

2023 Budget

| **Approved Operating Budget**



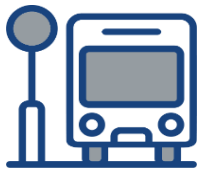
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2023 Approved Operating Budget

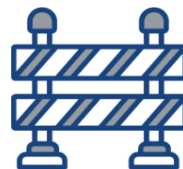
Net
\$460,400,152

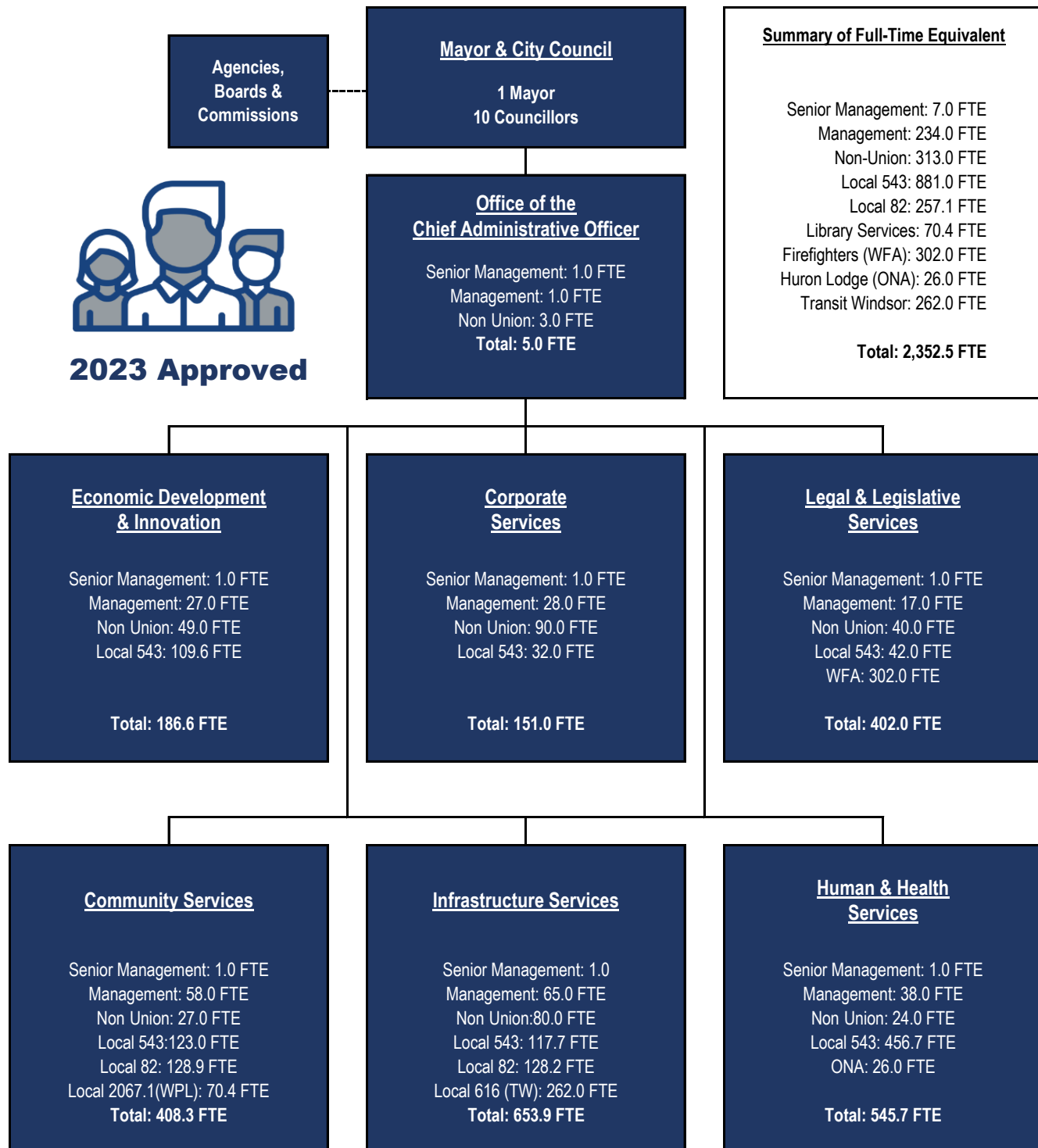
Gross
\$997,770,729



2023 Approved Capital Budget

\$179,625,495





Notes

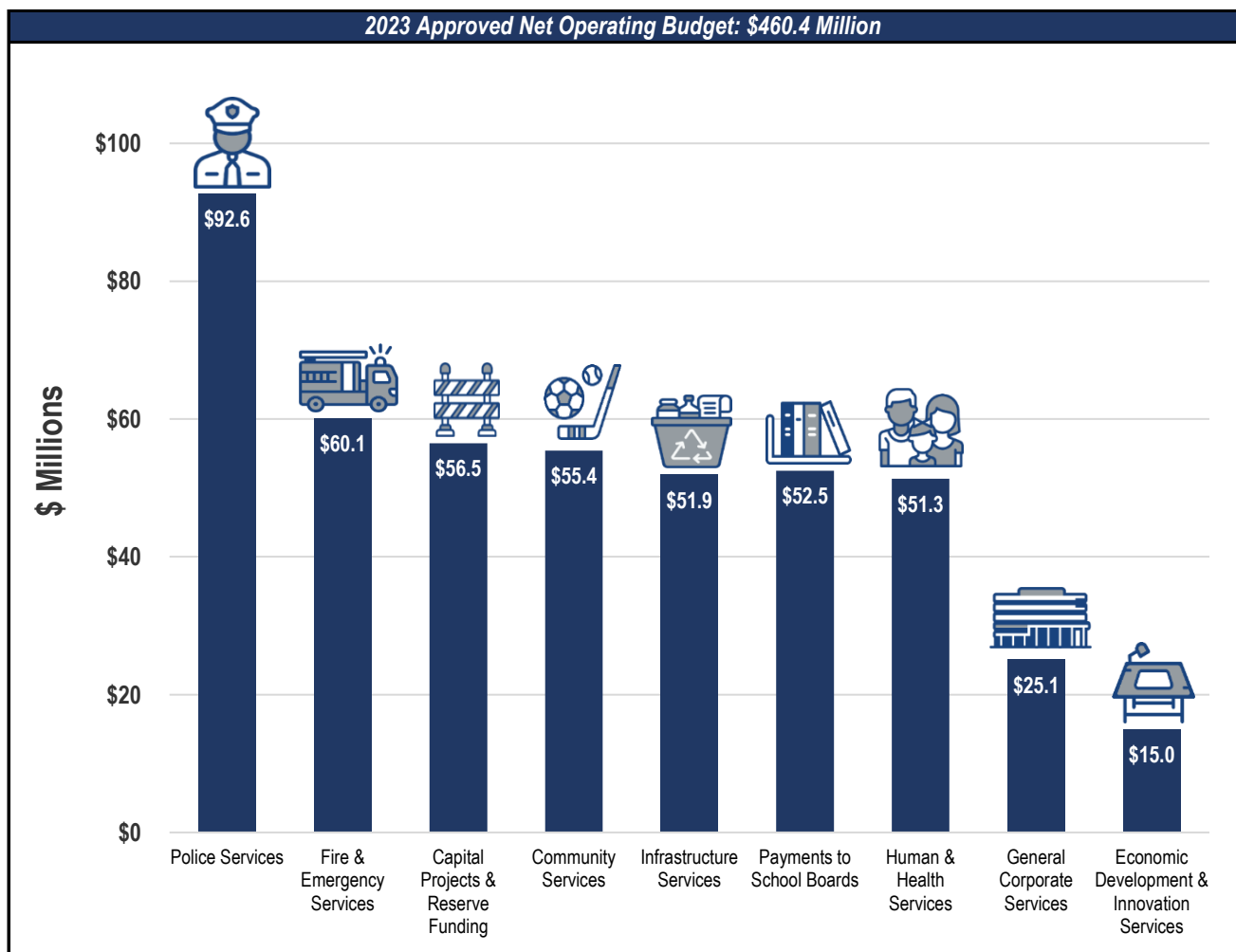
- 1) FTE Excludes: Temporary Full Time, Temporary Part Time, Seasonal Employees, Contract Employees and Agencies Boards & Committees.
- 2) Local 82 (Hourly) FTE calculation is based on the hourly budget and not the number of employees.

	2022 Budget (Approved)	2023 Budget (Approved)	\$ Budget Change	% Budget Change
Administration & Representation				
CAO's Office	\$1,103,044	\$1,070,193	(\$32,851)	(3.0%)
City Council	\$875,193	\$968,776	\$93,583	10.7%
Mayor's Office	\$505,705	\$504,338	(\$1,367)	(0.3%)
Economic Development & Innovation				
Building Services	\$1,054,368	\$1,313,075	\$258,707	24.5%
Economic Development	\$1,659,579	\$1,852,867	\$193,288	11.6%
Information Technology	\$7,367,292	\$8,170,353	\$803,061	10.9%
Planning & Development	\$3,175,026	\$3,328,256	\$153,230	4.8%
Corporate Services				
Accounting	\$2,329,132	\$2,585,974	\$256,842	11.0%
Asset Planning	\$569,584	\$744,370	\$174,786	30.7%
Financial Planning	\$2,846,297	\$3,011,664	\$165,367	5.8%
Human Resources	\$6,333,184	\$6,700,452	\$367,268	5.8%
Taxation	\$604,831	\$697,709	\$92,878	15.4%
Legislated Services				
Council Services	\$3,382,297	\$3,681,446	\$299,149	8.8%
Fire & Rescue	\$50,538,358	\$50,506,467	(\$31,891)	(0.1%)
Legal Services	\$3,360,201	\$3,470,976	\$110,775	3.3%
Purchasing, Risk & POA	\$3,458,819	\$3,367,337	(\$91,482)	(2.6%)
Community Services				
Communications	\$3,342,673	\$3,545,355	\$202,682	6.1%
Library Services	\$8,319,985	\$8,249,186	(\$70,799)	(0.9%)
Parks & Facilities	\$27,573,238	\$30,070,610	\$2,497,372	9.1%
Recreation & Culture	\$13,577,045	\$13,788,238	\$211,193	1.6%
Security & Special Activities	\$1,186,543	\$1,213,106	\$26,563	2.2%
Infrastructure Services				
Engineering	\$2,575,065	\$2,845,960	\$270,895	10.5%
Pollution Control	\$0	\$0	\$0	0.0%
Public Works	\$30,013,653	\$32,290,011	\$2,276,358	7.6%
Transit Windsor	\$16,421,543	\$17,581,466	\$1,159,923	7.1%
Human & Health Services				
Employment & Social Services	\$7,589,312	\$8,006,689	\$417,377	5.5%
Housing & Children's Services	\$13,899,013	\$13,642,020	(\$256,993)	(1.8%)
Huron Lodge	\$8,462,079	\$9,573,835	\$1,111,756	13.1%

	2022 Budget (Approved)	2023 Budget (Approved)	\$ Budget Change	% Budget Change
Corporate				
Corporate Accounts	\$32,340,443	\$35,555,651	\$3,215,208	9.9%
Agencies, Boards & Committees				
Agencies	\$20,757,817	\$22,533,834	\$1,776,017	8.6%
Windsor Essex Community Housing Corp.	\$13,683,493	\$15,626,535	\$1,943,042	14.2%
Windsor Police Services	\$96,977,437	\$99,005,478	\$2,028,041	2.1%
<hr/>				
Municipal Property Tax Levy Requirement (Prior to Property Tax Assessment Growth)	\$385,882,249	\$405,502,227	\$19,619,978	4.5%
Education Tax Levy Requirement	\$52,213,997	\$52,481,209	\$267,212	0.1%
<hr/>				
Sub-Total: Property Tax Levy Requirement (Including Education)	\$438,096,246	\$457,983,436	\$19,887,190	4.5%
Assessment Growth	\$0	\$2,416,716	\$2,416,716	0.6%
<hr/>				
Total Property Tax Requirement	\$438,096,246	\$460,400,152	\$22,303,906	5.1%

Taxation by Major Function	Net Budget	% of Total
Police Services	\$92,636,719	20.1%
Fire & Emergency Services	\$60,111,231	13.1%
Capital Projects & Reserve Funding	\$56,481,956	12.3%
Community Services	\$55,391,759	12.0%
Infrastructure Services	\$51,889,163	11.3%
Payments to School Boards	\$52,481,209	11.4%
Human & Health Services	\$51,329,093	11.1%
General Corporate Services	\$25,079,055	5.4%
Economic Development & Innovation Services	\$14,999,967	3.3%
Total Net Budget Required From Taxation	\$460,400,152	100.0%

Total Taxation	Net Budget	% of Total
Taxation - Municipal Purposes	(\$407,918,943)	88.6%
Taxation - Education Purposes	(\$52,481,209)	11.4%
Total Taxation	(\$460,400,152)	100.0%



City Departments

Expenditure Increases & Revenue Reductions

Pre-Approved Salary, Wages & Fringe Benefits	\$4,842,163
Estimated Corporate Salary & Wage Provision	\$4,800,000
Increase Related to Utilities	\$1,737,176
Battery Plant Land Acquisition Debt (Interest & Principle Payments)	\$1,383,789
Life Cycle Costing for Major Information Technology Costs	\$756,000
Expansion of OMERS Enrollment for Non-Full-Time Employees	\$750,000
Increase Waste Tonnage, Collection and Tipping Fees	\$579,900
Increase Streetlight Maintenance Budget for Contracted Services	\$550,000
Net Staffing Adjustments to Address Service Demands	\$469,590
Transit Windsor Service Plan	\$465,769
Increase in Waste and Recycling Collection Contract Costs	\$447,234
Various Inflationary Pressures	\$442,192
Annual Equipment Reserve Contributions for Corp., Parks, Fire	\$435,000
Annualization of Transit Windsor Service Changes	\$392,070
Various Maintenance & Repair Costs	\$391,258
Various Pre-Approvals, Legislated & Contractual Obligations	\$333,032
Various Miscellaneous Revenue Decreases	\$316,446
Increased Contract Costs for the Winter Maintenance of Municipal Roads	\$302,824
Budget Increase for Landfill Tipping Fees and EWSWA Fixed Costs	\$300,480
Increase in Insurance Premiums	\$300,088
Various Other Miscellaneous Expenditure Increases	\$283,246
Transit Windsor Fuel Market Rate Increase	\$250,000
Contractual Increase for Caretaking Services - Huron Lodge	\$152,473
Increase for Residential Snow Clearing Costs	\$150,000
Canada Mortgage & Housing Corporation - Rapid Housing Initiative (RHI)	\$125,000
Parking Lots Maintenance For City Parkland	\$75,000
Establish Budget for Net Costs Related to Accident Repairs	\$50,000
Enhancement to the Corporate Training and Development Budget	\$50,000
Total Expenditure Increases	\$21,130,730

Expenditure Reductions & Revenue Increases

Increase in Interest Income Revenue	(\$4,560,000)
Property Taxes Resulting From New Assessment Growth	(\$2,416,716)
Reduction in Tax Write-Off Provision	(\$1,000,000)
Various Miscellaneous Expenditure Decreases	(\$950,351)
Corporate Savings From Permanent Salary & Wage Gapping	(\$500,000)
Reduced Annual Occupational Illness & Disease Transfer to Reserve	(\$500,000)
Ontario Municipal Partnership Fund (OMPF) Increase	(\$423,600)
St. Clair College SaintsPass Revenue	(\$416,221)
Recovery Adjustments Related to Public Works Staff	(\$287,595)
Increase in Administrative Penalty Late Fee - Parking Tickets	(\$285,270)
Decrease in Utilities Related to District Energy	(\$283,328)
Annual Transit Windsor Fare Increase	(\$259,680)
Various Other Miscellaneous Revenue Increases	(\$229,741)
Reduction in Legal Claims	(\$200,000)
Increase in County Revenue for Housing and Children's Services	(\$180,236)
Development Services Recoveries from Sewer Surcharge	(\$162,191)
Route 605, Transit Windsor Service to Amherstburg	(\$106,944)
Building Services User Fee Schedule Changes	(\$101,457)
Total Revenue Increases	(\$12,863,330)

Sub-Total: City Departments **\$8,267,400**
% Impact on the Tax Levy **1.89%**

Agencies, Boards & Committees

Requested Increases

Windsor Police Services	\$1,929,404
Windsor Essex Community Housing Corporation (CHC)	\$1,470,000
Land Ambulance (ESTIMATE)	\$1,358,200
Handi Transit	\$164,707
Essex Region Conservation Authority (ERCA)	\$111,193
Invest Windsor Essex	\$75,000
Windsor Essex County Health Unit (ESTIMATE)	\$66,917
Arts Council of Windsor & Region	\$0
Sub-Total: Agencies, Boards & Committees	\$5,175,421
% Impact on the Tax Levy	1.18%

Note: This represents a 2.9% increase over their prior year's budget.

Asset Management Plan (AMP)

Sub-Total: Asset Management Plan (AMP) **\$5,081,916**
% Impact on the Tax Levy **1.16%**

Local Residential Roads (AMP)

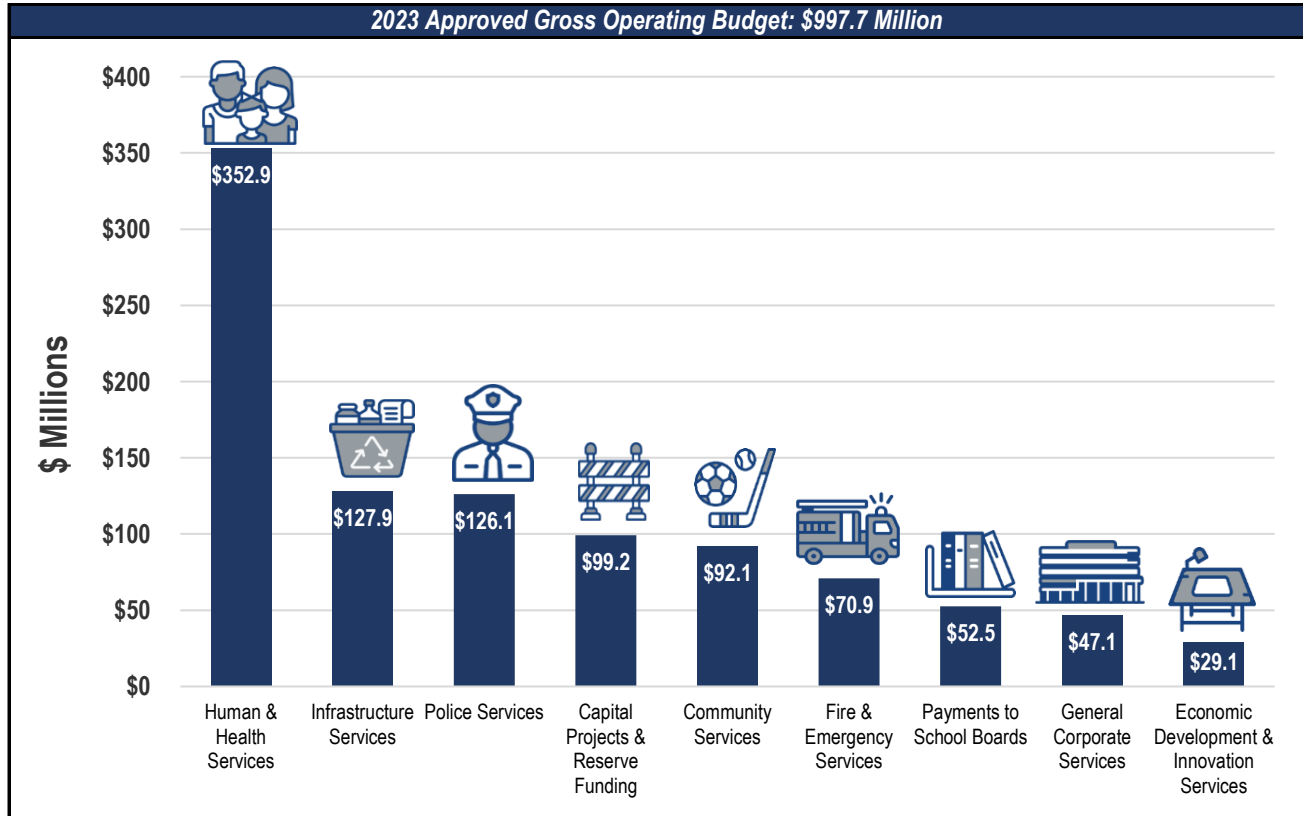
Sub-Total: Local Residential Roads (AMP) **\$1,095,241**
% Impact on the Tax Levy **0.25%**

2023 Municipal Budget Impact On the Overall Net Municipal Tax Levy (Prior to Assessment Growth)		
City Departments	\$8,267,400	1.89%
Agencies, Boards & Committees	\$5,175,421	1.18%
Asset Management Plan (AMP)	\$5,081,916	1.16%
Local Residential Roads (AMP)	\$1,095,241	0.25%
% Impact on the Overall Tax Levy	\$19,619,978	4.48%

GL Category	2022 Budget (Approved)	2023 Budget (Approved)	\$ Budget Change Over PY	% Budget Change Over PY
Revenues				
Taxes - Municipal (Incl. Grants in Lieu)	(\$393,380,249)	(\$415,416,943)	(\$22,036,694)	5.6%
Grants & Subsidies	(\$216,140,346)	(\$279,179,599)	(\$63,039,253)	29.2%
User Fees, Permits & Charges	(\$130,457,722)	(\$138,040,586)	(\$7,582,864)	5.8%
Taxes - Education	(\$52,213,997)	(\$52,481,209)	(\$267,212)	0.5%
Recovery of Expenditures	(\$45,342,522)	(\$48,329,900)	(\$2,987,378)	6.6%
Investment Income & Dividends	(\$27,533,599)	(\$40,754,400)	(\$13,220,801)	48.0%
Transfers From Other Funds	(\$14,886,785)	(\$15,044,372)	(\$157,587)	1.1%
Other Miscellaneous Revenue	(\$7,260,859)	(\$8,523,720)	(\$1,262,861)	17.4%
Total Revenue	(\$887,216,079)	(\$997,770,729)	(\$110,554,650)	12.5%
Expenses				
Salaries, Benefits & Related Costs	\$353,888,704	\$377,006,317	\$23,117,613	6.5%
Transfers for Social Services	\$191,716,499	\$248,587,129	\$56,870,630	29.7%
Transfers to Reserves & Capital Funds	\$109,846,807	\$114,659,432	\$4,812,625	4.4%
Purchased Services	\$80,366,750	\$89,700,403	\$9,333,653	11.6%
Transfers to Education Entities	\$52,213,997	\$52,481,209	\$267,212	0.5%
Utilities, Insurance & Taxes	\$30,714,878	\$31,035,084	\$320,206	1.0%
Transfers to External Agencies	\$22,540,505	\$24,316,522	\$1,776,017	7.9%
Operating & Maintenance Supplies	\$19,913,661	\$22,797,830	\$2,884,169	14.5%
Minor Capital	\$11,192,889	\$12,470,367	\$1,277,478	11.4%
Financial Expenses	\$11,465,564	\$21,243,372	\$9,777,808	85.3%
Other Miscellaneous Expenditures	\$3,355,825	\$3,473,064	\$117,239	3.5%
Total Expenses	\$887,216,079	\$997,770,729	\$110,554,650	12.5%
Total Net	\$0	\$0	\$0	

Gross Expenditures by Major Function	Gross Budget	% of Total
Human & Health Services	\$352,940,756	35.4%
Infrastructure Services	\$127,863,658	12.8%
Police Services	\$126,080,264	12.6%
Capital Projects & Reserve Funding	\$99,216,605	9.9%
Community Services	\$92,127,279	9.2%
Fire & Emergency Services	\$70,860,752	7.1%
Payments to School Boards	\$52,481,209	5.3%
General Corporate Services	\$47,131,432	4.7%
Economic Development & Innovation Services	\$29,068,774	2.9%
Total Net Budget Required From Taxation	\$997,770,729	100.0%

Gross Funding Sources	Gross Budget	% of Total
Taxes - Municipal	(\$415,416,943)	41.6%
Grants & Subsidies	(\$279,179,599)	28.0%
User Fees, Permits & Charges	(\$138,040,586)	13.8%
Taxes - Education	(\$52,481,209)	5.3%
Recovery of Expenditures	(\$48,329,900)	4.8%
Investment Income & Dividends	(\$40,754,400)	4.1%
Transfers From Other Funds	(\$15,044,372)	1.5%
Other Miscellaneous Revenue	(\$8,523,720)	0.9%
Total Taxation	(\$997,770,729)	100.0%



