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Windsor, Ontario February 27, 2014

A meeting of the **Windsor Bicycling Committee** is held this day commencing at 5:00 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Dr. Christopher Waters, Chair  
Kari Gignac, Vice Chair  
Councillor Alan Halberstadt  
Neil Campbell  
Walter Manney  
Nicole Noel  
Charles Pope

**Guest in attendance:**

Dr. Nicholas Scott, Professor of Sociology, University of Windsor

**Also present are the following resource personnel:**

Jen Leitzinger, Transportation Planning Engineer  
Constable Brad Rivett, Windsor Police Services  
Nico Cariati, Co-op Student, Planning Department  
Cathy Copot-Nepszy, Windsor Essex County Health Unit  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 5:06 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. DECLARATIONS OF CONFLICT**

None disclosed.

**3. MINUTES**

Moved by C. Pope, seconded by N. Campbell,  
That the minutes of the Windsor Bicycling Committee at its meeting held November 27, 2013 **BE ADOPTED** as presented.  
Carried.

#### **4. BUSINESS ITEMS**

##### **4.1 Report of the Chair**

The Chair indicates that he has been assured bike parking will be available at the Windsor International Aquatic and Training Centre in the near future. He suggests that information on bike routes to access the facility be added to the Windsor International Aquatic and Training Centre website.

In response to a question asked by the Chair regarding if a member is willing to follow up with the Public Works Department to develop a strategy to ensure bike lanes are cleared from snow, N. Campbell volunteers.

C. Copot-Nepzy advises she will contact the Parks Department regarding snow removal on multi-use trails and will report back.

##### **4.2 Proposed Enforcement Campaign**

The Chair introduces Constable Brad Rivett, Windsor Police Services. He suggests a one week blitz for bicycle enforcement be scheduled in 2014. C. Copot-Nepzy suggests a radio campaign be undertaken prior to the “blitz” for the enforcement campaign. K. Gignac recommends pamphlets providing safety tips for cyclists and motorists be distributed.

Constable Rivett indicates the Community Services Branch may have giveaways to provide to cyclists/motorists during the “blitz”. Dr. Nick Scott states he will liaise with Constable Rivett and report back.

The Chair suggests Windsor Police Services take an educational rather than punitive approach (during the “blitz”) and focus on dangerous motoring around cyclists as well as cyclists flouting the rules of the road. The issue of targeting motorists who park in bike lanes is also discussed.

Councillor Halberstadt notes a discussion was held to lower the fine for those who cycle on the sidewalks. The current set fine for this offence is \$100, Court Fees and Victim Surcharge Fines are extra. The dollar value of the set fine is at Council’s discretion. Should Council resolve to amend the value of the set fine – Windsor Police Service would have to apply to the Ministry of the Attorney General to amend the set fine accordingly.

Councillor Halberstadt asks Constable Rivett to discuss the lowering of the fine for those who cycle on sidewalks with his superiors. He states some municipalities have lowered their fines to \$25.00 for this particular offence.

#### **4.3 Proposed Cycling Facilities on University Avenue West**

In conjunction with proposed cycling facilities on University Avenue West, J. Leitzinger distributes the report of the Manager of Planning Policy dated January 22, 2013 entitled “Participation in ‘Opening Our Streets for Sport and Recreation’ Program” pertaining to the 8-80 Cities , attached as Appendix “A”.

N. Campbell volunteers to work with J. Leitzinger to draft recommendations relating to the proposed cycling facilities on University Avenue West. The Chair suggests innovative facilities be considered, such as bike tracks.

#### **4.4 Bike to Work Event**

K. Gignac states the Bike to Work event is generally held the end of May/early June and she volunteers to champion the event. N. Campbell suggests inviting other cycle groups to participate in the event.

N. Campbell proposes a “Bike to the Mall” event.

In response to a question asked by C. Copot-Nepszy regarding if residents in LaSalle could participate in the Bike to Work event, the Chair responds affirmatively.

#### **4.5 Earth Day – April 27, 2014 at Malden Park**

K. Gignac, N. Campbell and W. Manney volunteer to assist with the Earth Day event to be held on April 27, 2014 at Malden Park.

