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Windsor, Ontario March 30, 2016

A meeting of the **Windsor Bicycling Committee** is held this day commencing at 5:00 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Amy Farkas, Chairperson
Dr. Chris Waters, Vice Chair
Councillor Rino Bortolin
Jacques Berge
Klaus Dohring (arrives at 5:17 p.m.)
Jin Huang
Anthony Ventimiglia

Regrets received from:

Robert DiMaio

Guests in attendance:

Ken Acton, Windsor Region Society of Architects
Lori Newton, Bike Friendly Windsor Essex

Also present are the following resource personnel:

Josette Eugeni, Manager of Transportation Planning
Jen Leitzinger, Transportation Planning Engineer
Cathy Copot-Nepszy, Windsor Essex County Health Unit
Constable Dale Roorda, Windsor Police Services
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chairperson calls the meeting to order at 5:10 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

ADDITIONS TO THE AGENDA

Moved by A. Ventimiglia, seconded by J. Huang,
That Rule 3.3 (c) of the Procedure By-law 98-2011 be waived to add the following addition to the Agenda:

5.6 Bike to Fireworks

Carried.

2. **DECLARATIONS OF CONFLICT**

The Chairperson discloses an interest on matters relating to Bike Friendly Windsor Essex as she is a Board Member of this organization.

3. **MINUTES**

Moved by Dr. Waters, seconded by Councillor Bortolin,
That that minutes of the Windsor Bicycling Committee of its meeting held February 3, 2016 **BE ADOPTED** as presented.
Carried.

4. **PRESENTATIONS**

Lori Newton – Bike Friendly Windsor Essex

L. Newton advises the County of Essex has invited the City of Windsor to participate in the CAA sponsored “Watch for Bikes” campaign. The “Watch for Bikes” peel –off stickers are placed on the driver’s side mirror on municipal vehicles.

J. Eugeni states in order to facilitate this initiative; a discussion with the Fleet Manager is required.

In terms of the 2016 Bike Summit to be held on May 30, 2016, L. Newton provides the following comments:

- A full-day conference will be held at the University of Windsor, Faculty of Law on May 30, 2016.
- The focus will be on “partnering to create a more bicycle friendly Windsor Essex” as strategies are explored to make roads safer for local and visiting cyclists.
- Keynote speaker is Toronto writer, activist and community organizer Dave Meslin.
- Community Slow Ride will be held on May 29, 2016. Keynote speaker will be Jean-Francois Pronovost who will share how Velo Quebec created a route verte that is attracting cyclists from around the world.
- Funding for this initiative has been received from the Ontario Trillium Foundation, Windsor Law, University of Windsor, Windsor Essex County Health Unit, Caesars Windsor and County Wide Active Transportation System (CWATS).

- Opening remarks on May 30, 2016 includes – Justin Jones, MC, Share the Road Coalition, Brian Masse, MP Windsor West, Councillor Chris Holt, and Councillor Rino Bortolin

In response to a request by L. Newton for funding from the City of Windsor, Councillor Bortolin suggests a letter be sent to City Council requesting financial support.

Moved by J. Berge, seconded by K. Dohring,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$100 for the registration of two members of the Windsor Bicycling Committee to attend the Bike Summit to be held on May 30, 2016.
Carried.

Ken Acton, Windsor Region Society of Architects

K. Acton distributes an Information Package regarding the Congress for the New Urbanism (CNU) 24th Annual Congress Detroit/Windsor, **attached** as Appendix "A".

The salient points of discussion regarding the Congress for the New Urbanism (CNU) 24th Annual Congress Detroit/Windsor are as follows:

- The Windsor Region Society of Architects has become an active participant in the planning of the 24th Congress and through joint efforts with the CNU National Office, CNU Michigan, the City of Windsor Planning Department and others have secured some Congress programming in Windsor.
- Keynote address will be provided by James Howard Kunstler at the St. Clair Centre for the Arts on June 9, 2016. Events are scheduled to take place in the City Centre, Sandwich Towne and Walkerville neighbourhoods. Both the Sandwich Towne and Walkerville programming includes bicycle tours intended to showcase the neighbourhoods while promoting alternative modes of transportation.
- Suggestion for the Windsor Bicycling Committee to volunteer to map the cycling routes or, to act as spotters.

The Chairperson thanks K. Action for his presentation.

5. BUSINESS ITEMS

5.1 Chair's Report

The Chair states the Canada-U.S. Greenways Vision Map is in final draft.

J. Leitzinger states the maps will be launched at the Earth Day event.

Councillor Bortolin suggests the Canada-U.S. Greenways Vision Map be sent to City Council as a Communication.