GL Category	2023 Budget (Approved)	2024 Projected Change	2024 Projected Budget	2025 Projected Change	2025 Projected Budget	2026 Projected Change	2026 Projected Budget
Revenues							
Taxes - Municipal (Incl. Grants in Lieu)	(\$415,416,943)	(\$33,646,075)	(\$449,063,018)	(\$36,683,605)	(\$485,746,623)	(\$40,014,984)	(\$525,761,606)
Grants & Subsidies	(\$279,179,599)	\$0	(\$279,179,599)	\$0	(\$279,179,599)	\$0	(\$279,179,599)
User Fees, Permits & Charges	(\$138,040,586)	(\$8,023,618)	(\$146,064,204)	\$8,489,992	(\$154,554,196)	\$8,983,473	(\$163,537,670)
Taxes - Education	(\$52,481,209)	\$0	(\$52,481,209)	\$0	(\$52,481,209)	\$0	(\$52,481,209)
Recovery of Expenditures	(\$48,329,900)	(\$3,184,200)	(\$51,514,100)	\$3,393,991	(\$54,908,091)	\$3,617,603	(\$58,525,694)
Investment Income & Dividends	(\$40,754,400)	\$1,222,632	(\$41,977,032)	\$1,259,311	(\$43,236,343)	\$1,297,090	(\$44,533,433)
Transfers From Other Funds	(\$15,044,372)	\$0	(\$15,044,372)	\$0	(\$15,044,372)	\$0	(\$15,044,372)
Other Miscellaneous Revenue	(\$8,523,720)	(\$1,482,507)	(\$10,006,227)	\$1,740,355	(\$11,746,582)	\$2,043,050	(\$13,789,632)
Total Revenue	(\$997,770,729)	(\$47,559,032)	(\$1,045,329,761)	(\$51,567,254)	(\$1,096,897,015)	(\$55,956,200)	(\$1,152,853,215)
Expenses							
Salaries, Benefits & Related Costs	\$377,006,317	\$24,627,760	\$401,634,077	\$26,236,557	\$427,870,634	\$27,950,448	\$455,821,082
Transfers for Social Services	\$248,587,129	\$0	\$248,587,129	\$0	\$248,587,129	\$0	\$248,587,129
Transfers to Reserves & Capital Funds	\$114,659,432	\$5,427,619	\$120,087,051	\$5,817,913	\$125,904,964	\$6,243,443	\$132,148,406
Purchased Services	\$89,700,403	\$10,417,647	\$100,118,050	\$11,627,534	\$111,745,584	\$12,977,936	\$124,723,520
Transfers to Education Entities	\$52,481,209	\$0	\$52,481,209	\$0	\$52,481,209	\$0	\$52,481,209
Utilities, Insurance & Taxes	\$31,035,084	\$323,544	\$31,358,628	\$326,917	\$31,685,545	\$330,325	\$32,015,871
Transfers to External Agencies	\$24,316,522	\$1,915,953	\$26,232,475	\$2,066,916	\$28,299,391	\$2,229,773	\$30,529,164
Operating & Maintenance Supplies	\$22,797,830	\$3,301,894	\$26,099,724	\$3,780,119	\$29,879,843	\$4,327,608	\$34,207,451
Minor Capital	\$12,470,367	\$1,423,280	\$13,893,647	\$1,585,724	\$15,479,371	\$1,766,707	\$17,246,078
Financial Expenses	\$21,243,372	\$0	\$21,243,372	\$0	\$21,243,372	\$0	\$21,243,372
Other Miscellaneous Expenditures	\$3,473,064	\$121,335	\$3,594,399	\$125,574	\$3,719,973	\$129,961	\$3,849,934
Total Expenses	\$997,770,729	\$47,559,032	\$1,045,329,761	\$51,567,254	\$1,096,897,015	\$55,956,200	\$1,152,853,215
Total Net	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Total Municipal Tax Levy Requirement (2024-2026 Estimated)	2024 7.2%	2025 7.3%	2026 7.4%
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Note: Projections are prior to Mitigations and Assume Status Quo Service Levels & Operations.

<u>Year</u>	<u>(in \$ millions)</u>	<u>Notes</u>
1993	\$89.0	
1994	\$82.2	
1995	\$106.4	
1996	\$106.8	Windsor Tunnel Commission Debt Issued
1997	\$105.2	
1998	\$103.5	
1999	\$130.2	
2000	\$141.2	
2001	\$163.9	Hydro Debt Issued
2002	\$229.4	Joint Justice Facility Debt Issued
2003	\$205.3	Richmond Landing & NP Housing Debt Included
2004	\$185.3	No Debt Issued
2005	\$171.4	No Debt Issued
2006	\$160.2	No Debt Issued
2007	\$158.2	No Debt Issued
2008	\$190.4	No Debt Issued
2009	\$182.4	Phase 1 - Upgrade & Expansion of the LRWRP
2010	\$180.5	No Debt Issued
2011	\$160.6	FCM Debt Issued & Balance of LRWRP
2012	\$114.8	No Debt Issued
2013	\$109.7	No Debt Issued
2014	\$104.1	No Debt Issued
2015	\$98.2	No Debt Issued
2016	\$91.9	No Debt Issued
2017	\$85.2	No Debt Issued
2018	\$78.2	No Debt Issued
2019	\$70.6	No Debt Issued
2020	\$62.7	No Debt Issued
2021	\$54.2	No Debt Issued
2022	\$67.4	WECHC - Meadowbrook Issued (Subject to Final Audit)
2023	\$106.4	WECHC - Initial Repair & Renewal Program Debt Issued, EV (Subject to Final Audit) Battery Land Acquisition

Gross Debt Projections:

<u>Year</u>	<u>(in \$ millions)</u>
2024	\$112.8
2025	\$119.5
2026	\$126.9
2027	\$132.2
2028	\$125.7
2029	\$121.3

Of the gross debt outstanding at the end of 2022, \$15.3 million is the portion issued directly for the City of Windsor purposes (Upgrade and Expansion of the Lou Romano Water Reclamation Plant (LRWRP)). A balance of \$31.7 million relates to debt which is recoverable from Transit Windsor, Essex Windsor Solid Waste Authority and the Windsor Essex County Housing Corporation (WECHC). In 2022, new debt was issued related to the WECHC Meadowbrook development with \$20.4 million outstanding at the end of 2022. The projected debt increases through 2027 includes debt for the EV battery plant along with mortgage debt of WECHC for the Repair and Renewal Program.

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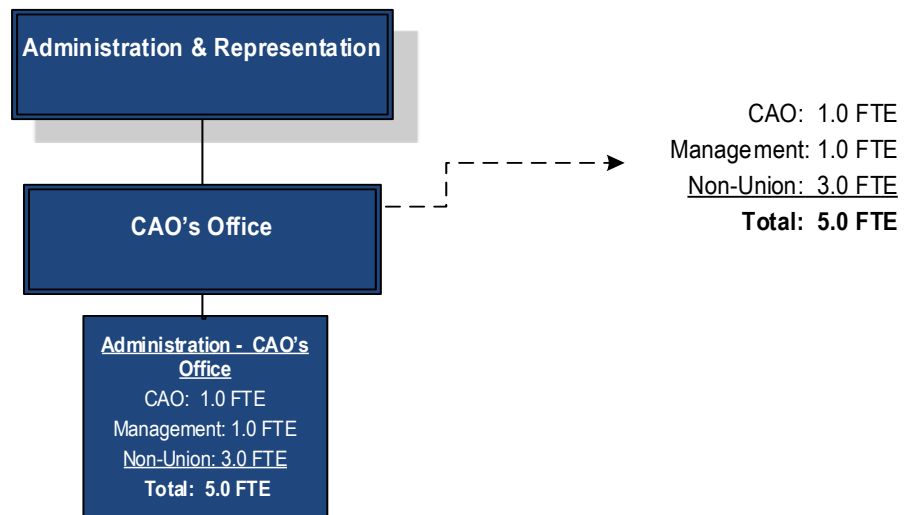
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DESCRIPTION

The Chief Administrative Officer (CAO) works closely with the Mayor and City Council, as well as City Administration through its senior leaders, to ensure Council's goals and objectives are achieved. This is realized through strategic leadership to the Corporation, managing the daily operations of service delivery, and leading ongoing improvements with a goal of greater efficiency.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration - CAO's Office			
Chief Administrative Officer	RFT	Sr. Management	1.0
Manager Corp. Admin/Asst. to CAO	RFT	Management	1.0
Executive Initiatives Coordinator	RFT	Non-Union	1.0
Executive Administrative Assist	RFT	Non-Union	2.0
			5.0
			5.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Administration - CAO's Office	\$1,103,044	\$1,070,193	(\$32,851)	(3.0%)
Total Net	\$1,103,044	\$1,070,193	(\$32,851)	(3.0%)

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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EXPENSES

Minor Capital

5126 - Computer Software	\$1,800	\$1,800	\$0	0.0%
5130 - Furniture & Furnishings	\$1,000	\$1,000	\$0	0.0%

Operating Maintenance & Supplies

2010 - Office Supplies	\$4,513	\$4,513	\$0	0.0%
2170 - Operating and Other Supplies	\$7,850	\$12,564	\$4,714	60.1%

Other Miscellaneous Expenditures

4020 - Membership Fees & Dues	\$95,920	\$95,920	\$0	0.0%
4050 - Training Courses	\$990	\$990	\$0	0.0%
4155 - Conference Registration	\$3,500	\$3,500	\$0	0.0%

Purchased Services

2020 - Postage and Courier	\$1,000	\$1,000	\$0	0.0%
2070 - Imaging & Printing External	\$1,000	\$1,000	\$0	0.0%
2085 - Publications and Manuals	\$1,000	\$1,000	\$0	0.0%
2609 - Mileage and car allowance	\$700	\$700	\$0	0.0%
2610 - Travel Expense	\$9,011	\$9,011	\$0	0.0%
2620 - Car Allowance	\$9,700	\$9,700	\$0	0.0%
2710 - Telephone Expenses	\$500	\$500	\$0	0.0%
2711 - Cell Phones	\$3,216	\$3,216	\$0	0.0%
2915 - Consulting Services - External	\$85,390	\$85,390	\$0	0.0%
2925 - Computer Maintenance	\$3,960	\$0	(\$3,960)	(100.0%)
2940 - Advertising	\$500	\$500	\$0	0.0%
2950 - Other Prof Services-External	\$152	\$152	\$0	0.0%
2990 - Business Meeting Expense	\$11,943	\$11,943	\$0	0.0%
3120 - Rental Expense EXTERNAL	\$1,800	\$1,800	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$4,000	\$0	(\$4,000)	(100.0%)
3181-PC & Maint. Allocation	\$0	\$5,000	\$5,000	n/a

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$633,991	\$607,437	(\$26,554)	(4.2%)
8130 - Overtime - Salary	\$1,750	\$1,750	\$0	0.0%
8150 - Salary-Temporary	\$2,227	\$2,278	\$51	2.3%
8170 - Service Pay	\$0	\$0	\$0	n/a
8190 - Other Pay	\$980	\$980	\$0	0.0%
8210 - Meal Allowance	\$200	\$200	\$0	0.0%
8280 - Employee Suggestion	\$1,500	\$1,500	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$209,573	\$200,824	(\$8,749)	(4.2%)
Utilities, Insurance & Taxes				
3210 - Building Insurance	\$1,767	\$2,749	\$982	55.6%
3230 - Liability Insurance	\$1,611	\$1,276	(\$335)	(20.8%)
Total Expense	\$1,103,044	\$1,070,193	(\$32,851)	(3.0%)
Total Net	\$1,103,044	\$1,070,193	(\$32,851)	(3.0%)

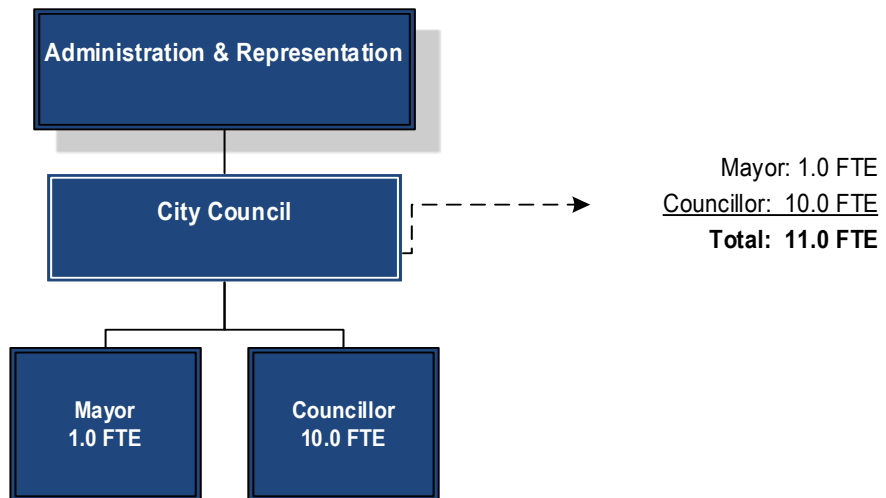
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	(\$35,315)	
B4/2023	n/a	Interdepartmental Reallocations	\$2,464	
Total Budget Impact			(\$32,851)	0.0

DESCRIPTION

Municipal councils pass resolutions and by-laws governing municipal services, finances and the various regulatory frameworks. The Mayor is the Head of City Council and the Chief Executive Officer (CEO) of the Corporation of the City of Windsor. As Head of Council he presides over all meetings of Council and ensures that the laws governing the Municipality are properly executed and enforced.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration - City Council			
Mayor	n/a	Mayor	1.0
Councillor	n/a	Councillor	10.0
			11.0
			11.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Administration - City Council	\$830,073	\$923,656	\$93,583	11.3%
Council Committees	\$45,120	\$45,120	\$0	0.0%
Total Net	\$875,193	\$968,776	\$93,583	10.7%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Other Miscellaneous Revenue				
6990 - Other General Revenue	(\$156,991)	(\$156,991)	\$0	0.0%
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	(\$18,650)	\$0	\$18,650	(100.0%)
Total Revenue	(\$175,641)	(\$156,991)	\$18,650	(10.6%)

EXPENSES

Minor Capital

5125 - Computers - PCs	\$18,650	\$0	(\$18,650)	(100.0%)
5130 - Furniture & Furnishings	\$200	\$200	\$0	0.0%

Operating & Maintenance Supplies

2010 - Office Supplies	\$2,200	\$2,200	\$0	0.0%
2060 - Computer Supplies	\$100	\$100	\$0	0.0%
2170 - Operating and Other Supplies	\$3,000	\$3,000	\$0	0.0%
2310 - Food and confections	\$500	\$500	\$0	0.0%

Other Miscellaneous Expenditures

4155 - Conference Registration	\$8,000	\$8,000	\$0	0.0%
4295 - Public Relations	\$56,920	\$56,920	\$0	0.0%

Purchased Services

2020 - Postage and Courier	\$150	\$150	\$0	0.0%
2085 - Publications and Manuals	\$600	\$600	\$0	0.0%
2609 - Mileage and car allowance	\$500	\$500	\$0	0.0%
2610 - Travel Expense	\$41,465	\$41,465	\$0	0.0%
2710 - Telephone Expenses	\$2,000	\$2,000	\$0	0.0%
2711 - Cell Phones	\$8,500	\$8,500	\$0	0.0%
2925 - Computer Maintenance	\$1,000	\$0	(\$1,000)	(100.0%)

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
2950 - Other Prof Services-External	\$100	\$100	\$0	0.0%
2990 - Business Meeting Expense	\$3,500	\$3,500	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$500	\$0	(\$500)	(100.0%)
3181-PC & Maint. Allocation	\$0	\$11,000	\$11,000	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$668,157	\$719,167	\$51,010	7.6%
8130 - Overtime - Salary	\$10,000	\$10,000	\$0	0.0%
8210 - Meal Allowance	\$3,500	\$3,500	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$220,489	\$237,326	\$16,837	7.6%
Utilities, Insurance & Taxes				
3230 - Liability Insurance	\$803	\$17,039	\$16,236	2021.9%
Total Expense	\$1,050,834	\$1,125,767	\$74,933	7.1%
Total Net	\$875,193	\$968,776	\$93,583	10.7%

2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$67,847	
B4/2023	n/a	Interdepartmental Reallocations	\$25,736	
Total Budget Impact			\$93,583	0.0

DESCRIPTION

Municipal councils pass resolutions and by-laws governing municipal services, finances and the various regulatory frameworks. The Mayor is the Head of City Council and the Chief Executive Officer (CEO) of the Corporation of the City of Windsor. As Head of Council he presides over all meetings of Council and ensures that the laws governing the Municipality are properly executed and enforced.

2023 APPROVED STAFF ESTABLISHMENT

Not Applicable

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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DIVISION

Administration - Mayor's Office	\$505,705	\$504,338	(\$1,367)	(0.3%)
Total Net	\$505,705	\$504,338	(\$1,367)	(0.3%)

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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EXPENSES

Minor Capital

2220 - Maintenance Parts & Materials	\$1,000	\$1,000	\$0	0.0%
5125 - Computers - PCs	\$1,000	\$1,000	\$0	n/a
5130 - Furniture & Furnishings	\$2,000	\$2,000	\$0	0.0%

Operating & Maintenance Supplies

2010 - Office Supplies	\$11,000	\$11,000	\$0	0.0%
2160 - Kitchen Supplies	\$1,500	\$1,500	\$0	n/a
2170 - Operating and Other Supplies	\$2,500	\$2,500	\$0	0.0%

Other Miscellaneous Expenditures

4020 - Membership Fees & Dues	\$4,000	\$11,500	\$7,500	187.5%
4155 - Conference Registration	\$8,000	\$8,000	\$0	0.0%
4295 - Public Relations	\$39,500	\$39,500	\$0	0.0%

Purchased Services

2020 - Postage and Courier	\$1,600	\$1,600	\$0	0.0%
2070 - Imaging & Printing External	\$2,000	\$2,000	\$0	0.0%
2085 - Publications and Manuals	\$2,000	\$2,000	\$0	0.0%
2609 - Mileage and car allowance	\$10,000	\$10,000	\$0	0.0%
2610 - Travel Expense	\$37,300	\$37,300	\$0	0.0%
2710 - Telephone Expenses	\$1,500	\$1,500	\$0	0.0%
2711 - Cell Phones	\$4,000	\$4,000	\$0	0.0%
2925 - Computer Maintenance	\$6,100	\$0	(\$6,100)	(100.0%)
2950 - Other Prof Services-External	\$37,020	\$29,520	(\$7,500)	(20.3%)
2990 - Business Meeting Expense	\$6,000	\$6,000	\$0	0.0%
3120 - Rental Expense EXTERNAL	\$2,000	\$2,000	\$0	0.0%
3150 - Vehicle Rental - External	\$100	\$100	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$3,800	\$0	(\$3,800)	(100.0%)
3181-PC & Maint. Allocation	\$0	\$8,000	\$8,000	n/a

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Salaries & Benefits				
8150 - Salary-Temporary	\$275,043	\$275,043	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$44,007	\$44,007	\$0	0.0%
Utilities, Insurance & Taxes				
3210 - Building Insurance	\$1,876	\$2,818	\$942	50.2%
3230 - Liability Insurance	\$859	\$450	(\$409)	(47.6%)
Total Expense	\$505,705	\$504,338	(\$1,367)	(0.3%)
Total Net	\$505,705	\$504,338	(\$1,367)	(0.3%)

2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Interdepartmental Reallocations	(\$1,367)	
Total Budget Impact			(\$1,367)	0.0

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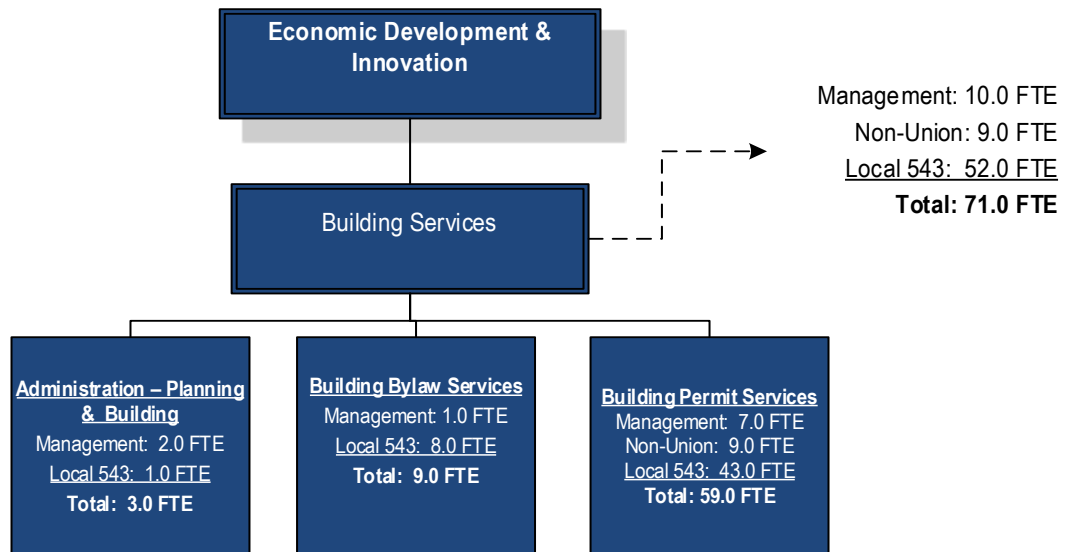
Planning & Development

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DESCRIPTION

Building Services is responsible for the application and enforcement of the Ontario Building Code and property related Municipal Bylaws. This includes issuing permits and performing inspections for all construction projects, and investigating and enforcing maintenance & land use Bylaws for all private properties.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration - Building			
Chief Building Official	RFT	Management	1.0
Manager of Administration	RFT	Management	1.0
Administrative Assistant	RFT	Local 543	1.0
			3.0
Building ByLaw Services			
Inspections Supervisor	RFT	Management	1.0
Building By-Law Officer	RFT	Local 543	7.0
Building By-Law Enforcement Clerk	RFT	Local 543	1.0
			9.0
Building Permit Services			
Manager of Permits/Deputy CBO	RFT	Management	1.0
Mgr, Inspections/Deputy CBO	RFT	Management	1.0
Manager, Policy & Regulatory Services	RFT	Management	1.0
Inspections Supervisor	RFT	Management	1.0
Supervisor of Digital & Residential Permits	RFT	Management	1.0
Supervisor Development Applications	RFT	Management	1.0
Supervisor Customer Service	RFT	Management	1.0
Senior Engineer/Plan Examiner	RFT	Non-Union	2.0
Engineer Plan Examiner	RFT	Non-Union	5.0
Plan Examiner II	RFT	Non-Union	1.0
Policy Analyst	RFT	Non-Union	1.0
Inspector	RFT	Local 543	9.0
Inspector II	RFT	Local 543	6.0
Mechanical Building Inspector I	RFT	Local 543	2.0
Plan Examiner	RFT	Local 543	6.0
Development Application Coordinator	RFT	Local 543	10.0
Policy & Regulatory Services Clerk	RFT	Local 543	1.0
Permit Services Clerk	RFT	Local 543	1.0
Customer Care Clerk	RFT	Local 543	2.0
Sec. to Mgr. Inspections	RFT	Local 543	1.0
Legal Documents Clerk	RFT	Local 543	1.0
Communications Clerk	RFT	Local 543	1.0
Document Clerk	RFT	Local 543	3.0
			59.0
			71.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Administration - Building	\$354,926	\$528,592	\$173,666	48.9%
Building Bylaw Services	\$852,098	\$909,766	\$57,668	6.8%
Building Permit Services	(\$152,656)	(\$125,283)	\$27,373	(17.9%)
Total Net	\$1,054,368	\$1,313,075	\$258,707	24.5%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Other Miscellaneous Revenue				
6990 - Other General Revenue	(\$65,000)	(\$65,000)	\$0	0.0%
Recovery of Expenditures				
6735 - Recovery Of Expenses EXTERNAL	(\$67,683)	(\$67,683)	\$0	0.0%
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	\$321,028	(\$948,624)	(\$1,269,652)	(395.5%)
7055 - TRANSFER From Current Funds	(\$151,620)	(\$151,620)	\$0	0.0%
User Fees, Permits & Charges				
6410 - Licenses & Permits	(\$5,065,157)	(\$5,462,810)	(\$397,653)	7.9%
6485 - Bylaw Fines - Courts	(\$136,550)	(\$136,550)	\$0	0.0%
6650 - User Fees- External	(\$297,283)	(\$297,283)	\$0	0.0%
6725 - Fees&Service Charges EXTERNAL	(\$188,204)	(\$191,294)	(\$3,090)	n/a
Total Revenue	(\$5,650,469)	(\$7,320,864)	(\$1,670,395)	29.6%

