 provided by Larry Duffield is **attached**.

7. NEW BUSINESS

8. DATE OF NEXT MEETING

The next meeting will be held on May 2, 2017 at 9:30 a.m. in the Walkerville Meeting Room, 3rd floor, City Hall.

9. ADJOURNMENT

TO: Seniors Advisory Committee

FROM: Executive Initiatives Coordinator - Community Development & Health Services

DATE: January 26, 2017

SUBJECT: Additional information re: outstanding SAC motions

Further to the discussions at the December 2016 Seniors Advisory Committee meeting, Administration would like to submit this additional information regarding the outstanding motions from the last Seniors' Advisory Committee meeting for consideration.

1. *"That Administration BE REQUESTED to design and erect signage at city entrances identifying the City of Windsor as an Age Friendly City."*

Signage throughout the City of Windsor is governed by Sign By-law 250-2004 and Civic Gateways receive special consideration in the City's Official Plan. The request for additional signage at city entrances has resource and policy implications which are being reviewed to respond to this request.

2. *"That summer students BE RETAINED through Federal/Provincial grant programs for the purpose of conducting research and baseline data for the second implementation period for the WHO Network of Age Friendly Cities."*

The number of grant programs is limited, and fewer still consider municipalities eligible to participate. Any submission must be evaluated for its potential to impact other city or community applications. Should the eligibility requirements provide for only one application from the City or community, proposals should be prioritized in order to put forward projects that have the most potential to succeed. Administration would request that the Seniors Advisory Committee and/or Age Friendly Windsor Network review any proposed grants with Administration to ensure applications are not competing against each other.

Most student grant programs require a financial commitment from the department responsible for hiring. Student lottery positions are fully funded by departments, while other programs, such as Canada Summer Jobs, require a "top up" to the grant funds. The limited funding available to the Recreation and Culture department for students has already been allocated to in-house programs. There are no extra funds to contribute to students to undertake Age Friendly Windsor surveys. SAC may want to explore the contribution obligations of specific grants and consider funding through their Council allocated budget. Additionally, students are allocated to the departments through the lottery on a random basis. There is no guarantee that students with the skill set appropriate to the task would be directed to this work.

Our colleagues in Human Resources advise that there are potential opportunities with the University of Windsor's Volunteer Internship Program (VIP). The mission of the VIP is to provide students with the opportunity to gain career related transferable skills, explore employment in their field of study and to facilitate community engagement.



COMMUNITY DEVELOPMENT AND HEALTH SERVICES

With several high-profile events in 2017 - Memorial Cup, City of Windsor 125th Birthday and Canada 150 - Recreation staff resources have been allocated and workplans established. The department is not in a position to provide the appropriate supervision for the program. Perhaps over the course of the next few months the Age Friendly Windsor Network could determine what information is required for the next planning cycle and draft appropriate survey questions. Administration could then incorporate this activity into 2018 workplans and pursue interns to assist in ensuring success.

Sandra Bradt
Executive Initiatives Coordinator

c.c. Community Development and Health Services Commissioner
Executive Director of Recreation and Culture
Chief Administrative Officer
City Clerk