Discussion ensues regarding Report No. 356 of the Environment, Transportation & Public Safety Standing Committee (regarding cycling and pavement markings) at Council's meeting held March 29, 2016 and the following comments are provided:

- For every car that is parked, eight bicycles can be parked thus encouraging active transportation.
- Directional arrows are optional and not mandatory.
- Suggests complete physical separation from cars.
- Some motorists do not respect cyclists and they play "chicken" with them.
- Engineering reticent to remove the diamond symbol from the pavement. There is an extra cost of \$40,000 to add directional arrows to the pavement. Annual repainting of the symbols is necessary. As the growing number of bike lanes increase, there is additional cost to the annual repainting.
- The Province-wide standard is the diamond symbol.
- The directional arrow is not intended to be placed everywhere but to be used in cases where there is confusion of which direction to go.

5.2 Earth Day – April 24, 2016

J. Leitzinger advises the Earth Day event will be held on April 24, 2016 at Malden Park. She states the Canada-U.S. Greenways Vision Map will be launched at this event. Additionally, the passport program called "Gear Up and Go" that promotes cycling in the City and County will also be launched on Earth Day.

Moved by Dr. C. Waters, seconded by Councillor Bortolin,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$1,000 for the purchase of front bicycle lights as give-aways at Earth Day and other cycling events.
Carried.

5.3 Bike Safety Day – May 15, 2016 at Bruce Park

J. Berge volunteers to attend and assist at this event.

5.4 Bike to Work Day

Dr. C. Waters indicates the tentative date for the Bike to Work Day event is May 20, 2016. The ride will culminate with a breakfast to be held at the CBC Windsor Building, 825 Riverside Drive West.

Moved by Councillor Bortolin, seconded by Dr. C. Waters,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$700 for costs associated with the Bike to Work Day to be tentatively held on May 20, 2016.

Carried.

5.5 Open Streets

J. Huang indicates volunteers are needed for the Open Streets event to be held on July 17, 2016 and September 18, 2016. He notes an application for a booth will be submitted. Councillor Bortolin suggests the WBC booth be located next to the Transportation Hub booth.

J. Eugeni reports Transportation Planning in conjunction with the Parks Department will have a "Transportation Hub" which will showcase the different types of cycling facilities on University Avenue from Wellington Avenue to Cameron Avenue.

5.6 Bike to Fireworks

J. Leitzinger advises in speaking with the Coordinator, Community Special Events, that fencing and lighting will be provided along with open washrooms for the Bike to Fireworks event to be held at Charles Clark Square.

J. Huang volunteers to assist with this event.

Moved by Dr. C. Waters, seconded by A. Ventimiglia,
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$100. for costs associated with food and beverages for members and volunteers assisting in the Bike to Fireworks event to be held June 27, 2016.

Carried

Dr. Waters indicates he will enlist student volunteers to assist with the event.

6. NEW BUSINESS

Discussion ensues regarding the placement of a representative from Bike Friendly Windsor Essex as a non-voting resource member of the WBC.

Moved by Dr Waters, seconded by K. Dohring,
That **APPROVAL BE GIVEN** to allow a representative from Bike Friendly Windsor Essex to sit on the Windsor Bicycling Committee as a non-voting resource member.

Carried.

A letter from Landmark Engineers Inc. dated March 18, 2016 regarding “Riverside Drive Pedestrian Crossings – Class Environmental Assessment – Notice of Completion of Environmental Study” is distributed and ***attached*** as Appendix “B”.

7. **DATE OF NEXT MEETING**

The next meeting will be held at the call of the Chair.

8. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 6:57 o'clock p.m.

CHAIRPERSON

COMMITTEE COORDINATOR

AGENDA
and Schedule "A"
to the minutes of the
Windsor Bicycling Committee meeting held
Wednesday, March 30, 2016
at 5:00 o'clock p.m.
Room 407, 400 City Hall Square East



1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the meeting held February 3, 2016 – **attached.**

4. **PRESENTATIONS**

- Lori Newton, weBike – Bike Summit
- Ken Acton – Windsor Region Society of Architects (WRSA)-CNU

5. **BUSINESS ITEMS**

5.1 **Chair's Report**

5.2 **Earth Day – April 24, 2016**

J. Leitzinger to provide an update.

5.3 **Bike Safety Day – May 15, 2016**

5.4 **Bike to Work Day**

The Vice Chair to provide an update.

5.5 **Open Streets – July 18, 2016**

J. Huang to provide an update.

6. **NEW BUSINESS**

Discussion regarding possibly amending the WBC Mandate/Terms of Reference to allow a representative from weBike to sit on the Windsor Bicycling Committee.

7. **DATE OF NEXT MEETING**

8. **ADJOURNMENT**