EXPENSES

Financial Expenses

4540 - Bank Charges	\$82,740	\$82,740	\$0	0.0%
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Minor Capital

2150 - Minor Apparatus & Tools	\$1,200	\$1,200	\$0	0.0%
5110 - Machinery & Equipment - TCA	\$1,600	\$1,600	\$0	0.0%
5125 - Computers - PCs	\$1,000	(\$2,000)	(\$3,000)	(300.0%)
5126 - Computer Software	\$135,343	\$135,343	\$0	0.0%
5130 - Furniture & Furnishings	\$1,366	\$1,366	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Operating & Maintenance Supplies				
2010 - Office Supplies	\$11,654	\$11,654	\$0	0.0%
2060 - Computer Supplies	\$100	\$100	\$0	0.0%
2175 - First Aid Safety Supplies	\$1,000	\$1,000	\$0	0.0%
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$17,481	\$17,481	\$0	0.0%
4050 - Training Courses	\$14,734	\$14,734	\$0	0.0%
4155 - Conference Registration	\$4,100	\$4,100	\$0	0.0%
Purchased Services				
2020 - Postage and Courier	\$16,114	\$16,114	\$0	0.0%
2070 - Imaging & Printing External	\$2,842	\$2,842	\$0	0.0%
2085 - Publications and Manuals	\$2,600	\$2,600	\$0	0.0%
2609 - Mileage and car allowance	\$865	\$865	\$0	0.0%
2610 - Travel Expense	\$6,004	\$6,004	\$0	0.0%
2620 - Car Allowance	\$221	\$221	\$0	0.0%
2711 - Cell Phones	\$13,554	\$15,354	\$1,800	13.3%
2915 - Consulting Services - External	\$1,000	\$1,000	\$0	0.0%
2920 - Legal Services	\$5,000	\$5,000	\$0	0.0%
2925 - Computer Maintenance	\$44,946	\$0	(\$44,946)	(100.0%)
2950 - Other Prof Services-External	\$250	\$250	\$0	0.0%
2990 - Business Meeting Expense	\$200	\$200	\$0	0.0%
2995 - Other Purchased Services	\$1,920	\$1,920	\$0	0.0%
3120 - Rental Expense EXTERNAL	\$3,516	\$3,516	\$0	0.0%
3121 - GPS	\$1,000	\$12,700	\$11,700	1170.0%
3140 - VehicleRent-Dedicated INTERNAL	\$261,596	\$300,700	\$39,104	14.9%
3145 - VehicleRent-TempOther INTERNAL	\$24,246	\$24,246	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$30,250	\$0	(\$30,250)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$71,000	\$71,000	n/a
3250 - Licenses	\$207	\$207	\$0	0.0%
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$4,245,646	\$5,633,037	\$1,387,391	32.7%
8130 - Overtime - Salary	\$8,692	\$8,692	\$0	0.0%
8150 - Salary-Temporary	\$136,188	\$139,278	\$3,090	n/a
8170 - Service Pay	\$2,796	\$2,925	\$129	4.6%
8190 - Other Pay	\$154,120	\$157,035	\$2,915	1.9%
8210 - Meal Allowance	\$200	\$200	\$0	0.0%
8290 - Clothing - Uniforms	\$10,200	\$13,200	\$3,000	29.4%
8291 - Clothing Allowance	\$100	\$100	\$0	0.0%
8380 - Workers Comp. - Admin.	\$6,000	\$6,000	\$0	0.0%
8381 - Workers Comp. - Medical	\$5,300	\$5,300	\$0	0.0%
8383 - Workers Comp. - Pension	\$13,000	\$13,000	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
8399 - Fringe Benefits (Dept.)	\$1,422,847	\$1,881,193	\$458,346	32.2%
Utilities, Insurance & Taxes				
3210 - Building Insurance	\$6,408	\$9,890	\$3,482	54.3%
3230 - Liability Insurance	\$4,691	\$30,032	\$25,341	540.2%
Total Expense	\$6,704,837	\$8,633,939	\$1,929,102	28.8%
Total Net	\$1,054,368	\$1,313,075	\$258,707	24.5%

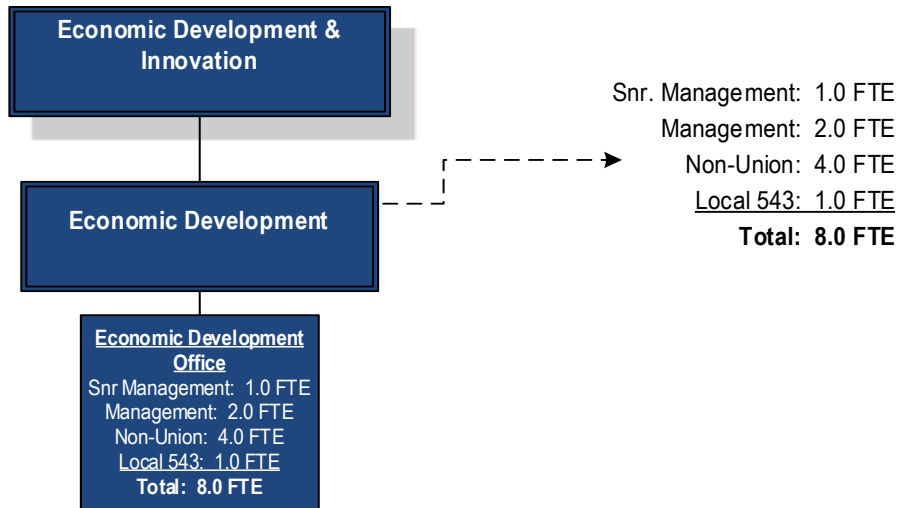
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$341,343	
B4/2023	2023-0069	Building Services - Reorganization	\$88,406	15.0
B4/2023	2023-0122	Amendments to User Fees to Increase Bill 108 Deferred and Frozen Interest	(\$1)	
B4/2023	2023-0198	Building Services User Fee Schedule Changes	(\$101,457)	
B4/2023	n/a	Interdepartmental Reallocations	(\$69,584)	(9.0)
Total Budget Impact			\$258,707	6.0

DESCRIPTION

Economic Development is responsible for attracting new business development to the region and helping retain existing businesses that foster a vibrant, economically diverse city.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Economic Development Office			
Commissioner, Economic Development & Innovation	RFT	Sr. Management	1.0
Executive Director of Economic Development	RFT	Management	1.0
Supervisor, Environmental Sustainability & Climate Change	RFT	Management	1.0
Senior Economic Development Officer	RFT	Non-Union	2.0
Executive Initiatives Coordinator	RFT	Non-Union	1.0
Executive Administrative Assistant	RFT	Non-Union	1.0
Environment & Sustainability Coordinator	RFT	Local 543	1.0
			8.0
			8.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Economic Development Office	\$1,659,579	\$1,852,867	\$193,288	11.6%
Total Net	\$1,659,579	\$1,852,867	\$193,288	11.6%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Revenue				
Other Miscellaneous Revenue				
6990 - Other General Revenue	(\$20,000)	(\$20,000)	\$0	0.0%
Recovery of Expenditures				
6740 - Recovery of Salaries-INTERNAL	\$0	(\$66,246)	(\$66,246)	n/a
6742 - Recovery of Fringes-INTERNAL	\$0	(\$21,204)	(\$21,204)	n/a
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	(\$102,013)	(\$107,073)	(\$5,060)	5.0%
User Fees, Permits & Charges				
6690 - Sewer Surcharge Recoveries	(\$49,000)	(\$49,000)	\$0	0.0%
Total Revenue	(\$171,013)	(\$263,523)	(\$92,510)	54.1%

EXPENSES

Minor Capital

5125 - Computers - PCs	\$1,500	\$1,500	\$0	0.0%
5475 - Non-Tendered Construction Cost	\$7,000	\$7,000	\$0	0.0%

Operating & Maintenance Supplies

2010-Office Supplies	\$0	\$500	\$500	n/a
2060 - Computer Supplies	\$100	\$100	\$0	0.0%
2170-Operating and Other Supplies	\$3,700	\$3,700	\$0	0.0%
2180-Program Supplies	\$18,200	\$18,200	\$0	0.0%
2360-Promotional Material & Product	\$13,000	\$13,000	\$0	0.0%

Other Miscellaneous Expenditures

4020-Membership Fees & Dues	\$3,800	\$4,250	\$450	11.8%
4155 - Conference Registration	\$3,500	\$3,500	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Purchased Services				
2070 - Imaging & Printing External	\$200	\$200	\$0	0.0%
2610 - Travel Expense	\$6,133	\$6,133	\$0	0.0%
2620 - Car Allowance	\$6,070	\$6,070	\$0	0.0%
2711 - Cell Phones	\$1,150	\$2,860	\$1,710	148.7%
2925 - Computer Maintenance	\$2,880	\$0	(\$2,880)	(100.0%)
2940 - Advertising	\$9,400	\$9,500	\$100	1.1%
2950 - Other Prof Services-External	\$71,500	\$71,500	\$0	0.0%
2980-Contracted Services	\$49,000	\$49,000	\$0	0.0%
2990 - Business Meeting Expense	\$3,400	\$8,000	\$4,600	135.3%
3170-Facility Rental INTERNAL	\$1,000	\$1,000	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$3,000	\$0	(\$3,000)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$8,000	\$8,000	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$515,475	\$915,135	\$399,660	77.5%
8150-Salary-Temporary	\$0	\$132,493	\$132,493	n/a
8160-Hourly-Temporary	\$20,250	\$20,709	\$459	2.3%
8170-Service Pay	\$0	\$325	\$325	n/a
8190 - Other Pay	\$917,565	\$507,795	(\$409,770)	(44.7%)
8210-Meal Allowance	\$235	\$235	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$172,534	\$325,685	\$153,151	88.8%
Total Expense	\$1,830,592	\$2,116,390	\$285,798	15.6%
Total Net	\$1,659,579	\$1,852,867	\$193,288	11.6%

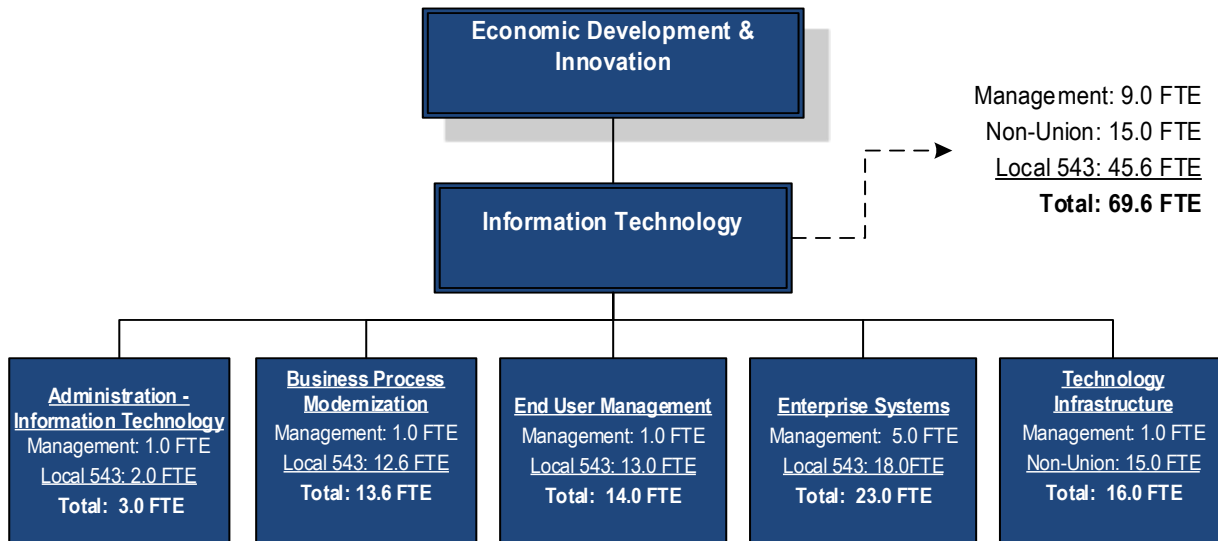
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$82,299	
B4/2023	n/a	Interdepartmental Reallocations	\$110,989	5.0
Total Budget Impact			\$193,288	5.0

DESCRIPTION

Provides technology planning, support and operations, which enables City services, and drives efficiencies. Committed to providing innovative, reliable, responsive and secure solutions that align business, process and technology. Provides and supports the systems, applications, computers, networks, data, internet access, security and policies that are critical to the delivery of City services.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration - Information Technology			
Chief Information Officer/ExDir, Information Technology	RFT	Management	1.0
Administrative Assistant/Sec.	RFT	Local 543	1.0
Technical Support Clerk	RFT	Local 543	1.0
			3.0
Business Process Modernization			
Manager, Business Process Modernization	RFT	Management	1.0
Business Analyst	RFT	Local 543	9.0
Analyst Programmer	RFT	Local 543	2.0
Analyst Programmer	RPT	Local 543	0.6
Multimedia Solutions Analyst	RFT	Local 543	1.0
			13.6
End User Management			
Mgr, End User Support	RFT	Management	1.0
P.C. Support Analyst	RFT	Local 543	13.0
			14.0
Enterprise Systems			
Manager, Enterprise Systems	RFT	Management	1.0
Program Manager, Corporate Project	RFT	Management	4.0
Analyst Programmer	RFT	Local 543	9.0
Enterprise Support Analyst	RFT	Local 543	8.0
Enterprise Support Analyst II	RFT	Local 543	1.0
			23.0
Technology Infrastructure			
Deputy CIO/Manager, Tech Infrastructure	RFT	Management	1.0
Technical Support Analyst	RFT	Non-Union	15.0
			16.0
			69.6

	2022	2023	\$ Budget	% Budget
	Budget	Budget	Change	Change

DIVISION

Administration - Info. Tech.	\$631,514	\$382,524	(\$248,990)	(39.4%)
Business Process Modernization	\$1,367,663	\$1,670,963	\$303,300	22.2%
End User Management	\$899,634	\$938,688	\$39,054	4.3%
Enterprise Systems	\$2,008,607	\$2,472,850	\$464,243	23.1%
Technology Infrastructure	\$2,459,874	\$2,705,328	\$245,454	10.0%
Total Net	\$7,367,292	\$8,170,353	\$803,061	10.9%

Account	2022	2023	\$ Budget	% Budget
	Budget	Budget	Change	Change

REVENUE

Recovery of Expenditures

6740 - Recovery of Salaries-INTERNAL	(\$1,321,024)	(\$1,321,024)	\$0	0.0%
6742 - Recovery of Fringes INTERNAL	(\$166,268)	(\$166,268)	\$0	0.0%

User Fees, Permits & Charges

6650 - User Fees- External	(\$62,784)	(\$62,784)	\$0	0.0%
6651 - Fees and Recoveries INTERNAL	(\$159,299)	(\$159,299)	\$0	0.0%

Total Revenue	(\$1,709,375)	(\$1,709,375)	\$0	0.0%
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EXPENSES

Minor Capital

2150 - Minor Apparatus & Tools	\$77,038	\$80,638	\$3,600	4.7%
5126 - Computer Software	\$423,588	\$429,252	\$5,664	1.3%

Operating & Maintenance Supplies

2010 - Office Supplies	\$5,191	\$5,191	\$0	0.0%
2170 - Operating and Other Supplies	\$326	\$0	(\$326)	(100.0%)

Other Miscellaneous Expenditures

4020 - Membership Fees & Dues	\$158,551	\$156,551	(\$2,000)	(1.3%)
4050 - Training Courses	\$20,141	\$20,141	\$0	0.0%
4155 - Conference Registration	\$5,100	\$5,100	\$0	0.0%

Purchased Services

2020 - Postage and Courier	\$50	\$50	\$0	0.0%
2085 - Publications and Manuals	\$100	\$100	\$0	0.0%
2609 - Mileage and car allowance	\$450	\$450	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
2610 - Travel Expense	\$18,736	\$18,736	\$0	0.0%
2620 - Car Allowance	\$75	\$75	\$0	0.0%
2710 - Telephone Expenses	\$218,508	\$213,956	(\$4,552)	(2.1%)
2925 - Computer Maintenance	\$203,335	\$173,328	(\$30,007)	(14.8%)
2927 - Computer & SW Maint-External	\$38,723	\$38,723	\$0	0.0%
2950 - Other Prof Services-External	\$175,000	\$340,000	\$165,000	94.3%
2990 - Business Meeting Expense	\$750	\$750	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$38,650	\$0	(\$38,650)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$69,640	\$69,640	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$5,706,068	\$6,175,544	\$469,476	8.2%
8115 - Salary-Reg.Part Time	\$46,663	\$54,130	\$7,467	16.0%
8130 - Overtime - Salary	\$16,508	\$16,508	\$0	0.0%
8170 - Service Pay	\$6,143	\$5,623	(\$520)	(8.5%)
8190 - Other Pay	\$1,600	\$1,600	\$0	0.0%
8192 - Shift Differential	\$5,000	\$5,000	\$0	0.0%
8210 - Meal Allowance	\$1,935	\$1,935	\$0	0.0%
8380 - Workers Comp. - Admin.	\$750	\$750	\$0	0.0%
8381 - Workers Comp. - Medical	\$1,500	\$1,500	\$0	0.0%
8383 - Workers Comp. - Pension	\$3,000	\$3,000	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$1,891,412	\$2,047,669	\$156,257	8.3%
Utilities, Insurance & Taxes				
3210 - Building Insurance	\$5,185	\$7,231	\$2,046	39.5%
3230 - Liability Insurance	\$6,591	\$6,557	(\$34)	(0.5%)
Total Expense	\$9,076,667	\$9,879,728	\$803,061	8.8%
Total Net	\$7,367,292	\$8,170,353	\$803,061	10.9%

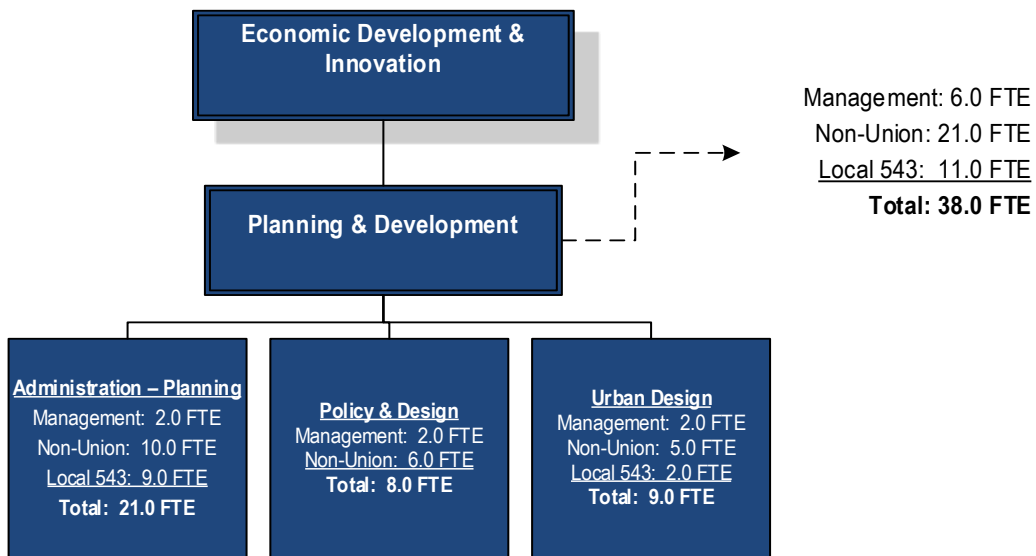
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$512,758	
B4/2023	2023-0222	Managed Security Services Increase	\$165,000	
B4/2023	2023-0293	Conversion of Enterprise Support Analyst Position to Program Manager Posit	\$33,117	
B4/2023	2023-0116	Contractual Increase for Corporate Software Maintenance	\$7,007	
B4/2023	n/a	Interdepartmental Reallocations	\$85,179	1.0
Total Budget Impact			\$803,061	1.0

DESCRIPTION

Planning Services is responsible for the preparation and implementation of plans regarding land use and development including the Official Plan & Zoning By-law. The division reviews, processes and makes recommendations to Council on land development applications as set out in the Planning Act of Ontario.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration - Planning & Building			
City Planner/Exec Dir Planning & Development Services	RFT	Management	1.0
Supervisor, Development Applications	RFT	Management	1.0
Planner III - Zoning	RFT	Non-Union	1.0
Planner III - Subdivisions	RFT	Non-Union	2.0
Planner III - Site Plan Approval Officer	RFT	Non-Union	2.0
Planner II- Development Review	RFT	Non-Union	5.0
Administrative Assistant	RFT	Local 543	1.0
Zoning Coordinator	RFT	Local 543	2.0
Sec/Treasurer Comm of Adj.	RFT	Local 543	1.0
Development Planning Tech	RFT	Local 543	1.0
Street & Alley Legal Clerk	RFT	Local 543	1.0
Secretary to Mgr, Development Applications	RFT	Local 543	1.0
Comm. of Adjustment Clerk	RFT	Local 543	1.0
Clerk Steno Senior	RFT	Local 543	1.0
			21.0
Policy & Design			
Manager, Development/Deputy City Planner	RFT	Management	1.0
Supervisor, Land Information & Special Projects	RFT	Management	1.0
Planner III - Economic Develop	RFT	Non-Union	1.0
Planner III - Land Information & Development	RFT	Non-Union	1.0
Planner III -Heritage	RFT	Non-Union	1.0
Planner III- Policy & Special Studies	RFT	Non-Union	1.0
Planner II - Revitalization & Policy Initiatives	RFT	Non-Union	1.0
PlannerII-Research & Policy Support	RFT	Non-Union	1.0
			8.0
Urban Design			
Mgr, Urban Design	RFT	Management	1.0
Supervisor, Site Plan Control	RFT	Management	1.0
Planner III-Special Projects	RFT	Non-Union	2.0
Planner III Senior Urban Design	RFT	Non-Union	1.0
Landscape Architect	RFT	Non-Union	1.0
Planner II-Res & Design Support	RFT	Non-Union	1.0
Planning Technician	RFT	Local 543	1.0
Clerk-Steno (Planning)	RFT	Local 543	1.0
			9.0
			38.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Administration - Planning	\$1,147,546	\$820,286	(\$327,260)	(28.5%)
Policy & Design	\$961,183	\$1,267,100	\$305,917	31.8%
Urban Design	\$1,066,297	\$1,240,870	\$174,573	16.4%
Total Net	\$3,175,026	\$3,328,256	\$153,230	4.8%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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REVENUE

User Fees, Permits & Charges

6410 - Licenses & Permits	(\$25,250)	(\$25,250)	\$0	0.0%
6650 - User Fees- External	(\$872,596)	(\$1,788,035)	(\$915,439)	104.9%
6725 - Fees&Service Charges EXTERNAL	(\$36,425)	(\$37,145)	(\$720)	2.0%

Total Revenue	(\$934,271)	(\$1,850,430)	(\$916,159)	98.1%
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EXPENSES

Minor Capital

2150 - Minor Apparatus & Tools	\$200	\$200	\$0	0.0%
2230 - Infrastructure Maint. Material	\$1,920	\$1,920	\$0	0.0%
2530 - Equipment Repairs	\$552	\$552	\$0	0.0%
5110 - Machinery & Equipment - TCA	\$100	\$100	\$0	0.0%
5111 - Machinery & Equipment -Non TCA	\$1,400	\$1,400	\$0	0.0%
5125 - Computers - PCs	\$2,800	\$2,800	\$0	0.0%
5126 - Computer Software	\$33,671	\$33,671	\$0	0.0%
5130 - Furniture & Furnishings	\$1,292	\$1,292	\$0	0.0%

Operating & Maintenance Supplies

2010 - Office Supplies	\$13,556	\$13,556	\$0	0.0%
2170 - Operating and Other Supplies	\$6,376	\$6,376	\$0	0.0%

