

## **Minutes of the Windsor Bicycling Committee – held October 4, 2017**

A meeting of the **Windsor Bicycling Committee** is held this day commencing at 5:00 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Amy Farkas, Chair  
Councillor Rino Bortolin  
Brendan Dodd  
Klaus Dohring

### ***Regrets received from:***

Robert DiMaio  
Anthony Ventimiglia  
Dr. Chris Waters

### ***Guests in attendance:***

Lori Newton and Jennifer Escott, Bike Windsor Essex  
Jessica Bondy

### ***Also present are the following resource personnel:***

Dwayne Dawson, Executive Director, Operations  
Josette Eugeni, Manager of Transportation Planning  
Tracy Tang, Planning Policy Assistant  
Kevin Morse, Windsor Essex County Health Unit  
Karen Kadour, Committee Coordinator

## **1. Call to Order**

The Chair calls the meeting to order at 5:06 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

## **2. Declarations of Conflict**

None disclosed.

### 3. Adoption of the Minutes

Moved by Councillor Bortolin, seconded by B. Dodd,  
That the minutes of the Windsor Bicycling Committee of its meeting held August 17, 2017 **BE ADOPTED** as presented.  
Carried.

### 4. Presentations

#### 4.1 Complete Streets Policy

Tracy Tang, Co-op Student, Planning Department is present to provide a presentation relating to the Complete Streets Policy. The PowerPoint entitled “Response to CQ12-2017: Implementing a Policy for Complete Streets October 4, 2017” is distributed and **attached** as Appendix “A”. Highlights of the presentation are as follows:

- Complete streets are multi-modal streets that are designed, operated and maintained in order to allow for the safe, convenient and comfortable travel of all users.
- The needs of all persons should be adequately addressed in the design of a complete street.
- No one-size fits-all design for complete streets; complete streets are designed to suit their context.
- In terms of benefits and opportunities, complete streets will provide for the following:
  - reduce injuries/fatalities, traffic congestion
  - make all users feel safe, comfortable
  - provide opportunities for those who do not drive
  - promote active lifestyles
  - encourage social interaction
  - improve urban atmosphere
  - enhance community sense of pride
  - reduce air pollution and Greenhouse Gas emissions
  - mitigate urban heat island effect
  - reduce urban runoff
  - attract customers and revenue
  - influence real estate market

K. Dohring encourages the implementation of a Complete Streets Policy with physical separation for cyclists.

Moved by K. Dohring, seconded by B. Dodd,  
That the “Response to CQ12-2017: Implementing a Policy for Complete Streets – October 4, 2017” provided by Tracy Tang, Planning Department **BE RECEIVED**.  
Carried.

## 4.2 What the B\*ike is going on?

Lori Newton, Bike Windsor Essex is present and provides the following information relating to the “What the B\*ike is going on?” initiative:

- “Rolling Summit” Ward Bike Rides and Picnics to be held on Saturdays and Sundays in October 2017.
- Each slow ride will take place in five areas and will explore existing cycling infrastructure. Following the ride, cyclists will proceed to a park to identify, map and discuss what they would like to see, i.e. from bike lanes to bike parking.
- Picnics will also be included – soup and scones from Riverside Pie Company and Rino’s Kitchen.
- All City Councillors have been invited to participate in the events.
- A survey will be conducted and statistics will be provided in a report to City Council and the Windsor Bicycling Committee.

### Get Lit! Campaign

L. Newton provides an overview of the Get Lit! Campaign as follows:

- The Bike Windsor Essex tent will be set up in four locations throughout the city and unlit cyclists will be flagged down as they pass. Education on the importance of bike lights along with the installation of bike lights will be provided.
- Ontario law requires that bicycles be equipped with a front white light and either a rear red reflector or a rear red light, from half an hour before sunset to half an hour after sunrise.

Moved by B. Dodd, seconded by K. Dohring,

That the presentations entitled “What the B\*ike is going on?” and the Get Lit Campaign provided by Lori Newton, Bike Windsor Essex **BE RECEIVED.**

Carried.

## 5. Business Items

### 5.1 Fall 2017 Public Service Announcements (PSA’s)

The Chair suggests partnering with Bike Windsor Essex to provide lights for the Get Lit! Campaign.

Councillor Bortolin proposes the use of existing cycling videos, i.e. Share the Road and to air the PSA’s as soon as possible.