Moved by N. Campbell, seconded by K. Gignac,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$35.00 for the procurement of a covered space at the Earth Day event to be held on April 27, 2014 at Malden Park.

Carried.

#### **4.6 Bike Racks on Transit Windsor Buses**

N. Noel advises the Director of Operations, Transit Windsor has invited her to a future meeting of Transit Windsor to discuss the use of bike racks on buses. She reports the number of bike rack users in 2012 increased from 15,000 to 20,000 users in 2013. She will contact the Director of Operations to determine what happens to one’s bike if all the racks on the bus are being utilized and also, to invite him to attend the next WBC informal meeting.

The Chair suggests a Transit Windsor bus be present at the Earth Day event to allow for a demonstration on how to place a bike on the racks.

#### **4.7 Bike Parking**

N. Campbell states there is a need for a protocol for bike parking. He refers to the document entitled Thunder Bay Bicycle Parking Guidelines, *attached* as Appendix “B”.

N. Campbell distributes his “Bicycle Parking Best Practice Recommendations”, *attached* as Appendix “C”.

In terms of requests for bicycle parking, J. Leitzinger will investigate if bicycle parking can possibly be added to the list of service requests on the 311/211 website. .

#### **4.8 City of Windsor – Lauzon Parkway Improvements Environmental Assessment (including Lauzon Parkway/County Road 42/Future East-West Arterial) Notice of Study Completion**

An e-mail from Jay Goldberg, Lauzon Parkway Improvements Project Team dated February 25, 2014 entitled “Lauzon Parkway Improvements Class Environmental Assessment Study – Windsor Bicycling Committee” is *attached* as Appendix “D”. J. Leitzinger notes there will be buffer-separated bike lanes on County Road 42 and the East-West Arterial. Councillor Halberstadt suggests consideration be given to segregated bike tracks.

J. Leitzinger indicates the Notice of Study Completion for the project was sent to City Council as a communication. The ESR will be available for a 45-day public and agency review period from January 20 to March 6, 2014.

#### **4.9 Sixth Concession Road/North Talbot road Environmental Assessment**

J. Leitzinger reports that Public Information Centre (PIC) #1 for the Sixth Concession Road/North Talbot Road Environmental Assessment was held on February 26, 2014, at Roseland Golf & Curling Club. Information displayed at the PIC is available at [www.WindsorEAs.ca](http://www.WindsorEAs.ca)

C. Copot-Nepszy asks if consideration can be given to multi-use trails instead of bike lanes and sidewalks and agrees to follow up on this matter.

#### **4.10 Financial Summary**

The Chair indicates the WBC has a 2014 Operating Budget of \$4,300 and requests members provide any further ideas and initiatives for 2014.

Councillor Halberstadt states he will provide a report back at the next meeting regarding the 2014 Bike the Bridge event.

**5. NEW BUSINESS**

K. Gignac volunteers to lead the Bike the Fireworks event to be held on June 23, 2014. The Chair and Councillor Halberstadt will also assist at the event.

K. Gignac indicates she will require a truck to transport the bike racks and the fencing to Charles Clark Square.

The document from Eleanor McMahon entitled “Share the Road Newsletter – Register Now for the Ontario Bike Summit” is attached as Appendix “E”. The Ontario Bike Summit will be held on April 14-15, 2014 at the Hyatt Regency, Toronto. In response to a question asked by the Chair if J. Leitzinger is interested in attending the Summit, J. Leitzinger responds she will contact the Manager of Transportation Planning and will report back.

Dr. N. Scott states due to the truck traffic on Wyandotte Street West, students from the University of Windsor are dissuaded from cycling on this route. J. Leitzinger will provide what bike facilities are available on Wyandotte Street West (near the University of Windsor). It is generally agreed Dr. Scott will provide options to mitigate the foregoing issues on Wyandotte Street West for the next meeting.

**6. DATE OF NEXT MEETING**

The next meeting will be at the call of the Chair (mid-April).

**7. ADJOURNMENT**

There being no further business, the meeting is adjourned at 6:25 o'clock p.m.

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CHAIR

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COMMITTEE COORDINATOR