Other Miscellaneous Expenditures

4020 - Membership Fees & Dues	\$18,099	\$18,099	\$0	0.0%
4050 - Training Courses	\$11,979	\$11,979	\$0	0.0%
4155 - Conference Registration	\$7,000	\$7,000	\$0	0.0%
4295 - Public Relations	\$7,800	\$7,800	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Purchased Services				
2020 - Postage and Courier	\$4,940	\$4,940	\$0	0.0%
2070 - Imaging & Printing External	\$5,560	\$5,560	\$0	0.0%
2085 - Publications and Manuals	\$2,760	\$2,760	\$0	0.0%
2609 - Mileage and car allowance	\$4,324	\$4,324	\$0	0.0%
2610 - Travel Expense	\$16,115	\$16,115	\$0	0.0%
2620 - Car Allowance	\$6,506	\$6,506	\$0	0.0%
2710 - Telephone Expenses	\$1,702	\$1,702	\$0	0.0%
2711 - Cell Phones	\$3,477	\$5,277	\$1,800	51.8%
2920 - Legal Services	\$11,000	\$11,000	\$0	0.0%
2925 - Computer Maintenance	\$21,000	\$0	(\$21,000)	(100.0%)
2940 - Advertising	\$48,094	\$48,094	\$0	0.0%
2950 - Other Prof Services-External	\$46,592	\$46,592	\$0	0.0%
2990 - Business Meeting Expense	\$2,200	\$2,200	\$0	0.0%
2995 - Other Purchased Services	\$7,614	\$7,614	\$0	0.0%
3120 - Rental Expense EXTERNAL	\$6,828	\$6,828	\$0	0.0%
3170 - Facility Rental INTERNAL	\$1,100	\$1,100	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$17,900	\$0	(\$17,900)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$38,000	\$38,000	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$2,737,832	\$3,539,138	\$801,306	29.3%
8130 - Overtime - Salary	\$5,748	\$5,748	\$0	0.0%
8150 - Salary-Temporary	\$36,526	\$37,354	\$828	2.3%
8160 - Hourly-Temporary	\$31,737	\$32,457	\$720	n/a
8170 - Service Pay	\$2,080	\$2,210	\$130	6.3%
8190 - Other Pay	\$2,340	\$2,340	\$0	0.0%
8210 - Meal Allowance	\$936	\$936	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$913,129	\$1,177,794	\$264,665	29.0%
Transfers to Reserves & Capital Funds				
4250 Transfer to Reserve Fund	\$55,200	\$55,200	\$0	0.0%
Utilities, Insurance & Taxes				
3210 - Building Insurance	\$1,370	\$2,125	\$755	55.1%
3230 - Liability Insurance	\$7,942	\$8,027	\$85	1.1%
Total Expense	\$4,109,297	\$5,178,686	\$1,069,389	26.0%
Total Net	\$3,175,026	\$3,328,256	\$153,230	4.8%

2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$158,878	
B4/2023	2023-0291	Planning & Development Position Increases	\$0	6.0
B4/2023	2023-0372	Staffing changes per In-Camera Report approved by B16/2023	\$0	1.0
B4/2023	n/a	Interdepartmental Reallocations	(\$5,648)	
Total Budget Impact			\$153,230	7.0

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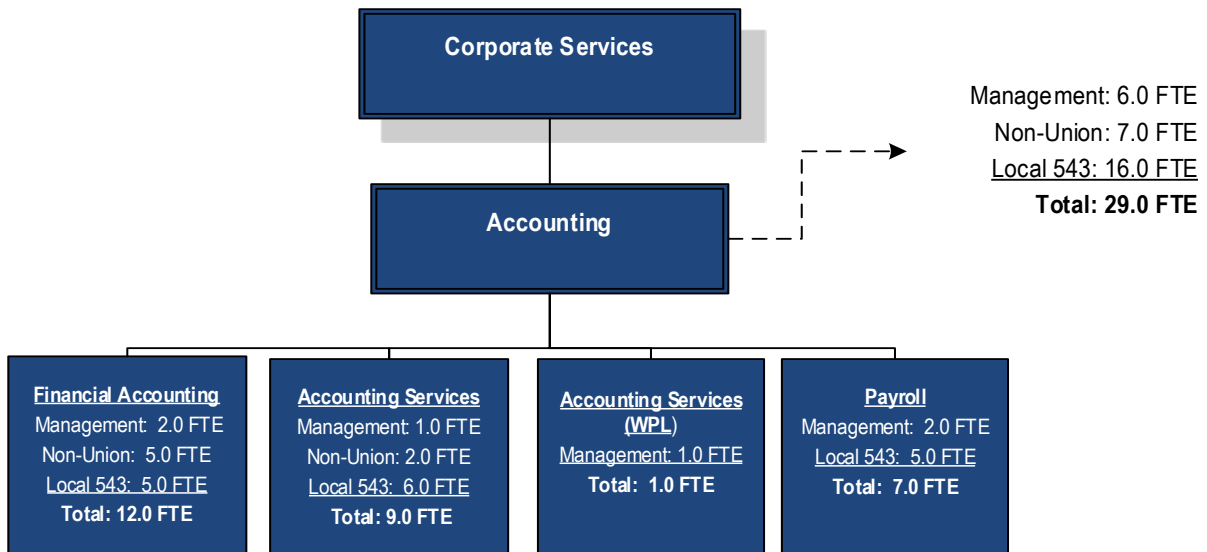
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DESCRIPTION

The Accounting department provides accounts payable, accounts receivable, accounting and payroll services to the organization.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Accounting Services			
Mgr. Accounting Services	RFT	Management	1.0
Financial Analyst	RFT	Non-Union	2.0
Accounts Receivable Clerk	RFT	Local 543	1.0
Accounts Payable Vendor Control Specialist	RFT	Local 543	1.0
General Accounts Payable Clerk	RFT	Local 543	2.0
Accounts Payable Control Clerk	RFT	Local 543	1.0
Administrative Clerk	RFT	Local 543	1.0
			9.0
Accounting Services (WPL)			
Manager Financial Accounting - WPL	RFT	Management	1.0
			1.0
Financial Accounting			
Deputy Treasurer-Financial Accounting & Corporate Controls	RFT	Management	1.0
Mgr, of Financial Accounting	RFT	Management	1.0
Financial Admin-Capital Assets	RFT	Non-Union	1.0
Corporate Controls Coordinator	RFT	Non-Union	2.0
Financial Analyst	RFT	Non-Union	1.0
Finance Policy & Procedure Coordinator	RFT	Non-Union	1.0
Financial Analysis Acctg Clerk	RFT	Local 543	1.0
Financial Reconciliation Clerk	RFT	Local 543	2.0
Financial Reconciliation Clerk - Social Services	RFT	Local 543	1.0
Accounting Clerk	RFT	Local 543	1.0
			12.0
Payroll			
Manager of Corporate Payroll Administration & Compliance	RFT	Management	1.0
Payroll Supervisor	RFT	Management	1.0
Payroll Control & Reporting Specialist	RFT	Local 543	5.0
			7.0
			29.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Financial Accounting	\$1,037,165	\$1,125,630	\$88,465	8.5%
Accounting Services	\$776,942	\$804,781	\$27,839	3.6%
Accounting Services (WPL)	\$0	\$0	\$0	n/a
Payroll	\$515,025	\$655,563	\$140,538	27.3%
Total Net	\$2,329,132	\$2,585,974	\$256,842	11.0%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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REVENUE

Recovery of Expenditures

6735 - Recovery Of Expenses EXTERNAL	(\$185,820)	(\$185,820)	\$0	0.0%
6740 - Recovery of Salaries-INTERNAL	(\$146,207)	(\$155,312)	(\$9,105)	6.2%
6742 - Recovery of Fringes INTERNAL	(\$48,251)	(\$50,924)	(\$2,673)	5.5%

Transfers From Other Funds

7054 - TRANSFER From Reserve Funds	(\$212,325)	\$0	\$212,325	(100.0%)
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User Fees, Permits & Charges

6651 - Fees and Recoveries INTERNAL	(\$238,600)	(\$238,600)	\$0	0.0%
6654 - Return Cheque Service Fee	(\$1,900)	(\$1,900)	\$0	0.0%

Total Revenue	(\$833,103)	(\$632,556)	\$200,547	(24.1%)
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EXPENSES

Minor Capital

5126 - Computer Software	\$2,500	\$2,500	\$0	0.0%
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Other Miscellaneous Expenditures

4020 - Membership Fees & Dues	\$10,075	\$9,075	(\$1,000)	(9.9%)
4050 - Training Courses	\$4,854	\$4,854	\$0	0.0%
4155 - Conference Registration	\$2,894	\$2,894	\$0	0.0%

Purchased Services

2085 - Publications and Manuals	\$1,224	\$1,224	\$0	0.0%
2609 - Mileage and car allowance	\$44	\$44	\$0	0.0%
2610 - Travel Expense	\$5,120	\$5,120	\$0	0.0%
2711 - Cell Phones	\$550	\$550	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
2925 - Computer Maintenance	\$13,953	\$0	(\$13,953)	(100.0%)
2950 - Other Prof Services-External	\$273,020	\$292,120	\$19,100	7.0%
3180 - Computer Rental - INTERNAL	\$11,800	\$0	(\$11,800)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$29,000	\$29,000	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$1,963,857	\$2,152,047	\$188,190	9.6%
8130 - Overtime - Salary	\$14,065	\$8,002	(\$6,063)	(43.1%)
8170 - Service Pay	\$585	\$0	(\$585)	(100.0%)
8190 - Other Pay	\$208,681	(\$4)	(\$208,685)	(100.0%)
8210 - Meal Allowance	\$936	\$936	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$648,077	\$710,168	\$62,091	9.6%
Total Expense	\$3,162,235	\$3,218,530	\$56,295	1.8%
Total Net	\$2,329,132	\$2,585,974	\$256,842	11.0%

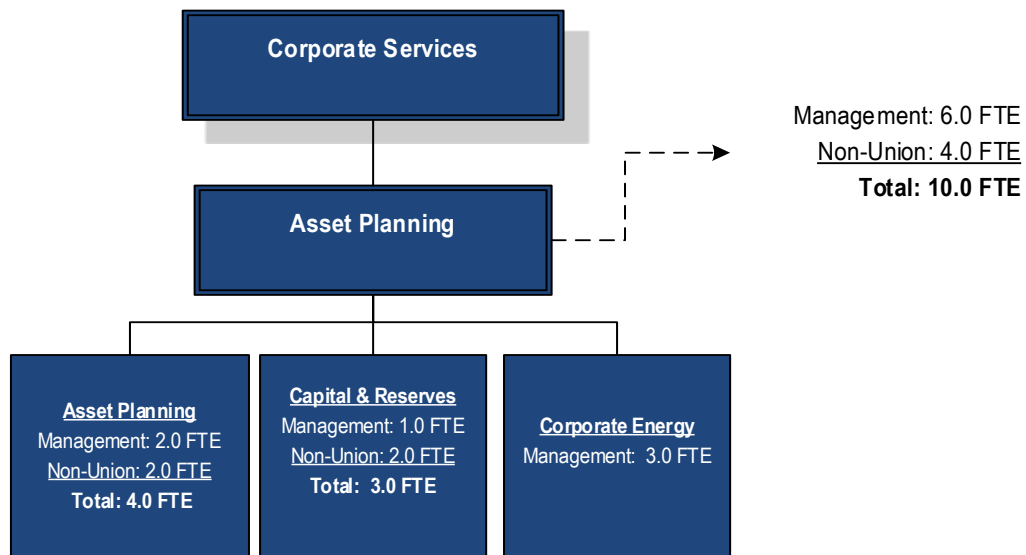
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$173,189	
B4/2023	2023-0148	Contractual Increase for KPMG External Audit Fees	\$19,100	
B4/2023	2023-0149	Addition of One Permanent Payroll Control & Reporting Specialist	\$77,972	1.0
B4/2023	n/a	Interdepartmental Reallocations	(\$13,419)	
Total Budget Impact			\$256,842	1.0

DESCRIPTION

The Asset Planning department provides asset planning, capital budget development and monitoring, corporate energy management services and capital grant funding programs to the organization.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Asset Planning			
Sen Mgr of Asset Planning	RFT	Management	1.0
Manager, Asset Planning	RFT	Management	1.0
Asset Coordinator	RFT	Non-Union	2.0
			4.0
Capital & Reserves			
Financial Manager, Asset Planning	RFT	Management	1.0
Senior Capital Analyst	RFT	Non-Union	2.0
			3.0
Corporate Energy			
Manager of Energy Initiatives	RFT	Management	1.0
Supervisor of Energy Contracts	RFT	Management	2.0
			3.0
			10.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Asset Planning	\$217,730	\$305,403	\$87,673	40.3%
Capital & Reserves	\$181,181	\$200,031	\$18,850	10.4%
Corporate Energy	\$170,673	\$238,936	\$68,263	40.0%
Total Net	\$569,584	\$744,370	\$174,786	30.7%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Recovery of Expenditures				
6735 - Recovery Of Expenses EXTERNAL	(\$880)	\$0	\$880	(100.0%)
6740 - Recovery of Salaries-INTERNAL	(\$430,853)	(\$347,292)	\$83,561	(19.4%)
6742 - Recovery of Fringes INTERNAL	(\$78,139)	(\$114,607)	(\$36,468)	46.7%
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	(\$328,605)	(\$339,312)	(\$10,707)	3.3%
User Fees, Permits & Charges				
6651 - Fees and Recoveries INTERNAL	(\$1,430)	(\$2,000)	(\$570)	39.9%
Total Revenue	(\$839,907)	(\$803,211)	\$36,696	(4.4%)

EXPENSES

Minor Capital

5125 - Computers - PCs	\$500	\$500	\$0	0.0%
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Operating & Maintenance Supplies

2010 - Office Supplies	\$0	\$500	\$500	n/a
2170 - Operating and Other Supplies	\$0	\$10,000	\$10,000	n/a

Other Miscellaneous Expenditures

4020 - Membership Fees & Dues	\$1,970	\$5,370	\$3,400	172.6%
4050 - Training Courses	\$1,839	\$2,548	\$709	38.6%
4155 - Conference Registration	\$3,076	\$5,012	\$1,936	62.9%

Purchased Services

2020 - Postage and Courier	\$200	\$200	\$0	0.0%
2070 - Imaging & Printing External	\$200	\$200	\$0	0.0%
2085 - Publications and Manuals	\$300	\$300	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
2610 - Travel Expense	\$3,143	\$3,144	\$1	0.0%
2620 - Car Allowance	\$210	\$210	\$0	0.0%
2711 - Cell Phones	\$2,799	\$3,600	\$801	28.6%
2915 - Consulting Services - External	\$15,000	\$15,000	\$0	0.0%
2925 - Computer Maintenance	\$5,760	\$0	(\$5,760)	(100.0%)
2927 - Computer & SW Maint-External	\$79,550	\$104,240	\$24,690	31.0%
2990 - Business Meeting Expense	\$0	\$600	\$600	n/a
3180 - Computer Rental - INTERNAL	\$5,400	\$0	(\$5,400)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$10,880	\$10,880	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$912,913	\$976,841	\$63,928	7.0%
8130 - Overtime - Salary	\$1,903	\$1,903	\$0	0.0%
8190 - Other Pay	\$73,068	\$83,776	\$10,708	14.7%
8381 - Workers Comp. - Medical	\$400	\$400	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$301,259	\$322,357	\$21,098	7.0%
Transfers to Reserves & Capital Funds				
4250 - TRANSFER to Reserve Fund	\$1	\$0	(\$1)	(100.0%)
Total Expense	\$1,409,491	\$1,547,581	\$138,090	9.8%
Total Net	\$569,584	\$744,370	\$174,786	30.7%

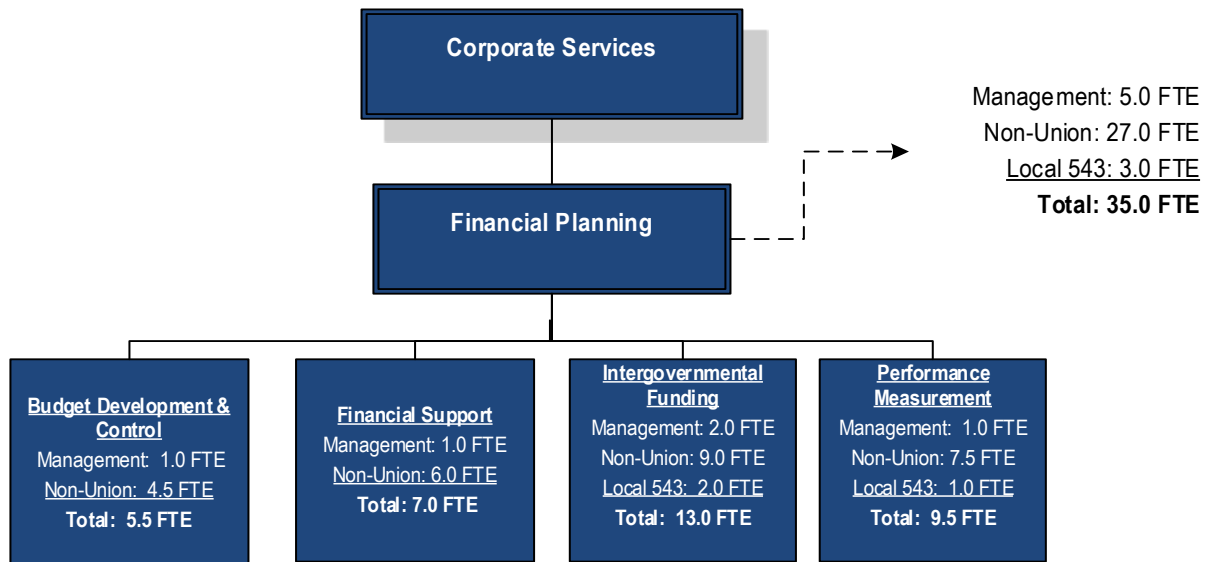
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$85,026	
B4/2023	2023-0228	Increase in Salary Recoveries and Operating Expenses	(\$24,664)	
B23/2023	2023-0226	One-Time Funding of Community Energy Plan Project Administrator Position	\$0	
B4/2023	2023-0227	One Time Funding for Temporary Energy Financial Analyst Position	\$0	
B4/2023	n/a	Interdepartmental Reallocations	\$114,424	(2.0)
Total Budget Impact			\$174,786	(2.0)

DESCRIPTION

The Financial Planning department provides operating budget development and monitoring services along with performance measurement and overall financial planning leadership for the Corporation and Council.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Budget Development & Control			
Manager of Operating Budget Development & Control	RFT	Management	1.0
Financial Planning Administrator	RFT	Non-Union	3.5
Senior Financial Budget Analyst & System Administrator	RFT	Non-Union	1.0
			5.5
Financial Support			
Manager of Development Revenue & Financial Administration	RFT	Management	1.0
Financial Planning Administrator	RFT	Non-Union	5.0
Financial Analyst	RFT	Non-Union	1.0
			7.0
Intergovernmental Funding			
Deputy Treasurer Fin.Planning	RFT	Management	1.0
Manager of Intergovernmental Funding– Human Serv. Integration	RFT	Management	1.0
Coordinator of Intergovernmental Funding & Financial Admin.	RFT	Non-Union	1.0
Financial Planning Administrator	RFT	Non-Union	5.0
Financial Analyst	RFT	Non-Union	3.0
Subsidy Claims Clerk	RFT	Local 543	1.0
Intermediate Clerk	RFT	Local 543	1.0
			13.0
Performance Measurement			
Manager of Performance Measurement & Business Case Developn	RFT	Management	1.0
Financial Planning Administrator	RFT	Non-Union	3.5
Financial Analyst	RFT	Non-Union	4.0
Financial Planning Clerk	RFT	Local 543	1.0
			9.5
			35.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Budget Development & Control	\$686,081	\$721,997	\$35,916	5.2%
Financial Support	\$830,385	\$867,001	\$36,616	4.4%
Intergovernmental Funding	\$319,795	\$457,561	\$137,766	43.1%
Performance Measurement	\$1,010,036	\$965,105	(\$44,931)	(4.4%)
Total Net	\$2,846,297	\$3,011,664	\$165,367	5.8%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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REVENUE

Recovery of Expenditures

6735 - Recovery Of Expenses EXTERNAL	(\$6,080)	(\$7,080)	(\$1,000)	16.4%
6740 - Recovery of Salaries-INTERNAL	(\$713,480)	(\$791,974)	(\$78,494)	11.0%
6742 - Recovery of Fringes INTERNAL	(\$235,444)	(\$261,346)	(\$25,902)	11.0%
6999 - Work Auth Recovery INTERNAL	(\$41,582)	(\$41,582)	\$0	0.0%

Transfers From Other Funds

7054 - TRANSFER From Reserve Funds	(\$74,948)	(\$102,655)	(\$27,707)	37.0%
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User Fees, Permits & Charges

6690 - Sewer Surcharge Recoveries	(\$53,703)	(\$53,703)	\$0	0.0%
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Total Revenue	(\$1,125,237)	(\$1,258,340)	(\$133,103)	11.8%
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EXPENSES

Minor Capital

5126-Computer Software	\$0	\$18,000	\$18,000	n/a
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Operating & Maintenance Supplies

2010 - Office Supplies	\$100	\$100	\$0	0.0%
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Other Miscellaneous Expenditures

4020 - Membership Fees & Dues	\$32,623	\$31,623	(\$1,000)	(3.1%)
4155 - Conference Registration	\$12,461	\$12,461	\$0	0.0%

Purchased Services

2070 - Imaging & Printing External	\$1,500	\$1,500	\$0	0.0%
2609 - Mileage and car allowance	\$539	\$539	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
2610 - Travel Expense	\$8,841	\$8,841	\$0	0.0%
2620 - Car Allowance	\$1,450	\$1,450	\$0	0.0%
2711 - Cell Phones	\$1,518	\$1,518	\$0	0.0%
2925 - Computer Maintenance	\$15,360	\$0	(\$15,360)	(100.0%)
2990 - Business Meeting Expense	\$300	\$300	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$15,820	\$0	(\$15,820)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$35,880	\$35,880	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$2,758,743	\$2,954,918	\$196,175	7.1%
8115 - Salary-Reg.Part Time	\$86,709	\$90,866	\$4,157	4.8%
8130 - Overtime - Salary	\$23,506	\$23,506	\$0	0.0%
8150 - Salary-Temporary	\$838	\$857	\$19	2.3%
8170 - Service Pay	\$1,820	\$2,048	\$228	12.5%
8190 - Other Pay	\$83,068	\$93,775	\$10,707	12.9%
8210 - Meal Allowance	\$215	\$215	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$926,123	\$991,607	\$65,484	7.1%
Total Expense	\$3,971,534	\$4,270,004	\$298,470	7.5%
Total Net	\$2,846,297	\$3,011,664	\$165,367	5.8%

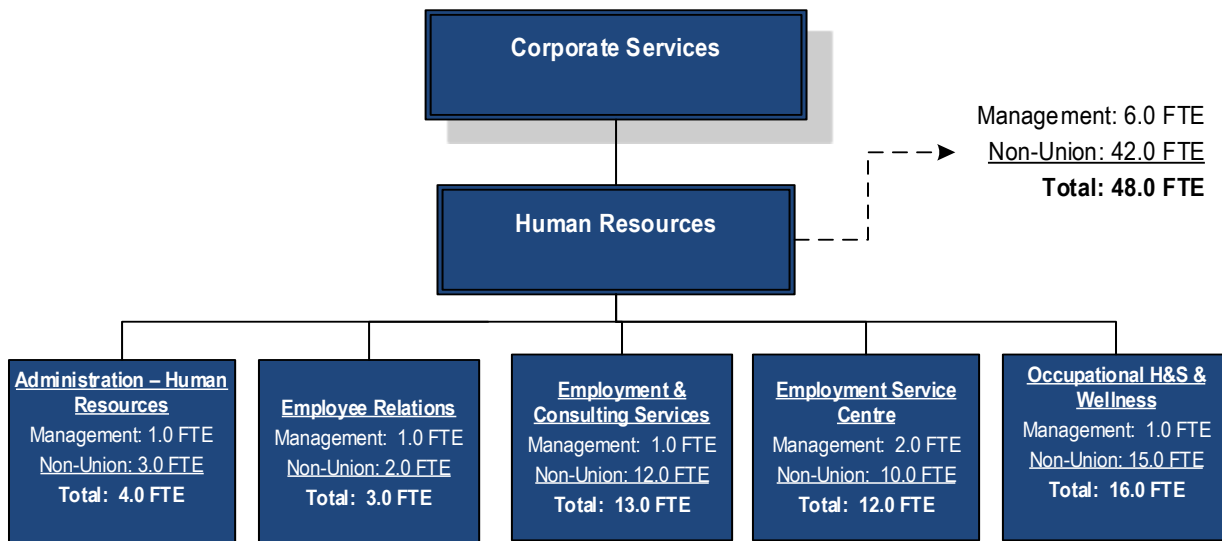
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$161,419	
B4/2023	2023-0123	One time Funding for Budget Development Public Engagement	\$0	
B4/2023	2023-0276	One-Time Funding of Financial Analyst - Parks & Recreation Support	\$0	
B4/2023	n/a	Interdepartmental Reallocations	\$3,948	1.0
Total Budget Impact			\$165,367	1.0