## 5.2 Revisiting the Windsor Bicycling Committee Mandate

Councillor Bortolin notes as there is one year remaining in the WBC committee's term, that the discussion relating to changing the name of the WBC to the Active Transportation Committee be deferred to the 2018-2021 new term of the committee.

In response to a question asked by K. Dohring regarding the tracking of the number of injuries/accidents relating to cycling, J. Eugeni responds if the accident/incident is not reported, there are no statistics available. K. Dohring shared his opinion that all cycling related incidents should be reported and tracked.

The Chair states cyclists should be encouraged to report accidents/incidents.

B. Dodd indicates the Road Watch Program is a tool that could be used to address erratic driving and violations of the one metre rule. He adds accidents/incidents that do not involve a motor vehicle are not reported to the Ministry of Transportation.

The Chair requests the statistics relating to the Bike Safety Enforcement Week be provided by Windsor Police Services to the WBC and Administration.

## 5.3 Update – Ontario Municipal Commuter Cycling Program Funding

No report.

## 5.4 Upcoming Reports and Projects

J. Eugeni provides the following upcoming projects which are identified on the City of Windsor Website with maps at [www.WindsorEAs.ca](http://www.WindsorEAs.ca) :

- Howard Avenue - Lake Trail Drive to Havens Drive: Bike Lanes - (*Howard Avenue map*)
- Little River Boulevard - Radcliff Avenue to East City Limit: Multi-use Trail - (*Little River Boulevard map*)
- Malden Road - South City Limit to Armanda Street: Sharrows and Paved Shoulder - (*Malden Road map*)
- North Service Road - Elsmere Avenue to Conservation Drive: Bike Lanes - (*North Service Road map*)
- Pillette Road - Tecumseh Road E to South National Street: Bike Lanes - (*Pillette Road map*)
- Rivard Avenue - Adstoll Avenue to Queen Elizabeth Drive: Sharrows / Signed Route - (*Rivard Avenue map*)
- South Cameron Boulevard - Northwood Street to Totten Street: Paved Shoulder - (*South Cameron Boulevard map*)

- Walker Business Park Trail - Walker Road to Deziel Drive: Multi-use Trail - (*Walker Business Park Trail map*)

## **6. New Business**

Discussion ensues regarding the use of bike lockers at the Pelissier Street Garage and the methodology for patrons to use the lockers effectively as there is limited uptake. J. Eugeni responds the bike lockers were always intended as a monthly rental.

The Chair suggests lockers be located at the Windsor International Aquatic and Training Centre.

The Chair confirms she will provide information to Administration regarding a funding announcement from the Ministry of Tourism, Culture and Sport for lockers and bike parking.

## **7. Date of Next Meeting**

The next meeting will be held on a date to be determined in February 2018.

## **8. Adjournment**

There being no further business, the meeting is adjourned at 6:25 o'clock p.m.

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CHAIR

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COMMITTEE COORDINATOR

## AGENDA

and Schedule "A"  
to the minutes of the  
**Windsor Bicycling Committee** meeting held  
**Wednesday, October 4, 2017**  
**at 5:00 o'clock p.m.**  
**Room 407, 400 City Hall Square East**



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1. **Call to Order**

2. **Declarations of Conflict**

3. **Adoption of the Minutes**

Adoption of the minutes of the meeting held August 17, 2017 – *(previously e-mailed)*

4. **Presentations**

4.1 Tracy Tang, Co-Op Student, Planning Department to provide a PowerPoint Presentation relating to the Complete Streets Policy. The report entitled "Response to CQ 12-2017: Implementing a Policy for Complete Streets – *attached*."

4.2 "What the B\*KE is going on? Ward Rides, Presentation by Lori Newton, Bike Windsor Essex. Flyer regarding "what the B\*KE is going on? – *attached*."

5. **Business Items**

5.1 **Fall 2017 Public Services Announcements**

5.2 **Revisiting the Windsor Bicycling Committee Mandate**

The current WBC Terms of Reference/Mandate 2013 is *attached*.

5.3 **Update – Ontario Municipal Commuter Cycling Program Funding**

**5.4 Upcoming Reports and Projects**

The Manager of Transportation Planning to provide an update.

**6. New Business**

**7. Date of Next Meeting**

**8. Adjournment**