DESCRIPTION

The Human Resources Department provides various services such as recruitment, compensation management, benefit administration, health and safety initiatives, and employee relations. As an equal opportunity employer, the City's HR Department also endeavours to provide succession management, professional skills development, and mental health initiatives to our corporate employees and retirees.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration - Human Resources			
ExDir, Human Resources	RFT	Management	1.0
Diversity/Access Officer	RFT	Non-Union	1.0
Policy & Procedures Coordinator	RFT	Non-Union	1.0
Administrative Assistant	RFT	Non-Union	1.0
			4.0
Employee Relations			
Manager of Employee Relations	RFT	Management	1.0
Employee Relations Assistant	RFT	Non-Union	1.0
Employee Relations Coordinator	RFT	Non-Union	1.0
			3.0
Employment & Consulting Services			
Employment & Consulting Services Manager	RFT	Management	1.0
Total Compensation Specialist	RFT	Non-Union	1.0
HR Business Partner	RFT	Non-Union	7.0
Workforce Planning Specialist	RFT	Non-Union	1.0
Organizational Dev. Specialist	RFT	Non-Union	1.0
Human Resources Assistant	RFT	Non-Union	2.0
			13.0
Employment Service Centre			
Manager of ESC & Total Rewards	RFT	Management	1.0
Supervisor of ESC	RFT	Management	1.0
Controls & Systems Analyst	RFT	Non-Union	2.0
Pension & Benefits Specialist	RFT	Non-Union	1.0
Employee Service Representative	RFT	Non-Union	6.0
Records Management Clerk	RFT	Non-Union	1.0
			12.0
Occupational H&S & Wellness			
OHS and Wellness Manager	RFT	Management	1.0
Disability Management Specialist	RFT	Non-Union	6.0
Ergonomist & Wellness Specialist	RFT	Non-Union	1.0
Occupational Health & Safety Advisor	RFT	Non-Union	6.0
Health & Safety Coordinator	RFT	Non-Union	1.0
Intake Coord/Assistant	RFT	Non-Union	1.0
			16.0
			48.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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DIVISION

Administration - Human Resources	\$494,905	\$513,958	\$19,053	3.8%
Employment & Consulting Services	\$1,948,381	\$2,134,055	\$185,674	9.5%
Employee Relations	\$363,512	\$385,343	\$21,831	6.0%
Employment Service Centre	\$1,200,314	\$1,266,761	\$66,447	5.5%
Occupational H&S & Wellness	\$2,326,072	\$2,400,335	\$74,263	3.2%
Total Net	\$6,333,184	\$6,700,452	\$367,268	5.8%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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REVENUE

Recovery of Expenditures

6735 - Recovery Of Expenses EXTERNAL	(\$10,800)	(\$19,600)	(\$8,800)	81.5%
6740 - Recovery of Salaries-INTERNAL	(\$267,926)	(\$410,520)	(\$142,594)	53.2%
6742 - Recovery of Fringes INTERNAL	(\$88,416)	(\$135,471)	(\$47,055)	53.2%

Transfers From Other Funds

7054 - TRANSFER From Reserve Funds	(\$510,000)	(\$243,773)	\$266,227	(52.2%)
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User Fees, Permits & Charges

6651 - Fees and Recoveries INTERNAL	(\$42,200)	(\$33,400)	\$8,800	(20.9%)
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Total Revenue	(\$919,342)	(\$842,764)	\$76,578	(8.3%)
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EXPENSES

Minor Capital

2220 - Maintenance Parts & Materials	\$1,500	\$0	(\$1,500)	(100.0%)
5111 - Machinery & Equipment -Non TCA	\$10,800	\$10,800	\$0	0.0%
5125 - Computers - PCs	\$2,000	\$2,250	\$250	12.5%
5126 - Computer Software	\$10,874	\$7,874	(\$3,000)	(27.6%)
5130 - Furniture & Furnishings	\$5,265	\$4,265	(\$1,000)	(19.0%)

Operating & Maintenance Supplies

2010 - Office Supplies	\$29,910	\$27,316	(\$2,594)	(8.7%)
2180 - Program Supplies	\$43,100	\$33,100	(\$10,000)	(23.2%)
2310 - Food and confections	\$1,500	\$0	(\$1,500)	(100.0%)

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$5,975	\$5,975	\$0	0.0%
4050 - Training Courses	\$68,534	\$43,403	(\$25,131)	(36.7%)
4155 - Conference Registration	\$2,500	\$2,500	\$0	0.0%
Purchased Services				
2020 - Postage and Courier	\$3,026	\$3,350	\$324	10.7%
2070 - Imaging & Printing External	\$5,650	\$5,650	\$0	0.0%
2085 - Publications and Manuals	\$12,461	\$12,461	\$0	0.0%
2610 - Travel Expense	\$9,542	\$9,542	\$0	0.0%
2620 - Car Allowance	\$1,750	\$1,750	\$0	0.0%
2710 - Telephone Expenses	\$21,481	\$19,481	(\$2,000)	(9.3%)
2711 - Cell Phones	\$7,890	\$8,560	\$670	8.5%
2915 - Consulting Services - External	\$282,763	\$366,944	\$84,181	29.8%
2916 - INTERNAL Services- non-salary	\$200	\$200	\$0	0.0%
2925 - Computer Maintenance	\$36,350	\$0	(\$36,350)	(100.0%)
2940 - Advertising	\$25,000	\$25,000	\$0	0.0%
2950 - Other Prof Services-External	\$346,407	\$396,499	\$50,092	14.5%
2962 - Fees and Service Charges Exp	\$8,025	\$8,025	\$0	0.0%
2990 - Business Meeting Expense	\$2,800	\$4,800	\$2,000	71.4%
3120 - Rental Expense EXTERNAL	\$7,350	\$7,500	\$150	2.0%
3170 - Facility Rental INTERNAL	\$2,000	\$2,000	\$0	0.0%
3175 - Facility Rental EXTERNAL	\$3,000	\$6,000	\$3,000	100.0%
3180 - Computer Rental - INTERNAL	\$30,620	\$0	(\$30,620)	(100.0%)
3181 - PC & Maint Allocation	\$0	\$49,080	\$49,080	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$4,000,400	\$4,400,436	\$400,036	10.0%
8130 - Overtime - Salary	\$1,545	\$1,545	\$0	0.0%
8150 - Salary-Temporary	\$14,181	\$14,503	\$322	2.3%
8160 - Hourly-Temporary	\$1	\$1	\$0	0.0%
8170 - Service Pay	\$3,770	\$3,120	(\$650)	(17.2%)
8190 - Other Pay	\$152,425	\$333,788	\$181,363	119.0%
8210 - Meal Allowance	\$250	\$250	\$0	0.0%
8220 - Education Allowance	\$56,287	\$56,287	\$0	0.0%
8260 - Pre-Employment Medical	\$27,500	\$27,500	\$0	0.0%
8380 - Workers Comp. - Admin.	\$1,000	\$1,000	\$0	0.0%
8381 - Workers Comp. - Medical	\$1,500	\$1,500	\$0	0.0%
8383 - Workers Comp. - Pension	\$25,000	\$25,000	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$1,322,395	\$1,454,467	\$132,072	10.0%
Transfers to Reserves & Capital Funds				
4248 - TRANSFER to Reserve Account	\$650,100	\$150,100	(\$500,000)	(76.9%)

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Utilities, Insurance & Taxes				
3210 - Building Insurance	\$2,557	\$3,757	\$1,200	46.9%
3230 - Liability Insurance	\$5,342	\$5,637	\$295	5.5%
Total Expense	\$7,252,526	\$7,543,216	\$290,690	4.0%
Total Net	\$6,333,184	\$6,700,452	\$367,268	5.8%

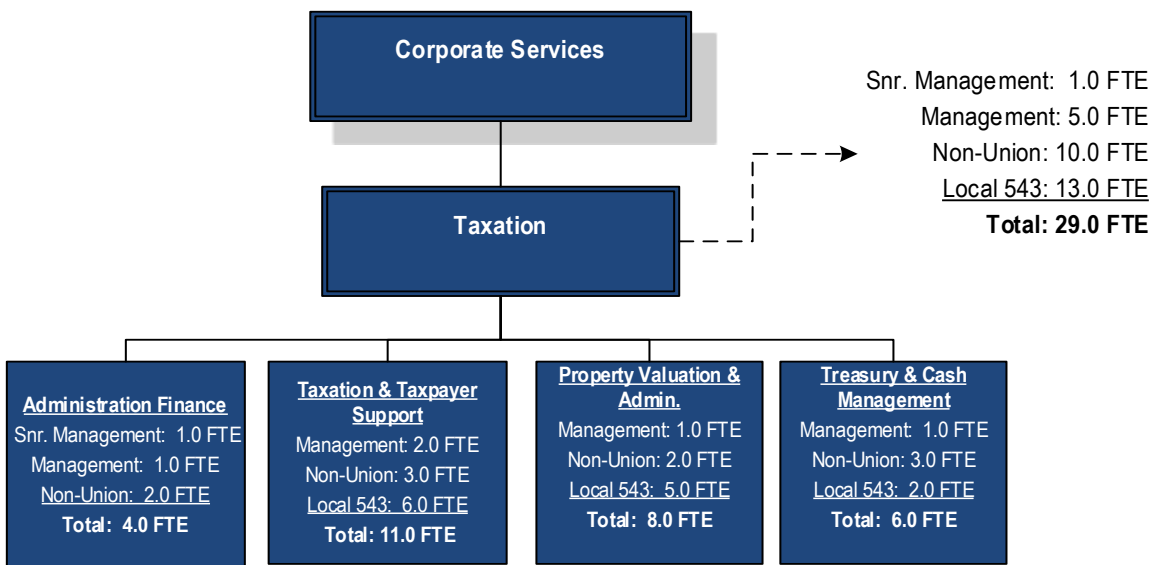
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$283,798	
B4/2023	2023-0015	Addition of a Human Resources Business Partner	\$51,302	1.0
B4/2023	2023-0349	Reduce Annual Occupational Illness & Disease Transfer to Reserve	(\$500,000)	
B4/2023	2023-0016	One-Time Funding for External Investigations	\$0	
B4/2023	2023-0020	One-Time Funding for an Accessibility Assistant Position	\$0	
B4/2023	2023-0087	One-Time Funding for Cognitive Demands Analysis	\$0	
B4/2023	2023-0089	Enhancement to the Corporate Training and Development Budget	\$50,000	
B4/2023	2023-0090	One-Time Funding for a Disability Management Specialist Position	\$0	
B4/2023	n/a	Interdepartmental Reallocations	\$482,168	1.0
Total Budget Impact			\$367,268	2.0

DESCRIPTION

The Taxation department provides property billing and tax collection services, cash management and leadership on corporate financial projects.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration - Finance			
Commissioner Corporate Services, CFO & City Treasurer	RFT	Sr. Management	1.0
Manager of Administration	RFT	Management	1.0
Executive Initiative Coord.	RFT	Non-Union	1.0
Executive Administrative Assistant	RFT	Non-Union	1.0
			4.0
Taxation & Taxpayer Support			
Deputy Treasurer-Taxation, Treasury & Financial Projects	RFT	Management	1.0
Manager, Revenue & Collections	RFT	Management	1.0
Senior Tax Analyst	RFT	Non-Union	2.0
Financial Analyst	RFT	Non-Union	1.0
Tax Account Administrator	RFT	Local 543	2.0
Tax Registration Clerk	RFT	Local 543	2.0
Tax Account & Collection Control Clerk	RFT	Local 543	2.0
			11.0
Property Valuation & Admin.			
Manager, Property Valuation & Administration	RFT	Management	1.0
Assessment Management Officer	RFT	Non-Union	1.0
Financial Analyst - Taxation	RFT	Non-Union	1.0
Property Assessor	RFT	Local 543	1.0
Mortgage and Ownership Clerk	RFT	Local 543	1.0
Property Tax Clerk	RFT	Local 543	2.0
Customer Service Clerk	RFT	Local 543	1.0
			8.0
Treasury & Cash Management			
Mgr Treasury & Cash Management	RFT	Management	1.0
Senior Treasury Analyst & Financial System Coordinator	RFT	Non-Union	2.0
Financial Analyst	RFT	Non-Union	1.0
Corporate Collections Analyst	RFT	Local 543	1.0
Tax & Accts Receiv. Collector	RFT	Local 543	1.0
			6.0
			29.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Administration - Finance	\$667,533	\$816,338	\$148,805	22.3%
Taxation & Taxpayer Support	\$537,915	\$605,185	\$67,270	12.5%
Property Valuation & Admin	(\$934,148)	(\$966,587)	(\$32,439)	(3.5%)
Treasury & Cash Management	\$333,531	\$242,773	(\$90,758)	(27.2%)
Total Net	\$604,831	\$697,709	\$92,878	15.4%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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REVENUE

Other Miscellaneous Revenue

6990 - Other General Revenue	(\$100,000)	(\$100,000)	\$0	0.0%
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Recovery of Expenditures

6735 - Recovery Of Expenses EXTERNAL	(\$41,960)	(\$40,880)	\$1,080	(2.6%)
6740 - Recovery of Salaries-INTERNAL	(\$500,645)	(\$635,125)	(\$134,480)	26.9%
6742 - Recovery of Fringes INTERNAL	(\$67,104)	(\$105,829)	(\$38,725)	57.7%

Transfers From Other Funds

7052 - TRANSFER From Capital Projects	\$0	(\$73,827)	(\$73,827)	n/a
7054 - TRANSFER From Reserve Funds	(\$109,778)	(\$50,000)	\$59,778	(54.5%)

User Fees, Permits & Charges

6622 - Ownership Changes	(\$487,500)	(\$487,500)	\$0	0.0%
6623 - Letters of Default	(\$132,000)	(\$132,000)	\$0	0.0%
6624 - Tax Lien Registration Fees	(\$200,000)	(\$150,000)	\$50,000	(25.0%)
6630 - Tax Certificates	(\$56,000)	(\$56,000)	\$0	0.0%
6633 - Tax Information	(\$4,000)	(\$4,000)	\$0	0.0%
6650 - User Fees- External	(\$608,474)	(\$608,474)	\$0	0.0%
6652 - Collection Fees - WUC	(\$18,000)	(\$18,000)	\$0	0.0%
6653 - Dial-Up Service Fees	(\$450,000)	(\$450,000)	\$0	0.0%
6654 - Return Cheque Service Fee	(\$43,750)	(\$43,750)	\$0	0.0%
6657 - WSIB Admin Fee	(\$1,000)	(\$1,000)	\$0	0.0%
6658 - Collection Fees-Other Depts	(\$42,250)	(\$42,250)	\$0	0.0%
6661 - Expedited Tax Certificates	(\$8,100)	(\$8,100)	\$0	0.0%

Total Revenue	(\$2,870,561)	(\$3,006,735)	(\$136,174)	4.7%
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	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
EXPENSES				
Minor Capital				
2220 - Maintenance Parts & Materials	\$3,003	\$3,003	\$0	0.0%
2530 - Equipment Repairs	\$6,100	\$6,100	\$0	0.0%
5126 - Computer Software	\$500	\$500	\$0	0.0%
5130 - Furniture & Furnishings	\$2,084	\$2,084	\$0	0.0%
Operating & Maintenance Supplies				
2010 - Office Supplies	\$35,235	\$35,235	\$0	0.0%
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$13,913	\$13,913	\$0	0.0%
4025 - Document Registration	\$40,000	\$40,000	\$0	0.0%
4050 - Training Courses	\$5,678	\$5,678	\$0	0.0%
4155 - Conference Registration	\$2,503	\$2,503	\$0	0.0%
Purchased Services				
2020 - Postage and Courier	\$169,708	\$169,708	\$0	0.0%
2070 - Imaging & Printing External	\$16,665	\$16,665	\$0	0.0%
2085 - Publications and Manuals	\$1,050	\$1,050	\$0	0.0%
2609 - Mileage and car allowance	\$361	\$361	\$0	0.0%
2610 - Travel Expense	\$7,266	\$7,266	\$0	0.0%
2620 - Car Allowance	\$6,950	\$6,950	\$0	0.0%
2711 - Cell Phones	\$2,307	\$2,307	\$0	0.0%
2915 - Consulting Services - External	\$120,521	\$120,521	\$0	0.0%
2916 - INTERNAL Services- non-salary	\$5,000	\$0	(\$5,000)	(100.0%)
2925 - Computer Maintenance	\$16,560	\$0	(\$16,560)	(100.0%)
2940 - Advertising	\$4,000	\$4,000	\$0	0.0%
2950 - Other Prof Services-External	\$25,692	\$25,692	\$0	0.0%
2962 - Fees and Service Charges Exp	\$5,000	\$5,000	\$0	0.0%
3120 - Rental Expense EXTERNAL	\$7,112	\$7,112	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$13,000	\$0	(\$13,000)	(100.0%)
3181 -PC & Maint. Allocation	\$0	\$29,000	\$29,000	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$2,129,062	\$2,378,648	\$249,586	11.7%
8130 - Overtime - Salary	\$8,746	\$8,746	\$0	0.0%
8170 - Service Pay	\$1,755	\$1,885	\$130	7.4%
8190 - Other Pay	\$103,018	\$0	(\$103,018)	(100.0%)
8210 - Meal Allowance	\$690	\$690	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$702,589	\$784,959	\$82,370	11.7%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Utilities, Insurance & Taxes				
3210 - Building Insurance	\$12,628	\$18,660	\$6,032	47.8%
3230 - Liability Insurance	\$6,696	\$6,208	(\$488)	(7.3%)
Total Expense	\$3,475,392	\$3,704,444	\$229,052	6.6%
Total Net	\$604,831	\$697,709	\$92,878	15.4%

2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$119,781	
B4/2023	2023-0180	One Time Funding for Tax Registrations Fees	\$0	
B12/2023	2023-0320	Council Report C35/2023 - Manager of Admin. & Sr. Treasury Analyst (PCI)	\$0	2.0
B4/2023	n/a	Interdepartmental Reallocations	(\$26,903)	
Total Budget Impact			\$92,878	2.0

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Purchasing, Risk & POA

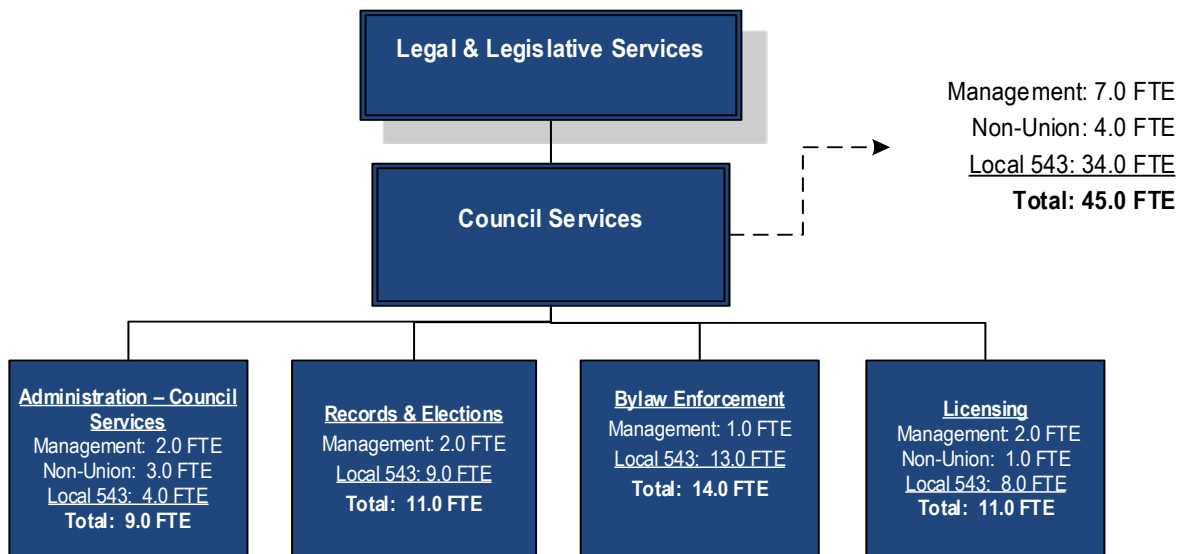
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DESCRIPTION

The City Clerk’s Office administers the city’s legislative process including Elections, Council and Committee meetings, and the maintenance of public records, as a service to City Council, Administration and the citizens of the City of Windsor.

Licensing & By-Law Enforcement oversees several categories of business licenses and enforcement of the licensing and various regulatory by-laws to ensure compliance and public health and safety. For example, public vehicles, hospitality, lodging, dirty yards etc. Coordinate licensing hearings for the Windsor Licensing Commission. Also acts as gaming regulator for the AGCO/OLG i.e.bingo, raffles.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration Council Services			
Deputy CC/Sr.Mgr.Council Serv.	RFT	Management	1.0
Supervisor Council Services	RFT	Management	1.0
Executive Administrative Assistant	RFT	Non-Union	1.0
Council Assistant	RFT	Non-Union	2.0
Committee Coordinator	RFT	Local 543	1.0
Order of Business Coordinator	RFT	Local 543	1.0
Council Agenda Coordinator	RFT	Local 543	1.0
Council Resolutions Coord.	RFT	Local 543	1.0
			9.0
Records & Elections			
Mgr,Records,Elections,FOICoord	RFT	Management	1.0
Supv, Information & Records	RFT	Management	1.0
Legal Documents Clerk	RFT	Local 543	1.0
Records Analyst	RFT	Local 543	4.0
Financial Records & Administration Clerk	RFT	Local 543	2.0
Senior Issuer, Vital Statistics	RFT	Local 543	2.0
			11.0
Bylaw Enforcement			
Mgr of By-Law Enforcement	RFT	Management	1.0
By-Law Enforcement Officer	RFT	Local 543	12.0
By-Law Enforcement Clerk	RFT	Local 543	1.0
			14.0
Licensing			
SM Policy, Gaming, Licensing & By-Law Enforcement / Deputy Lice	RFT	Management	1.0
Supervisor of Licensing	RFT	Management	1.0
Corporate Policy Coordinator	RFT	Non-Union	1.0
Municipal Gaming Analyst	RFT	Local 543	2.0
Senior Licence Issuer	RFT	Local 543	1.0
Development Applications Clerk	RFT	Local 543	1.0
Licence Issuer	RFT	Local 543	3.0
Licensing Clerk	RFT	Local 543	1.0
			11.0
			45.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Administration - Council Services	\$1,073,121	\$1,101,478	\$28,357	2.6%
Records & Elections	\$960,653	\$985,227	\$24,574	2.6%
Bylaw Enforcement	\$856,667	\$1,002,250	\$145,583	17.0%
Licensing	\$491,856	\$592,491	\$100,635	20.5%
Total Net	\$3,382,297	\$3,681,446	\$299,149	8.8%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Other Miscellaneous Revenue				
6990 - Other General Revenue	(\$120,000)	(\$120,000)	\$0	0.0%
Recovery of Expenditures				
6735 - Recovery Of Expenses EXTERNAL	(\$22,200)	(\$22,200)	\$0	0.0%
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	(\$240,000)	\$0	\$240,000	(100.0%)
User Fees, Permits & Charges				
6410 - Licenses & Permits	(\$2,241,991)	(\$2,243,027)	(\$1,036)	0.0%
6650 - User Fees- External	(\$12,369)	(\$12,369)	\$0	0.0%
6651 - Fees and Recoveries INTERNAL	(\$2,000)	(\$2,000)	\$0	0.0%
6725 - Fees&Service Charges EXTERNAL	(\$564,440)	(\$565,781)	(\$1,341)	0.2%
Total Revenue	(\$3,203,000)	(\$2,965,377)	\$237,623	(7.4%)

EXPENSES

Minor Capital

2220 - Maintenance Parts & Materials	\$7,550	\$7,550	\$0	0.0%
5130 - Furniture & Furnishings	\$6,700	\$6,700	\$0	0.0%

Operating & Maintenance Supplies

2010 - Office Supplies	\$39,683	\$39,683	\$0	0.0%
2060 - Computer Supplies	\$1,932	\$1,932	\$0	0.0%
2180 - Program Supplies	\$1,000	\$1,000	\$0	0.0%
2360 - Promotional Material & Product	(\$5,000)	\$0	\$5,000	(100.0%)

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$10,800	\$10,800	\$0	0.0%
4050 - Training Courses	\$6,495	\$6,495	\$0	0.0%
4060 - Contingency	\$60,000	\$60,000	\$0	n/a
4155 - Conference Registration	\$3,500	\$3,500	\$0	0.0%
Purchased Services				
2020 - Postage and Courier	\$44,350	\$44,350	\$0	0.0%
2070 - Imaging & Printing External	\$25,300	\$25,300	\$0	0.0%
2085 - Publications and Manuals	\$1,450	\$1,450	\$0	0.0%
2610 - Travel Expense	\$15,459	\$15,459	\$0	0.0%
2620 - Car Allowance	\$400	\$400	\$0	0.0%
2710 - Telephone Expenses	\$1,000	\$1,000	\$0	0.0%
2711 - Cell Phones	\$10,826	\$10,826	\$0	0.0%
2920 - Legal Services	\$1,000	\$1,000	\$0	0.0%
2925 - Computer Maintenance	\$30,210	\$0	(\$30,210)	(100.0%)
2940 - Advertising	\$62,214	\$62,214	\$0	0.0%
2943 - Commissions Expense	\$73,300	\$73,300	\$0	0.0%
2950 - Other Prof Services-External	\$1,082,616	\$1,166,418	\$83,802	7.7%
2962 - Fees and Service Charges Exp	\$7,265	\$7,265	\$0	0.0%
2980 - Contracted Services	\$49,500	\$49,500	\$0	0.0%
2990 - Business Meeting Expense	\$550	\$550	\$0	0.0%
3120 - Rental Expense EXTERNAL	\$71,400	\$71,400	\$0	0.0%
3121 - GPS	\$7,000	\$6,349	(\$651)	(9.3%)
3140 - VehicleRent-Dedicated INTERNAL	\$153,088	\$162,400	\$9,312	6.1%
3145 - VehicleRent-TempOther INTERNAL	\$11,964	\$11,964	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$27,750	\$0	(\$27,750)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$45,000	\$45,000	n/a
3250 - Licenses	\$68,800	\$68,800	\$0	0.0%
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$3,040,358	\$3,198,375	\$158,017	5.2%
8130 - Overtime - Salary	\$23,527	\$23,527	\$0	0.0%
8140 - Overtime - Wages	\$200	\$200	\$0	0.0%
8150 - Salary-Temporary	\$124,125	\$126,941	\$2,816	2.3%
8170 - Service Pay	\$2,730	\$2,275	(\$455)	(16.7%)
8190 - Other Pay	\$6,700	\$6,700	\$0	0.0%
8210 - Meal Allowance	\$1,700	\$1,700	\$0	0.0%
8290 - Clothing - Uniforms	\$15,940	\$15,940	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$1,023,186	\$1,075,771	\$52,585	5.1%
Transfers to Reserves & Capital Funds				
4248 - TRANSFER to Reserve Account	\$440,000	\$200,000	(\$240,000)	(54.5%)

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Utilities, Insurance & Taxes				
3010 - Utilities	\$10,350	\$14,596	\$4,246	41.0%
3210 - Building Insurance	\$6,947	\$10,506	\$3,559	51.2%
3230 - Liability Insurance	\$11,432	\$7,687	(\$3,745)	(32.8%)
Total Expense	\$6,585,297	\$6,646,823	\$61,526	0.9%
Total Net	\$3,382,297	\$3,681,446	\$299,149	8.8%

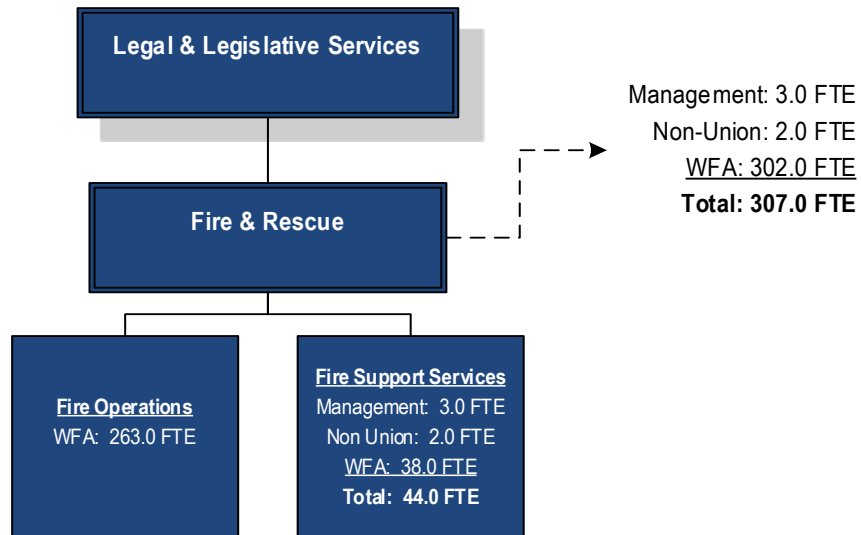
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$210,148	
B4/2023	2023-0033	Animal Control Contract - Windsor Essex County Humane Society	\$83,802	
B4/2023	n/a	Interdepartmental Reallocations	\$5,199	
Total Budget Impact			\$299,149	0.0

DESCRIPTION

Services to the community include public education, code enforcement, fire plans examination, emergency dispatch, emergency response and fire cause determination. Along with structure fires, firefighters respond to a broad range of emergency incidents including vehicle fires, motor vehicle collisions, medical related emergencies, technical rescue incidents and hazardous materials incidents.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Fire Operations			
Assistant Chief - Fire Rescue	RFT	WFA	1.0
District Chief - Firefighting	RFT	WFA	8.0
Chief Training Officer	RFT	WFA	1.0
Captain - Fire Rescue	RFT	WFA	44.0
Training Officer	RFT	WFA	3.0
Firefighter	RFT	WFA- Firefighters	206.0
			263.0
Fire Support Services			
Fire Chief	RFT	Management	1.0
Deputy Fire Chief	RFT	Management	2.0
Administrative Assistant	RFT	Non-Union	1.0
Emergency Planning Officer	RFT	Non-Union	1.0
Chief Fire Prevention Officer	RFT	WFA	1.0
Fire Prevention Officer	RFT	WFA	10.0
Dir. Emergency App./Equipment	RFT	WFA	1.0
Lead Emergency Equipment Tech	RFT	WFA	1.0
Senior Electronics Technician	RFT	WFA	1.0
Public Education Officer	RFT	WFA	1.0
Emergency Equipment Technician	RFT	WFA	3.0
Emergency Communications Coord	RFT	WFA	2.0
Computer Support Analyst	RFT	WFA	1.0
Electronics Technician	RFT	WFA	1.0
Emergency Communications Oper.	RFT	WFA	11.0
Clerk-Fire Prevention	RFT	WFA	1.0
Clerk-Emergency Apparatus & Equipment	RFT	WFA	1.0
Fire & Rescue Clerk	RFT	WFA	2.0
Clerk - Training	RFT	WFA	1.0
General/Financial Clerk	RFT	WFA	1.0
			44.0
			307.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Fire Operations	\$44,213,977	\$44,007,656	(\$206,321)	(0.5%)
Fire Support Services	\$6,324,381	\$6,498,811	\$174,430	2.8%
Total Net	\$50,538,358	\$50,506,467	(\$31,891)	(0.1%)

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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REVENUE

Grants & Subsidies

6310 - Ontario Specific Grants	(\$450,000)	(\$450,000)	\$0	0.0%
6330 - Other Municipal Grants & Fees	(\$359,276)	(\$473,301)	(\$114,025)	31.7%

Other Miscellaneous Revenue

6910 - Donations	(\$1,000)	(\$1,000)	\$0	0.0%
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Recovery of Expenditures

6735 - Recovery Of Expenses EXTERNAL	(\$52,500)	(\$52,500)	\$0	0.0%
6740 - Recovery of Salaries-INTERNAL	(\$96,281)	(\$69,965)	\$26,316	(27.3%)
6742 - Recovery of Fringes INTERNAL	(\$8,684)	\$0	\$8,684	(100.0%)
6997 - Permanent Gapping Recovery	(\$150,000)	(\$150,000)	\$0	0.0%

Transfers From Other Funds

7054 - TRANSFER From Reserve Funds	(\$101,827)	(\$72,501)	\$29,326	(28.8%)
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User Fees, Permits & Charges

6650 - User Fees- External	(\$413,825)	(\$412,825)	\$1,000	(0.2%)
6725 - Fees&Service Charges EXTERNAL	(\$319,338)	(\$319,338)	\$0	0.0%

Total Revenue	(\$1,952,731)	(\$2,001,430)	(\$48,699)	2.5%
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EXPENSES

Financial Expenses

4540 - Bank Charges	\$400	\$1,000	\$600	150.0%
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Minor Capital

2150 - Minor Apparatus & Tools	\$17,750	\$17,750	\$0	0.0%
2220 - Maintenance Parts & Materials	\$102,921	\$101,921	(\$1,000)	(1.0%)
5110 - Machinery & Equipment - TCA	\$263,858	\$283,620	\$19,762	7.5%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
5111 - Machinery & Equipment -Non TCA	\$228,845	\$225,128	(\$3,717)	(1.6%)
5125 - Computers - PCs	\$5,330	\$4,200	(\$1,130)	(21.2%)
5126 - Computer Software	\$4,150	\$4,150	\$0	0.0%
5130 - Furniture & Furnishings	\$18,600	\$28,600	\$10,000	53.8%
Operating & Maintenance Supplies				
2010 - Office Supplies	\$27,378	\$26,378	(\$1,000)	(3.7%)
2060 - Computer Supplies	\$6,080	\$6,210	\$130	2.1%
2115 - Motor Fuels	\$176,899	\$188,028	\$11,129	6.3%
2117 - Oils and Lubricants	\$10,000	\$11,500	\$1,500	15.0%
2145 - Housekeeping Supplies	\$49,502	\$52,002	\$2,500	5.1%
2170 - Operating and Other Supplies	\$133,651	\$138,581	\$4,930	3.7%
2175 - First Aid Safety Supplies	\$19,800	\$19,800	\$0	0.0%
2180 - Program Supplies	\$6,850	\$6,850	\$0	0.0%
2250 - Vehicle Maint Parts/Materials	\$200,000	\$220,000	\$20,000	10.0%
2310 - Food and confections	\$4,000	\$4,000	\$0	0.0%
2360 - Promotional Material & Product	\$8,750	\$8,750	\$0	0.0%
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$8,705	\$8,105	(\$600)	(6.9%)
4050 - Training Courses	\$63,237	\$67,726	\$4,489	7.1%
4155 - Conference Registration	\$11,914	\$11,650	(\$264)	(2.2%)
Purchased Services				
2020 - Postage and Courier	\$7,950	\$9,450	\$1,500	18.9%
2070 - Imaging & Printing External	\$2,400	\$2,400	\$0	0.0%
2085 - Publications and Manuals	\$11,050	\$11,050	\$0	0.0%
2215 - Bldg Maintenance Services	\$3,000	\$3,000	\$0	0.0%
2610 - Travel Expense	\$49,268	\$50,768	\$1,500	3.0%
2710 - Telephone Expenses	\$67,870	\$67,870	\$0	0.0%
2711 - Cell Phones	\$19,079	\$19,079	\$0	0.0%
2925 - Computer Maintenance	\$80,540	\$9,084	(\$71,456)	(88.7%)
2927 - Computer & SW Maint-External	\$184,630	\$213,630	\$29,000	15.7%
2940 - Advertising	\$7,750	\$7,750	\$0	0.0%
2950 - Other Prof Services-External	\$67,471	\$67,471	\$0	0.0%
2951 - INTERNAL Service Salary Allocn	\$5,000	\$5,000	\$0	0.0%
2957 - Fleet Car Washes	\$1,200	\$1,200	\$0	0.0%
2990 - Business Meeting Expense	\$7,388	\$5,888	(\$1,500)	(20.3%)
2995 - Other Purchased Services	\$14,500	\$20,500	\$6,000	41.4%
3120 - Rental Expense EXTERNAL	\$268,708	\$267,708	(\$1,000)	(0.4%)
3145 - VehicleRent-TempOther INTERNAL	\$23,928	\$23,928	\$0	0.0%
3150 - Vehicle Rental - External	\$630	\$630	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$76,220	\$900	(\$75,320)	(98.8%)
3181 - PC & Maint. Allocation	\$0	\$307,000	\$307,000	n/a

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
3250 - Licenses	\$5,000	\$5,000	\$0	0.0%
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$32,296,924	\$32,393,606	\$96,682	0.3%
8130 - Overtime - Salary	\$1,668,658	\$1,668,658	\$0	0.0%
8150 - Salary-Temporary	\$248,508	\$248,508	\$0	0.0%
8190 - Other Pay	\$663,368	\$562,622	(\$100,746)	(15.2%)
8290 - Clothing - Uniforms	\$195,180	\$195,980	\$800	0.4%
8380 - Workers Comp. - Admin.	\$293,933	\$293,933	\$0	0.0%
8381 - Workers Comp. - Medical	\$521,653	\$521,653	\$0	0.0%
8382 - Workers Comp. - Salary	\$41,600	\$41,600	\$0	0.0%
8383 - Workers Comp. - Pension	\$258,814	\$258,814	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$10,697,746	\$10,729,640	\$31,894	0.3%
Transfers to Reserves & Capital Funds				
4210 - Depreciation	\$1,067,758	\$1,202,758	\$135,000	12.6%
4245 - TRANSFER to Capital Fund	\$8,802	\$0	(\$8,802)	(100.0%)
4248 - TRANSFER to Reserve Account	\$1,750,000	\$1,275,000	(\$475,000)	(27.1%)
4250 - TRANSFER to Reserve Fund	\$2,000	\$2,000	\$0	0.0%
Utilities, Insurance & Taxes				
3010 - Utilities	\$380,354	\$440,252	\$59,898	15.7%
3210 - Building Insurance	\$35,183	\$52,460	\$17,277	49.1%
3220 - Vehicle Insurance	\$21,542	\$23,402	\$1,860	8.6%
3230 - Liability Insurance	\$66,864	\$61,756	(\$5,108)	(7.6%)
Total Expense	\$52,491,089	\$52,507,897	\$16,808	0.0%
Total Net	\$50,538,358	\$50,506,467	(\$31,891)	(0.1%)

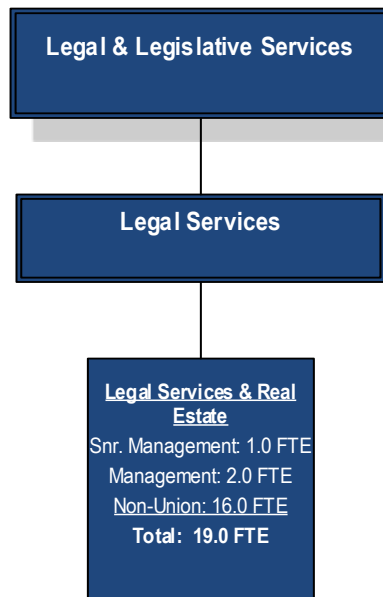
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	(\$76,671)	
B4/2023	2023-0074	Fire & Rescue NFPA Certification and Internal Computer Fees	\$20,000	
B4/2023	2023-0073	Self Contained Breathing Apparatus (SCBA) Increase Contribution to Reserve	\$25,000	
B4/2023	2023-0085	Fire & Rescue Inflationary/CPI Pressures	\$0	
B16/2023	2023-0308	Addition of Two Emergency Communication Operators	\$103,022	2.0
B4/2023	n/a	Interdepartmental Reallocations	(\$103,242)	
Total Budget Impact			(\$31,891)	2.0

DESCRIPTION

The Legal Department provides legal services in connection with administrative tribunal/court litigation, contracts and agreements, expropriations, labour/employment matters, real estate transactions and leases.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



Snr Management: 1.0 FTE
Management: 2.0 FTE
Non-Union: 16.0 FTE
Total:19.0 FTE

2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Legal Services & Real Estate			
Commissioner - Legal & Legislative Services	RFT	Sr. Management	1.0
Deputy City Solicitor - Legal Services & Real Estate	RFT	Management	1.0
Manager of Real Estate Services	RFT	Management	1.0
Senior Legal Counsel	RFT	Non-Union	4.0
Legal Counsel	RFT	Non-Union	3.0
Executive Initiative Coord.	RFT	Non-Union	1.0
Lease Administrator	RFT	Non-Union	1.0
Coordinator of Real Estate Services	RFT	Non-Union	1.0
Executive Administrative Assistant	RFT	Non-Union	1.0
Legal Assistant	RFT	Non-Union	3.0
Legal Assist. RealEstate/Corp	RFT	Non-Union	1.0
Legal Assistant-Litigation	RFT	Non-Union	1.0
			19.0
			19.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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DIVISION

Legal Services & Real Estate	\$3,360,201	\$3,470,976	\$110,775	3.3%
Total Net	\$3,360,201	\$3,470,976	\$110,775	3.3%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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REVENUE

Recovery of Expenditures

6735 - Recovery Of Expenses EXTERNAL	(\$25,000)	(\$25,000)	\$0	0.0%
6740 - Recovery of Salaries-INTERNAL	(\$168,137)	(\$168,137)	\$0	0.0%

Transfers From Other Funds

7054 - TRANSFER From Reserve Funds	(\$1,425)	(\$1,425)	\$0	0.0%
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User Fees, Permits & Charges

6650 - User Fees- External	(\$102,394)	(\$110,176)	(\$7,782)	7.6%
6651 - Fees and Recoveries INTERNAL	(\$15,000)	(\$15,000)	\$0	0.0%

Total Revenue	(\$311,956)	(\$319,738)	(\$7,782)	2.5%
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EXPENSES

Financial Expenses

4540 - Bank Charges	\$0	\$1,000	\$1,000	n/a
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Minor Capital

2220 - Maintenance Parts & Materials	\$252	\$252	\$0	0.0%
5125 - Computers - PCs	\$252	\$2,352	\$2,100	833.3%
5126 - Computer Software	\$12,095	\$12,095	\$0	0.0%
5130 - Furniture & Furnishings	\$2,500	\$2,500	\$0	0.0%

Operating & Maintenance Supplies

2010 - Office Supplies	\$6,787	\$6,787	\$0	0.0%
2310 - Food and Confections	\$0	\$300	\$300	n/a
2330 - Beverages - Non Alcoholic	\$0	\$100	\$100	n/a

Other Miscellaneous Expenditures

4020 - Membership Fees & Dues	\$23,442	\$23,442	\$0	0.0%
4025 - Document Registration	\$12,345	\$12,345	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
4050 - Training Courses	\$2,175	\$4,225	\$2,050	94.3%
4155 - Conference Registration	\$500	\$1,500	\$1,000	200.0%
Purchased Services				
2020 - Postage and Courier	\$1,352	\$10,352	\$9,000	665.7%
2085 - Publications and Manuals	\$22,732	\$32,732	\$10,000	44.0%
2610 - Travel Expense	\$7,331	\$7,331	\$0	0.0%
2620 - Car Allowance	\$2,500	\$7,500	\$5,000	200.0%
2711 - Cell Phones	\$1,553	\$2,753	\$1,200	77.3%
2915 - Consulting Services - External	\$6,066	\$3,566	(\$2,500)	(41.2%)
2920 - Legal Services	\$550,000	\$513,950	(\$36,050)	(6.6%)
2925 - Computer Maintenance	\$10,180	\$0	(\$10,180)	(100.0%)
2940 - Advertising	\$2,000	\$3,000	\$1,000	50.0%
2950 - Other Prof Services-External	\$140,400	\$145,400	\$5,000	3.6%
2990 - Business Meeting Expense	\$0	\$300	\$300	n/a
3120 - Rental Expense EXTERNAL	\$2,473	\$2,973	\$500	20.2%
3180 - Computer Rental - INTERNAL	\$8,870	\$0	(\$8,870)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$19,000	\$19,000	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$2,028,219	\$2,127,317	\$99,098	4.9%
8130 - Overtime - Salary	\$1,794	\$1,794	\$0	0.0%
8150 - Salary-Temporary	\$54,625	\$55,864	\$1,239	2.3%
8170 - Service Pay	\$650	\$650	\$0	0.0%
8190 - Other Pay	\$200	\$200	\$0	0.0%
8210 - Meal Allowance	\$100	\$100	\$0	0.0%
8380 - Workers Comp. - Admin.	\$900	\$900	\$0	0.0%
8381 - Workers Comp. - Medical	\$800	\$800	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$678,055	\$710,952	\$32,897	4.9%
Utilities, Insurance & Taxes				
3210 - Building Insurance	\$1,724	\$2,396	\$672	39.0%
3230 - Liability Insurance	\$68,737	\$53,438	(\$15,299)	(22.3%)
3231 - Law Pro	\$20,548	\$20,548	\$0	0.0%
Total Expense	\$3,672,157	\$3,790,714	\$118,557	3.2%
Total Net	\$3,360,201	\$3,470,976	\$110,775	3.3%

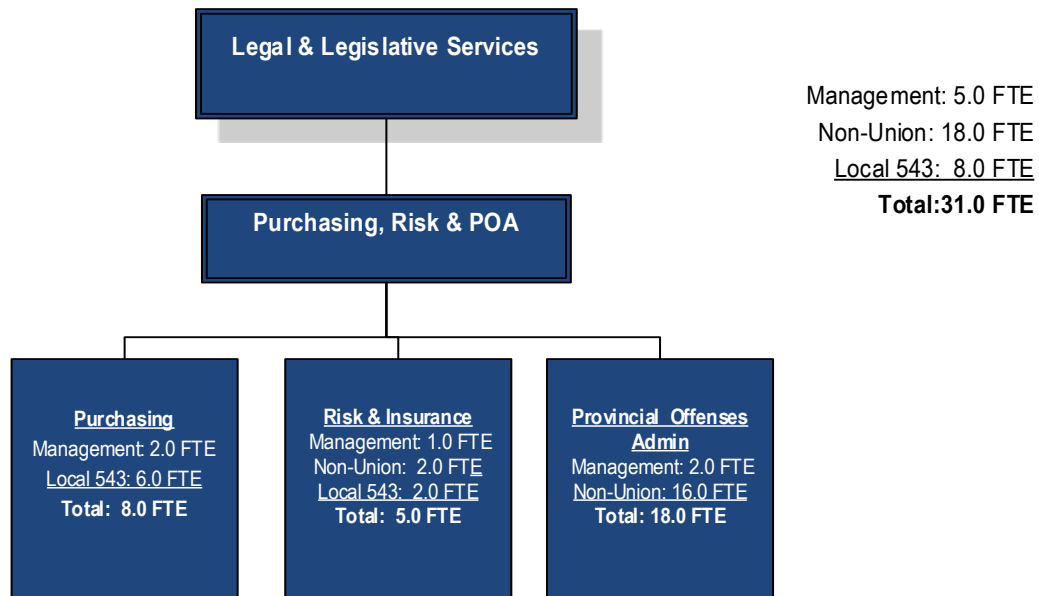
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$131,802	
B4/2023	2023-0082	Increase in Legal User Fees	(\$7,782)	
B4/2023	n/a	Interdepartmental Reallocations	(\$13,245)	
Total Budget Impact			\$110,775	0.0

DESCRIPTION

Purchasing procures goods and services. Risk Management manages personal injury, property loss claims, and insurance. The Provincial Offences administers POA Court and prosecutes offences.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Purchasing			
Purchasing Manager	RFT	Management	1.0
Supv, Purchasing	RFT	Management	1.0
Senior Buyer	RFT	Local 543	2.0
Buyer	RFT	Local 543	4.0
			8.0
Risk & Insurance			
Deputy City Solicitor-POA, Purchasing & Risk Mgmt.	RFT	Management	1.0
Claims Administrator	RFT	Non-Union	2.0
Insurance & Risk Analyst	RFT	Local 543	1.0
Risk Management Clerk	RFT	Local 543	1.0
			5.0
Provincial Offences Admin			
Manager, Provincial Offences	RFT	Management	1.0
Supv, POA Fines Enforcement	RFT	Management	1.0
Lead Prosecutor	RFT	Non-Union	1.0
Prosecutor, Provincial Offences	RFT	Non-Union	2.0
Coord, Prov Offences Operation	RFT	Non-Union	1.0
POA Fines Enforcement Specialist	RFT	Non-Union	1.0
Coord, Trial	RFT	Non-Union	1.0
Court Administrator	RFT	Non-Union	6.0
Court Administrator - Bilingual	RFT	Non-Union	1.0
Court Clerk Reporter	RFT	Non-Union	2.0
Court Clerk Reporter - Bilingual	RFT	Non-Union	1.0
			18.0
			31.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Purchasing	\$785,143	\$828,406	\$43,263	5.5%
Risk & Insurance	\$3,520,993	\$3,263,489	(\$257,504)	(7.3%)
Provincial Offenses Admin	(\$847,317)	(\$724,558)	\$122,759	14.5%
Total Net	\$3,458,819	\$3,367,337	(\$91,482)	(2.6%)

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Recovery of Expenditures				
6735 - Recovery Of Expenses EXTERNAL	(\$220,184)	(\$219,673)	\$511	(0.2%)
6740 - Recovery of Salaries-INTERNAL	(\$116,282)	(\$120,853)	(\$4,571)	3.9%
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	(\$1,695,606)	\$0	\$1,695,606	(100.0%)
User Fees, Permits & Charges				
6485 - Bylaw Fines - Courts	(\$6,897,093)	(\$6,897,093)	\$0	0.0%
6650 - User Fees- External	(\$35,000)	(\$35,000)	\$0	0.0%
6651 - Fees and Recoveries INTERNAL	(\$5,379,935)	(\$6,012,706)	(\$632,771)	11.8%
Total Revenue	(\$14,344,100)	(\$13,285,325)	\$1,058,775	(7.4%)

EXPENSES

Financial Expenses

4540 - Bank Charges	\$60,152	\$72,152	\$12,000	19.9%
4560 - Collection Charges	\$173,560	\$177,900	\$4,340	2.5%

Minor Capital

5125 - Computers - PCs	\$8,715	\$8,715	\$0	0.0%
5126 - Computer Software	\$17,705	\$17,705	\$0	0.0%
5130 - Furniture & Furnishings	\$12,915	\$12,915	\$0	0.0%

Operating & Maintenance Supplies

2010 - Office Supplies	\$24,032	\$24,032	\$0	0.0%
2145 - Housekeeping Supplies	\$3,420	\$3,420	\$0	0.0%
3176 - Facility Opns-Labour INTERNAL	\$62,124	\$62,124	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$14,032	\$14,032	\$0	0.0%
4050 - Training Courses	\$9,182	\$9,182	\$0	0.0%
4155 - Conference Registration	\$2,500	\$2,500	\$0	0.0%
4295 - Public Relations	\$850,816	\$878,582	\$27,766	3.3%
Purchased Services				
2020 - Postage and Courier	\$30,160	\$30,160	\$0	0.0%
2070 - Imaging & Printing External	\$12,000	\$12,000	\$0	0.0%
2085 - Publications and Manuals	\$18,500	\$18,500	\$0	0.0%
2215 - Bldg Maintenance Services	\$1,000	\$2,500	\$1,500	150.0%
2610 - Travel Expense	\$6,380	\$6,380	\$0	0.0%
2620 - Car Allowance	\$2,500	\$2,500	\$0	0.0%
2710 - Telephone Expenses	\$1,000	\$7,160	\$6,160	616.0%
2711 - Cell Phones	\$2,902	\$2,902	\$0	0.0%
2920 - Legal Services	\$3,000	\$3,000	\$0	0.0%
2925 - Computer Maintenance	\$25,320	\$0	(\$25,320)	(100.0%)
2927 - Computer & SW Maint-External	\$7,100	\$7,100	\$0	0.0%
2950 - Other Prof Services-External	\$1,892,233	\$1,892,233	\$0	0.0%
2951 - INTERNAL Service Salary Allocn	\$0	\$12,771	\$12,771	n/a
2980 - Contracted Services	\$540,000	\$540,000	\$0	0.0%
2995 - Other Purchased Services	\$12,000	\$12,000	\$0	0.0%
3120 - Rental Expense EXTERNAL	\$6,400	\$6,400	\$0	0.0%
3175 - Facility Rental EXTERNAL	\$328,315	\$316,315	(\$12,000)	(3.7%)
3180 - Computer Rental - INTERNAL	\$19,000	\$0	(\$19,000)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$31,000	\$31,000	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$2,469,512	\$2,605,946	\$136,434	5.5%
8130 - Overtime - Salary	\$2,000	\$2,000	\$0	0.0%
8150 - Salary-Temporary	\$57,524	\$26,129	(\$31,395)	(54.6%)
8170 - Service Pay	\$975	\$975	\$0	0.0%
8190 - Other Pay	\$1,100	\$1,100	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$824,144	\$864,144	\$40,000	4.9%
Utilities, Insurance & Taxes				
3200 - Insurance Premiums	\$7,371,982	\$6,244,546	(\$1,127,436)	(15.3%)
3210 - Building Insurance	\$2,931	\$4,248	\$1,317	44.9%
3230 - Liability Insurance	\$5,141	\$4,889	(\$252)	(4.9%)
3235 - Claim Costs and Subrogation	\$2,920,647	\$2,712,505	(\$208,142)	(7.1%)
Total Expense	\$17,802,919	\$16,652,662	(\$1,150,257)	(6.5%)
Total Net	\$3,458,819	\$3,367,337	(\$91,482)	(2.6%)

2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$173,312	
B4/2023	2023-0207	Increase Insurance Premiums	\$300,088	
B4/2023	2023-0187	Adjustment of the Revenue Share to Provincial Offences Act (POA) Municipa	\$19,249	
B4/2023	2023-0208	Reduction in Legal Claims Budget	(\$200,000)	
B4/2023	n/a	Interdepartmental Reallocations	(\$384,131)	0.0
Total Budget Impact			(\$91,482)	0.0

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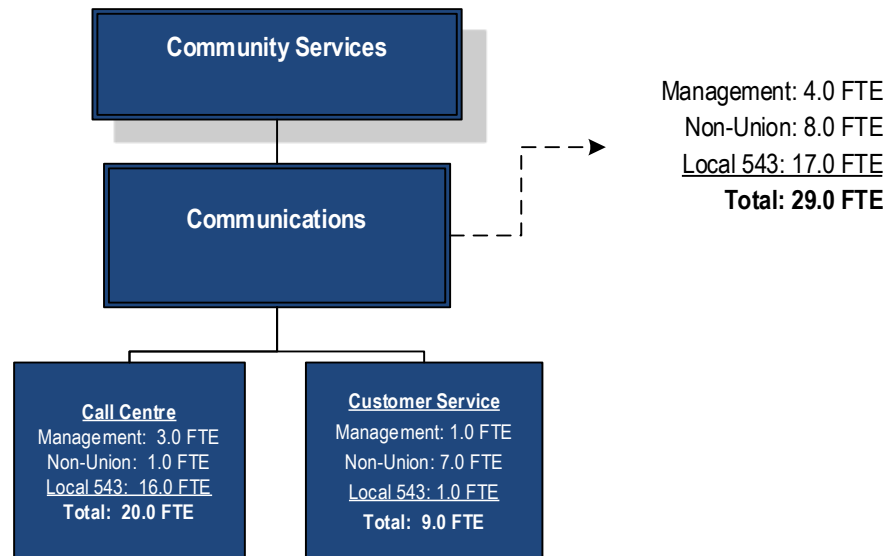
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DESCRIPTION

The Communications Department is the primary point of contact for communication and customer service, internally and externally including the 211/311 Contact Centre, for the City of Windsor.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Call Centre			
Manager, Customer Contact Centre	RFT	Management	1.0
Supervisor, Customer Contact Centre	RFT	Management	2.0
Systems Administrator	RFT	Non-Union	1.0
311 Mapping Support Analyst	RFT	Local 543	1.0
311 Support Analyst	RFT	Local 543	2.0
211 Support Analyst	RFT	Local 543	1.0
Customer Contact Representative	RFT	Local 543	9.0
Customer Contact Representative	RPT	Local 543	2.0
Administrative Clerk	RFT	Local 543	1.0
			20.0
Customer Service			
Senior Mgr.Communications&C/S	RFT	Management	1.0
Corp.Mktg & Communications Ofc	RFT	Non-Union	5.0
Customer Service Coordinator	RFT	Non-Union	1.0
Comm/Writer/Editor Council Liaison	RFT	Non-Union	1.0
Graphic Designer & Marketing Assistant	RFT	Local 543	1.0
			9.0
			29.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Call Centre	\$2,065,666	\$2,232,464	\$166,798	8.1%
Customer Service	\$1,277,007	\$1,312,891	\$35,884	2.8%
Total Net	\$3,342,673	\$3,545,355	\$202,682	6.1%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Grants & Subsidies				
6330 - Other Municipal Grants & Fees	(\$90,000)	(\$90,000)	\$0	0.0%
Other Miscellaneous Revenue				
6990 - Other General Revenue	(\$162,033)	(\$162,033)	\$0	0.0%
Recovery of Expenditures				
6735 - Recovery Of Expenses EXTERNAL	(\$2,000)	(\$2,000)	\$0	0.0%
6740 - Recovery of Salaries-INTERNAL	(\$312,000)	(\$312,000)	\$0	0.0%
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	(\$149,469)	(\$152,895)	(\$3,426)	2.3%
Total Revenue	(\$715,502)	(\$718,928)	(\$3,426)	0.5%

EXPENSES

Minor Capital

5111 - Machinery & Equipment -Non TCA	\$5,500	\$5,500	\$0	0.0%
5125 - Computers - PCs	\$150	\$150	\$0	0.0%
5126 - Computer Software	\$4,100	\$4,100	\$0	0.0%
5130 - Furniture & Furnishings	\$7,500	\$4,247	(\$3,253)	(43.4%)

Operating & Maintenance Supplies

2010 - Office Supplies	\$5,750	\$5,750	\$0	0.0%
2060 - Computer Supplies	\$200	\$200	\$0	0.0%
2360 -Promotional Material & Product	\$10,000	\$5,000	(\$5,000)	(50.0%)

Other Miscellaneous Expenditures

4020 - Membership Fees & Dues	\$3,820	\$3,820	\$0	0.0%
4050 - Training Courses	\$1,731	\$1,731	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
4155 - Conference Registration	\$9,200	\$9,200	\$0	0.0%
4295 - Public Relations	\$1,000	\$1,000	\$0	0.0%
Purchased Services				
2020 - Postage and Courier	\$1,175	\$1,175	\$0	0.0%
2070 - Imaging & Printing External	\$350	\$350	\$0	0.0%
2085 - Publications and Manuals	\$725	\$725	\$0	0.0%
2609 - Mileage and car allowance	\$1,500	\$1,500	\$0	0.0%
2610 - Travel Expense	\$7,407	\$7,407	\$0	0.0%
2620 - Car Allowance	\$1,900	\$1,900	\$0	0.0%
2710 - Telephone Expenses	\$75,200	\$75,200	\$0	0.0%
2711 - Cell Phones	\$4,600	\$4,600	\$0	0.0%
2914 - Non-Occ Medical	\$1,500	\$1,500	\$0	0.0%
2917 - Ergonomic Assessments	\$250	\$250	\$0	0.0%
2925 - Computer Maintenance	\$23,355	\$0	(\$23,355)	(100.0%)
2940 - Advertising	\$9,970	\$9,970	\$0	0.0%
2950 - Other Prof Services-External	\$29,897	\$25,183	(\$4,714)	(15.8%)
2951 - INTERNAL Service Salary Allocn	\$312,000	\$312,000	\$0	0.0%
2980 - Contracted Services	\$333,650	\$341,281	\$7,631	2.3%
2990 - Business Meeting Expense	\$1,000	\$1,000	\$0	0.0%
3120 - Rental Expense EXTERNAL	\$3,025	\$3,025	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$20,747	\$0	(\$20,747)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$31,160	\$31,160	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$2,021,968	\$2,263,615	\$241,647	12.0%
8115 - Salary-Reg.Part Time	\$216,630	\$130,678	(\$85,952)	(39.7%)
8130 - Overtime - Salary	\$5,000	\$5,000	\$0	0.0%
8140 - Overtime - Wages	\$1,000	\$1,000	\$0	0.0%
8150 - Salary-Temporary	\$64,667	\$66,134	\$1,467	2.3%
8170 - Service Pay	\$2,145	\$1,885	(\$260)	(12.1%)
8190 - Other Pay	\$148,389	\$150,735	\$2,346	1.6%
8381 - Workers Comp. - Medical	\$3,000	\$3,000	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$716,585	\$781,094	\$64,509	9.0%
Utilities, Insurance & Taxes				
3210 - Building Insurance	\$1,589	\$2,218	\$629	39.6%
Total Expense	\$4,058,175	\$4,264,283	\$206,108	5.1%
Total Net	\$3,342,673	\$3,545,355	\$202,682	6.1%

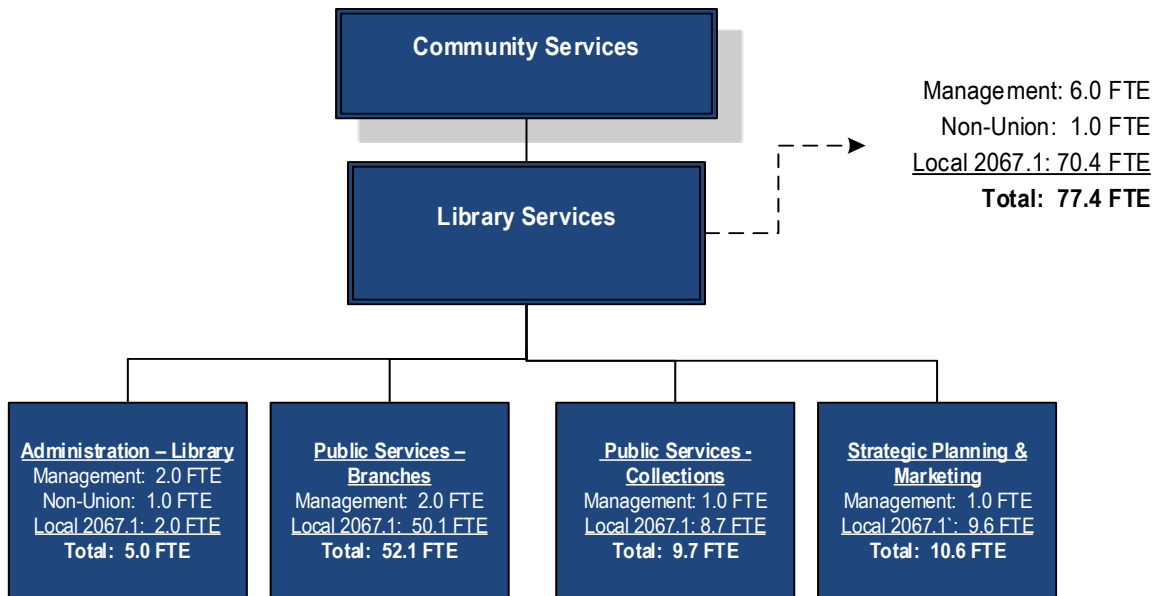
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$160,521	
B4/2023	2023-0135	Motorola Premier One CSR Software and Hosting Agreement Contractual Inc	\$7,631	
B4/2023	2023-0136	Replacement and Addition of Desktops, Laptops & Printers for Communicatic	\$8,960	
B4/2023	2023-0137	Convert Current RPT 311 Support Analyst to RFT 311 Support Analyst	\$45,796	0.5
B4/2023	2023-0139	One Time Funding Two Full Time 311/211 Customer Contact Representative	\$0	
B4/2023	n/a	Interdepartmental Reallocations	(\$20,226)	0.0
Total Budget Impact			\$202,682	0.5

DESCRIPTION

The Windsor Public Library consists of 10 library branches of varying sizes that provide a physical space where people can gather, attend programs, gain access to the internet and access the libraries' collections.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration - Library			
Chief Executive Officer (CEO) WPL	RFT	Management	1.0
Manager, WPL Operations	RFT	Management	1.0
Administrative Receptionist	RFT	Non-Union	1.0
Admin Support - Accounting	RFT	Local 2067.1	2.0
			5.0
Public Services - Branches			
Manager Public Services	RFT	Management	2.0
Team Leader	RFT	Local 2067.1	3.0
Librarian	RFT	Local 2067.1	10.0
Team Leader - Customer Services	RFT	Local 2067.1	1.0
Adult Literacy Coordinator	RFT	Local 2067.1	1.0
Library Service Representative	RFT	Local 2067.1	18.0
Sr. Clerk Service Rep	RFT	Local 2067.1	2.0
Circulation Service Representative	RFT	Local 2067.1	5.0
Adult Literacy Instructor	RPT	Local 2067.1	1.4
Book Buddy Coordinator	RPT	Local 2067.1	0.6
Book Mobile/CSR Driver	RPT	Local 2067.1	1.2
Deaf Literacy Instructor	RPT	Local 2067.1	0.9
Librarian	RPT	Local 2067.1	1.2
Library Service Representative	RPT	Local 2067.1	4.9
			52.1
Public Services - Collections			
Manager Public Services	RFT	Management	1.0
Digital Media Librarian	RFT	Local 2067.1	1.0
Accessibility Librarian	RFT	Local 2067.1	1.0
Librarian	RFT	Local 2067.1	2.0
Archivist	RFT	Local 2067.1	1.0
Library Service Representative	RFT	Local 2067.1	1.0
Collections Senior Clerk	RFT	Local 2067.1	1.0
Collections Clerk	RFT	Local 2067.1	1.7
			9.7

2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Strategic Planning & Marketing			
Director Strategic Planning Priorities & Marketing	RFT	Management	1.0
Maintenance/Repair	RFT	Local 2067.1	1.0
Shipper Receiver	RFT	Local 2067.1	1.0
Caretaker	RFT	Local 2067.1	6.0
Graphic Designer	RPT	Local 2067.1	0.6
Caretaker	RPT	Local 2067.1	0.6
Driver	RPT	Local 2067.1	0.4
			10.6
			77.4

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Administration - Library	\$1,734,167	\$1,715,553	(\$18,614)	(1.1%)
Public Services - Branches	\$3,668,251	\$3,733,268	\$65,017	1.8%
Public Services - Collections	\$1,654,832	\$1,717,283	\$62,451	3.8%
Strategic Planning & Marketing	\$1,262,735	\$1,083,082	(\$179,653)	(14.2%)
Total Net	\$8,319,985	\$8,249,186	(\$70,799)	(0.9%)

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Grants & Subsidies				
6310 - Ontario Specific Grants	(\$632,883)	(\$629,183)	\$3,700	(0.6%)
6330 - Other Municipal Grants & Fees	(\$150,000)	(\$150,000)	\$0	0.0%
Other Miscellaneous Revenue				
6910 - Donations	(\$25,712)	(\$25,712)	\$0	0.0%
6950 - Proceed-Disposal of non-TCA	(\$7,000)	(\$7,000)	\$0	0.0%
User Fees, Permits & Charges				
6417 - Lease & Rental Revenue	(\$2,000)	(\$2,000)	\$0	0.0%
6650 - User Fees- External	(\$90,000)	(\$90,000)	\$0	0.0%
6725 - Fees&Service Charges EXTERNAL	(\$57,300)	(\$57,300)	\$0	0.0%
Total Revenue	(\$964,895)	(\$961,195)	\$3,700	(0.4%)

EXPENSES

Financial Expenses				
4510 - Debt Principal	\$106,176	\$0	(\$106,176)	(100.0%)
4540 - Bank Charges	\$7,000	\$7,000	\$0	0.0%
4590 - Interest Expense	\$12,014	\$0	(\$12,014)	(100.0%)
Minor Capital				
5111 - Machinery & Equipment -Non TCA	\$10,500	\$10,500	\$0	0.0%
5125 - Computers - PCs	\$10,000	\$10,000	\$0	0.0%
5130 - Furniture & Furnishings	\$19,550	\$19,550	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Operating & Maintenance Supplies				
2010 - Office Supplies	\$20,250	\$20,250	\$0	0.0%
2060 - Computer Supplies	\$1,000	\$1,000	\$0	0.0%
2145 - Housekeeping Supplies	\$25,000	\$25,000	\$0	0.0%
2170 - Operating and Other Supplies	\$22,000	\$22,000	\$0	0.0%
2180 - Program Supplies	\$95,222	\$80,281	(\$14,941)	(15.7%)
2250 - Vehicle Maint Parts/Materials	\$10,000	\$10,000	\$0	0.0%
2310 - Food and confections	\$2,000	\$2,000	\$0	0.0%
2970 - Building Maintenance	\$242,854	\$242,854	\$0	0.0%
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$18,000	\$18,000	\$0	0.0%
4050 - Training Courses	\$2,000	\$2,000	\$0	0.0%
4155 - Conference Registration	\$3,000	\$3,000	\$0	0.0%
4295 - Public Relations	\$20,204	\$20,204	\$0	0.0%
Purchased Services				
2020 - Postage and Courier	\$4,300	\$4,300	\$0	0.0%
2070 - Imaging & Printing External	\$69,000	\$69,000	\$0	0.0%
2085 - Publications and Manuals	\$928,700	\$968,700	\$40,000	4.3%
2609 - Mileage and car allowance	\$2,000	\$2,000	\$0	0.0%
2610 - Travel Expense	\$10,000	\$10,000	\$0	0.0%
2620 - Car Allowance	\$10,000	\$10,000	\$0	0.0%
2711 - Cell Phones	\$15,600	\$15,600	\$0	0.0%
2810 - Parking, Permits and Passes	\$17,750	\$17,750	\$0	0.0%
2925 - Computer Maintenance	\$132,520	\$0	(\$132,520)	(100.0%)
2927 - Computer & SW Maint-External	\$225,500	\$225,500	\$0	0.0%
2950 - Other Prof Services-External	\$100,700	\$100,700	\$0	0.0%
2951 - INTERNAL Service Salary Allocn	\$418,565	\$438,964	\$20,399	4.9%
2962 - Fees and Service Charges Exp	\$50,126	\$53,626	\$3,500	7.0%
3140 - VehicleRent-Dedicated INTERNAL	\$33,343	\$34,200	\$857	2.6%
3180 - Computer Rental - INTERNAL	\$78,000	\$0	(\$78,000)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$76,430	\$76,430	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$3,723,232	\$3,813,001	\$89,769	2.4%
8115 - Salary-Reg.Part Time	\$618,601	\$644,301	\$25,700	4.2%
8160 - Hourly-Temporary	\$606,676	\$490,487	(\$116,189)	(19.2%)
8190 - Other Pay	\$31,212	\$31,212	\$0	0.0%
8398 - Fringe benefits-Departmental	\$1,307,893	\$1,334,254	\$26,361	2.0%
Transfers to Reserves & Capital Funds				
4250 - TRANSFER to Reserve Fund	\$7,000	\$7,000	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Utilities, Insurance & Taxes				
3010 - Utilities	\$192,831	\$257,385	\$64,554	33.5%
3210 - Building Insurance	\$66,427	\$104,524	\$38,097	57.4%
3220 - Vehicle Insurance	\$352	\$403	\$51	14.5%
3230 - Liability Insurance	\$7,782	\$7,405	(\$377)	(4.8%)
Total Expense	\$9,284,880	\$9,210,381	(\$74,499)	(0.8%)
Total Net	\$8,319,985	\$8,249,186	(\$70,799)	(0.9%)

2023 RECONCILIATION OF BUDGET CHANGES

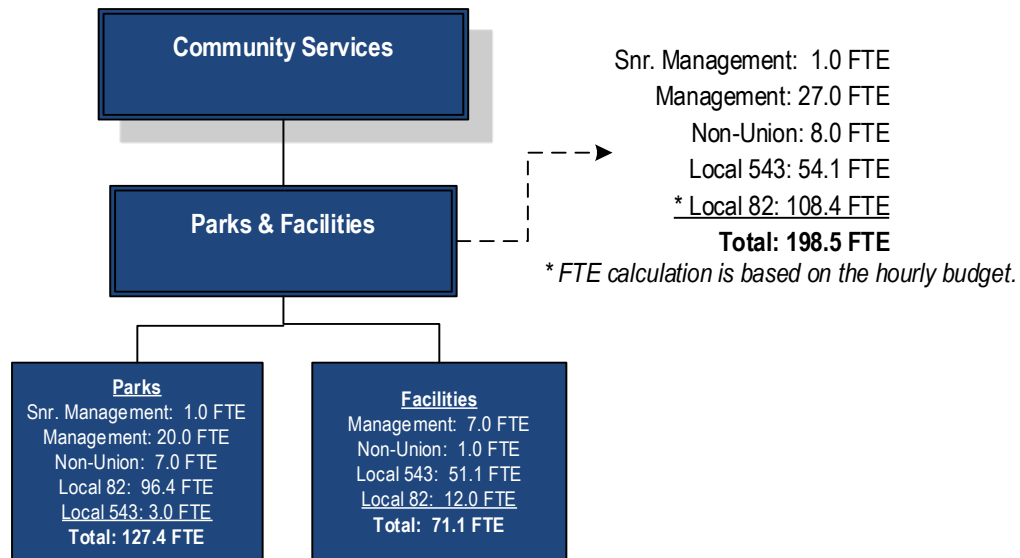
Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$111,283	
B4/2023	2023-0283	Increase in Fringe Benefits	\$25,189	
B4/2023	2023-0306	Library Line Item Reduction	(\$77,972)	
B4/2023	2023-0309	Reduction of Debt to City of Windsor	(\$118,190)	
B4/2023	n/a	Interdepartmental Reallocations	(\$11,109)	
Total Budget Impact			(\$70,799)	0.0

DESCRIPTION

Parks is responsible for 204 parks, with over 2,500 acres of parkland, 136 km of hard surface trails, 300,000 sqft of horticultural beds, 2300 self watering planters, and 90,000 City owned trees within the urban forest, the Ojibway Nature Centre and the most species diverse parks in Canada. Also responsible for designing and creating unique park experiences and supporting numerous special events.

Facilities provides building maintenance and operations, caretaking, security, planning, building construction & renovations, project management, lease administration, and asset management. Committed to supporting the corporation and community by providing safe, clean, well-maintained facilities in a responsive and effective manner.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Parks			
Commissioner - Community Services	RFT	Sr. Management	1.0
Executive Director of Parks & Facilities	RFT	Management	1.0
Mgr, Parks Development	RFT	Management	1.0
Mgr, Parks Operations	RFT	Management	1.0
Manager of Horticulture	RFT	Management	1.0
City Forester/Mgr, Forestry & Natural Areas	RFT	Management	1.0
Supervisor Parks (General)	RFT	Management	5.0
Supervisor Parks (Forestry)	RFT	Management	2.0
Supervisor, Fleet	RFT	Management	1.0
Supervisor, Parks Projects	RFT	Management	5.0
Supervisor Parks (Horticulture)	RFT	Management	1.0
Parks Supervisor - Bright Lights, BIA, Winter Control	RFT	Management	1.0
Executive Initiative Coord.	RFT	Non-Union	1.0
Landscape Architect	RFT	Non-Union	1.0
Naturalist & Outreach Coordinator	RFT	Non-Union	1.0
Executive Administrative Assistant	RFT	Non-Union	1.0
Coordinator Community Programming & Guest Services	RFT	Non-Union	1.0
Coordinator, Technical Support	RFT	Non-Union	1.0
Parks Operations Asset Analyst	RFT	Non-Union	1.0
Biodiversity Coordinator	RFT	Local 543	1.0
Draftsperson IV	RFT	Local 543	1.0
Wildlife & Visitor Services Coordinator	RFT	Local 543	1.0
Certified Automotive Service Technician	RFT	Local 82	4.0
Certified Playground Inspector	RFT	Local 82	3.0
Certified Refrigeration Operator	RFT	Local 82	2.2
Forestry II	RFT	Local 82	9.0
Heavy Equipment Operator	RFT	Local 82	2.0
Horticulturist I	RFT	Local 82	2.0
Horticulturist III	RFT	Local 82	18.0
One Man Packer	RFT	Local 82	1.0
Parks Operator	RFT	Local 82	46.9
Rink Attendant "A" Full-Time	RFT	Local 82	8.4
			127.4
Facilities			
Manager, Facility Operations	RFT	Management	1.0
Supervisor, Facilities	RFT	Management	5.0
Supervisor, Facilities - Huron Lodge	RFT	Management	1.0
Coordinator, Technical Support	RFT	Non-Union	1.0
Building Automation & Low Voltage Systems Technician	RFT	Local 543	1.0
Caretaker	RFT	Local 543	21.0

2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Facility Person	RFT	Local 543	2.0
Maintenance Engineer	RFT	Local 543	2.0
Maintenance Engineer (Carpentry)	RFT	Local 543	2.0
Operating Engineer (MURF)	RFT	Local 543	1.0
Operating Engineer 4th Class	RFT	Local 543	4.0
Painter Brush	RFT	Local 543	1.0
Resource Operations Analyst	RFT	Local 543	1.0
Roof Technologist	RFT	Local 543	1.0
Certified Carpenter	RFT	Local 82	2.0
Certified Electrician	RFT	Local 82	2.0
Certified Plumber	RFT	Local 82	3.0
Facilities Technician	RFT	Local 82	5.0
Caretaker	RPT	Local 543	13.6
Facility Person	RPT	Local 543	1.5
			<u>71.1</u>
			<u><u>198.5</u></u>

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Parks	\$19,224,807	\$21,210,600	\$1,985,793	10.3%
Facilities	\$8,348,431	\$8,860,010	\$511,579	6.1%
Total Net	\$27,573,238	\$30,070,610	\$2,497,372	9.1%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Other Miscellaneous Revenue				
6910 - Donations	(\$1,500)	(\$16,500)	(\$15,000)	1000.0%
6950 - Proceed-Disposal of non-TCA	\$0	(\$20,000)	(\$20,000)	n/a
6990 - Other General Revenue	(\$67,650)	(\$69,650)	(\$2,000)	3.0%
Recovery of Expenditures				
6735 - Recovery Of Expenses EXTERNAL	(\$102,518)	(\$186,318)	(\$83,800)	81.7%
6740 - Recovery of Salaries-INTERNAL	(\$1,184,371)	(\$1,414,289)	(\$229,918)	19.4%
6742 - Recovery of Fringes INTERNAL	(\$242,732)	(\$203,920)	\$38,812	(16.0%)
6999 - Work Auth Recovery INTERNAL	(\$2,743,057)	(\$2,942,366)	(\$199,309)	7.3%
Transfer From Reserve Accounts				
7058 - TRANSFER From Reserve Account	(\$286,000)	(\$286,000)	\$0	0.0%
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	(\$689,568)	(\$1,107,084)	(\$417,516)	60.5%
User Fees, Permits & Charges				
6417 - Lease & Rental Revenue	(\$278,854)	(\$327,737)	(\$48,883)	17.5%
6430 - Concessions	(\$33,034)	(\$33,034)	\$0	0.0%
6460 - Sale Of Goods & Services	(\$65,000)	(\$65,000)	\$0	0.0%
6640 - Management Fees	(\$87,000)	(\$282,000)	(\$195,000)	224.1%
6650 - User Fees- External	(\$45,948)	(\$45,948)	\$0	0.0%
6651 - Fees and Recoveries INTERNAL	(\$4,198,155)	(\$3,896,158)	\$301,997	(7.2%)
6725 - Fees&Service Charges EXTERNAL	(\$1,977,471)	(\$2,135,154)	(\$157,683)	8.0%
Total Revenue	(\$12,002,858)	(\$13,031,158)	(\$1,028,300)	8.6%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
EXPENSES				
Minor Capital				
2150 - Minor Apparatus & Tools	\$168,924	\$192,424	\$23,500	13.9%
2220 - Maintenance Parts & Materials	\$848,411	\$890,255	\$41,844	4.9%
2230 - Infrastructure Maint. Material	\$1,085,092	\$1,266,292	\$181,200	16.7%
2520 - Vehicle Repairs	\$0	\$7,000	\$7,000	n/a
2530 - Equipment Repairs	\$105,000	\$55,000	(\$50,000)	(47.6%)
5111 - Machinery & Equipment -Non TCA	\$10,000	\$10,000	\$0	0.0%
5126 - Computer Software	\$50,300	\$50,000	(\$300)	(0.6%)
5130 - Furniture & Furnishings	\$5,000	\$5,000	\$0	0.0%
Operating & Maintenance Supplies				
2010 - Office Supplies	\$40,960	\$30,060	(\$10,900)	(26.6%)
2060 - Computer Supplies	\$3,210	\$5,210	\$2,000	62.3%
2115 - Motor Fuels	\$172,417	\$173,319	\$902	0.5%
2117 - Oils and Lubricants	\$10,000	\$11,300	\$1,300	13.0%
2140 - Chemicals	\$146,470	\$240,770	\$94,300	64.4%
2145 - Housekeeping Supplies	\$299,020	\$296,120	(\$2,900)	(1.0%)
2147 - Caretaking	\$1,259,474	\$1,411,947	\$152,473	12.1%
2170 - Operating and Other Supplies	\$74,393	\$103,393	\$29,000	39.0%
2175 - First Aid Safety Supplies	\$10,000	\$28,900	\$18,900	189.0%
2180 - Program Supplies	\$61,010	\$61,410	\$400	0.7%
2250 - Vehicle Maint Parts/Materials	\$30,000	\$30,000	\$0	0.0%
2310 - Food and confections	\$20,550	\$16,050	(\$4,500)	(21.9%)
2330 - Beverages - non-alcoholic	\$700	\$700	\$0	0.0%
2970 - Building Maintenance	\$700	\$700	\$0	0.0%
3176 - Facility Opns-Labour INTERNAL	\$2,082,353	\$2,098,216	\$15,863	0.8%
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$17,000	\$16,000	(\$1,000)	(5.9%)
4050 - Training Courses	\$22,477	\$19,362	(\$3,115)	(13.9%)
4085 - Interpretation & Exhibition	\$0	\$500	\$500	n/a
4155 - Conference Registration	\$8,600	\$8,300	(\$300)	(3.5%)
Purchased Services				
2020 - Postage and Courier	\$200	\$200	\$0	0.0%
2070 - Imaging & Printing External	\$1,405	\$1,605	\$200	14.2%
2215 - Bldg Maintenance Services	\$1,000	\$1,000	\$0	0.0%
2610 - Travel Expense	\$10,900	\$10,900	\$0	0.0%
2620 - Car Allowance	\$18,240	\$13,600	(\$4,640)	(25.4%)
2710 - Telephone Expenses	\$12,400	\$12,400	\$0	0.0%
2711 - Cell Phones	\$38,671	\$42,482	\$3,811	9.9%
2915 - Consulting Services - External	\$10,000	\$10,000	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
2916 - INTERNAL Services- non-salary	\$69,200	\$149,250	\$80,050	115.7%
2925 - Computer Maintenance	\$42,685	\$0	(\$42,685)	(100.0%)
2940 - Advertising	\$7,652	\$6,152	(\$1,500)	(19.6%)
2950 - Other Prof Services-External	\$484,815	\$539,815	\$55,000	11.3%
2951 - INTERNAL Service Salary Allocn	\$68,800	\$69,800	\$1,000	1.5%
2962 - Fees and Service Charges Exp	\$35,000	\$37,115	\$2,115	6.0%
2980 - Contracted Services	\$3,920,787	\$4,744,667	\$823,880	21.0%
2990 - Business Meeting Expense	\$3,455	\$3,455	\$0	0.0%
2995 - Other Purchased Services	\$500,000	\$500,000	\$0	0.0%
3120 - Rental Expense EXTERNAL	\$498,680	\$522,180	\$23,500	4.7%
3121 - GPS	\$29,000	\$35,538	\$6,538	22.5%
3140 - VehicleRent-Dedicated INTERNAL	\$1,681,999	\$1,879,300	\$197,301	11.7%
3145 - VehicleRent-TempOther INTERNAL	\$221,556	\$221,338	(\$218)	(0.1%)
3180 - Computer Rental - INTERNAL	\$40,570	\$0	(\$40,570)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$201,682	\$201,682	n/a
3250 - Licenses	\$15,800	\$23,800	\$8,000	50.6%
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$6,026,926	\$6,414,176	\$387,250	6.4%
8115 - Salary-Reg.Part Time	\$779,940	\$796,388	\$16,448	2.1%
8120 - Hourly-Reg.Full Time	\$6,376,347	\$7,123,576	\$747,229	11.7%
8130 - Overtime - Salary	\$27,188	\$33,688	\$6,500	23.9%
8140 - Overtime - Wages	\$180,690	\$195,820	\$15,130	8.4%
8150 - Salary-Temporary	\$165,183	\$168,931	\$3,748	2.3%
8160 - Hourly-Temporary	\$1,460,556	\$1,236,584	(\$223,972)	(15.3%)
8170 - Service Pay	\$5,785	\$4,485	(\$1,300)	(22.5%)
8175 - Service Pay - Hourly	\$11,000	\$11,000	\$0	0.0%
8180 - Stand-by Pay	\$2,500	\$2,500	\$0	0.0%
8190 - Other Pay	\$345,040	\$464,605	\$119,565	34.7%
8210 - Meal Allowance	\$3,279	\$3,279	\$0	0.0%
8290 - Clothing - Uniforms	\$131,356	\$138,456	\$7,100	5.4%
8380 - Workers Comp. - Admin.	\$60,800	\$60,800	\$0	0.0%
8381 - Workers Comp. - Medical	\$19,168	\$19,168	\$0	0.0%
8382 - Workers Comp. - Salary	\$15,000	\$15,000	\$0	0.0%
8383 - Workers Comp. - Pension	\$68,000	\$68,000	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$4,435,173	\$4,786,253	\$351,080	7.9%
Transfers for Social Services				
3569 - Repairs and Maintenance	\$250	\$0	(\$250)	(100.0%)
Transfers to Reserves & Capital Funds				
4210 - Depreciation	\$624,399	\$719,399	\$95,000	15.2%
4245 - TRANSFER to Capital Fund	\$11,500	\$0	(\$11,500)	(100.0%)
4250 - TRANSFER to Reserve Fund	\$179,000	\$179,000	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
4255 - TRANSFER to Trust Fund	\$8,325	\$0	(\$8,325)	(100.0%)
Utilities, Insurance & Taxes				
3010 - Utilities	\$2,000,314	\$2,187,461	\$187,147	9.4%
3011 - Recoverable Utilities	\$1,776,600	\$1,801,000	\$24,400	1.4%
3210 - Building Insurance	\$137,562	\$219,128	\$81,566	59.3%
3220 - Vehicle Insurance	\$0	\$9,185	\$9,185	n/a
3230 - Liability Insurance	\$454,339	\$388,379	(\$65,960)	(14.5%)
4015 - Taxes	\$25,000	\$1,000	(\$24,000)	(96.0%)
Total Expense	\$39,576,096	\$43,101,768	\$3,525,672	8.9%
Total Net	\$27,573,238	\$30,070,610	\$2,497,372	9.1%

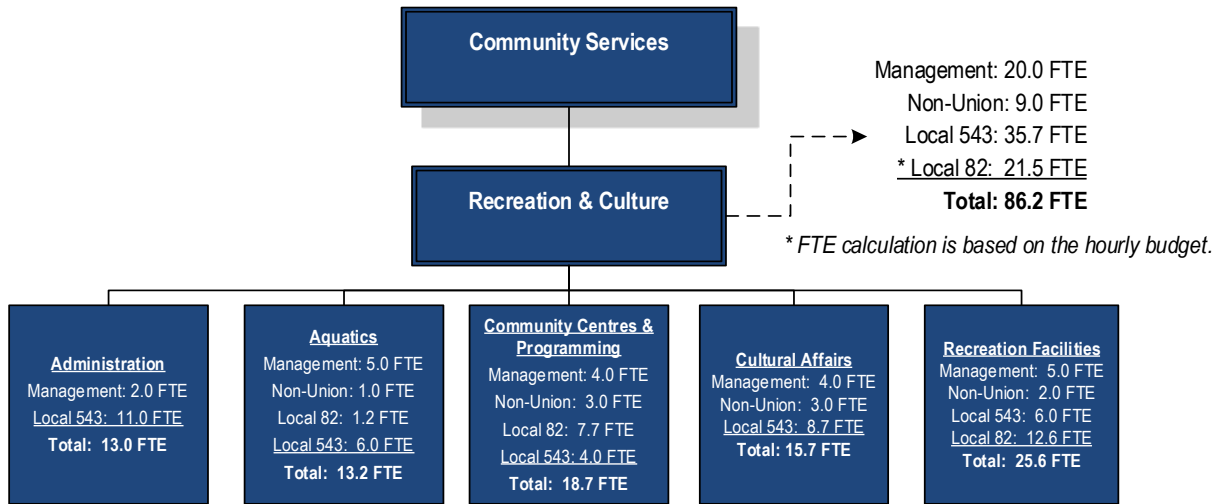
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$701,141	
B4/2023	2023-0197	Conversion of Eight Seasonal Staffing from Temporary to Permanent Operati	\$374,272	8.0
B4/2023	2023-0347	One-Time Maintenance Budget Funding for the Paul Martin Building	\$0	
B4/2023	2023-0209	Budget Increase for Pool Chemicals	\$60,000	
B4/2023	2023-0201	Monument Repairs and Restoration Funding	\$50,000	
B4/2023	2023-0216	Facilities Inflationary Pressure on Maintenance Budget	\$150,000	
B4/2023	2023-0190	Reduction in Parks Development Salary Cost Recoveries From Capital	\$50,000	
B4/2023	2023-0202	Parks Vandalism Budget Funding	\$25,000	
B4/2023	2023-0204	Parks Fleet Vehicle Requirements	\$90,148	
B4/2023	2023-0210	Facilities Maintenance Budget for Parks Amenities & Vandalism	\$25,000	
B4/2023	2023-0265	Park Structures - Roof Maintenance & Repairs	\$0	
B4/2023	2023-0212	Facilities User Fee Updates	(\$10,000)	
B4/2023	2023-0259	Parks User Fee Updates	(\$277)	
B4/2023	2023-0188	One Time Funding For Improvements to Parks Drainage for Flood Mitigation	\$0	
B4/2023	2023-0193	Trail Maintenance Budget	\$50,000	
B4/2023	2023-0199	Addition of Parks Supervisor	\$120,442	1.0
B4/2023	2023-0200	Solar Lighting Maintenance	\$25,000	
B4/2023	2023-0203	Parking Lots Maintenance For City Parkland	\$75,000	
B4/2023	2023-0213	One-Time Funding for Addition of One Supervisor, Facilities	\$0	
B4/2023	2023-0214	Asset Safeguarding and Maintenance of Gates and Fences	\$25,000	
B4/2023	2023-0299	One Time Funding for Menstrual Hygiene Product Pilot Program	\$0	
B4/2023	n/a	Interdepartmental Reallocations	\$686,646	
Total Budget Impact			\$2,497,372	9.0

DESCRIPTION

Recreation services builds vibrant, healthy, active and connected communities by providing facilities (arenas, pools, community centres) and programs that allow residents to participate in recreational activities. The Culture division provides programs, events and services that express the City's cultural identity, celebrates traditions and improves the quality of life for Windsor residents.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Admin - Recreation & Culture			
ExDir, Recreation & Culture	RFT	Management	1.0
Manager of Administration	RFT	Management	1.0
Parks Operations Assistant	RFT	Local 543	2.0
Administrative Assistant	RFT	Local 543	1.0
Senior Accounting Clerk	RFT	Local 543	2.0
Parks Clerk	RFT	Local 543	1.0
P & R Data Clerk	RFT	Local 543	1.0
Account Receivable Clerk	RFT	Local 543	1.0
Accounting Clerk	RFT	Local 543	1.0
Receptionist	RFT	Local 543	1.0
Recreation Clerk	RFT	Local 543	1.0
			13.0
Aquatics			
Manager, Aquatics	RFT	Management	1.0
Assistant Manager, WIATC	RFT	Management	1.0
Supervisor, Community Programming	RFT	Management	3.0
Marina Operator	RFT	Non-Union	1.0
Recreation Assistant-Aquatics	RFT	Local 543	3.0
Caretaker/Pool Maintenance Operator	RFT	Local 82	1.2
Recreation Centre Clerk (FAC - Natatorium)	RFT	Local 543	2.0
Recreation Centre Clerk (Gino & Liz Marcus CC)	RFT	Local 543	1.0
			13.2
Community Centres & Programming			
Manager, Community Programming & Development	RFT	Management	1.0
Supv, Community Programming	RFT	Management	3.0
Coordinator, Diversity, QA & Special Assignments	RFT	Non-Union	1.0
Coordinator, Recreation Systems	RFT	Non-Union	1.0
Client Support & Staff Development Coordinator	RFT	Non-Union	1.0
Recreation Assistant - Community Programming	RFT	Local 543	1.0
Caretaker/Pool Maintenance Operator	RFT	Local 82	5.5
Recreation Centre Clerk (CPRC)	RFT	Local 543	1.0
Recreation Centre Clerk (Forest Glade CC)	RFT	Local 543	1.0
Recreation Centre Clerk (Optimist CC & John Atkinson)	RFT	Local 543	1.0
Rink Attendant "A" Full-Time	RFT	Local 82	2.2
			18.7

2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Cultural Affairs			
Manager, Culture & Events	RFT	Management	1.0
Supervisor, Community Programming (Cultural Development)	RFT	Management	1.0
Supv, Community Programming	RFT	Management	1.0
Supervisor, Special Events	RFT	Management	1.0
Coordinator, Cultural Affairs	RFT	Non-Union	1.0
Coordinator, Special Events	RFT	Non-Union	1.0
Coordinator, Museum Curator	RFT	Non-Union	1.0
Education/Volunteer Coordinator	RFT	Local 543	1.0
Museum Coordinator	RFT	Local 543	1.0
Registrar	RFT	Local 543	1.0
Recreation Centre Clerk (Willistead Manor)	RFT	Local 543	1.0
Recreation Centre Clerk (Mackenzie Hall)	RFT	Local 543	1.0
Recreation Clerk	RFT	Local 543	1.0
Museum Collections Assistant	RFT	Local 543	1.0
Museum Assistant	RPT	Local 543	1.7
			15.7
Recreation Facilities			
Manager, Arenas & Recreation Facilities	RFT	Management	1.0
Assistant Manager, WFCU Centre & Rec. Facilities	RFT	Management	1.0
Supervisor Arena & Rec. Facilities	RFT	Management	2.0
Supv, Community Programming	RFT	Management	1.0
Coordinator, Community Programming & Guest Services	RFT	Non-Union	1.0
Client Support & Staff Development Coordinator	RFT	Non-Union	1.0
Recreation Assistant - Aquatics	RFT	Local 543	1.0
Recreation Assistant - Community Programming	RFT	Local 543	1.0
Seasonal & Sports Facilitator	RFT	Local 543	2.0
Caretaker/Pool Maintenance Operator	RFT	Local 82	3.2
Certified Refrigeration Operator	RFT	Local 82	2.8
Parks Operator	RFT	Local 82	1.1
Rink Attendant "A" Full-Time	RFT	Local 82	5.5
Recreation Centre Clerk (Adie Knox)	RFT	Local 543	1.0
Recreation Centre Clerk (WFCU)	RFT	Local 543	1.0
			25.6
			86.2

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Administration	\$1,589,575	\$1,794,129	\$204,554	12.9%
Aquatics	\$4,177,540	\$3,754,514	(\$423,026)	(10.1%)
Community Centres & Programming	\$2,403,948	\$2,824,438	\$420,490	17.5%
Cultural Affairs	\$1,852,136	\$2,112,131	\$259,995	14.0%
Recreation Facilities	\$3,553,846	\$3,303,026	(\$250,820)	(7.1%)
Total Net	\$13,577,045	\$13,788,238	\$211,193	1.6%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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REVENUE

Grants & Subsidies

6310 - Ontario Specific Grants	(\$25,000)	(\$162,145)	(\$137,145)	548.6%
6330 - Other Municipal Grants & Fees	\$0	(\$398,000)	(\$398,000)	n/a

Other Miscellaneous Revenue

6642 - Membership Revenue	(\$651,214)	(\$651,214)	\$0	0.0%
6990 - Other General Revenue	(\$297,985)	(\$297,985)	\$0	0.0%
6993 - Advertising Revenue	(\$225,000)	(\$225,000)	\$0	0.0%

Recovery of Expenditures

6735 - Recovery Of Expenses EXTERNAL	(\$66,060)	(\$66,060)	\$0	0.0%
6740 - Recovery of Salaries-INTERNAL	(\$164,839)	(\$171,319)	(\$6,480)	3.9%
6742 - Recovery of Fringes INTERNAL	(\$54,397)	(\$56,538)	(\$2,141)	3.9%

Transfers From Other Funds

7054 - TRANSFER From Reserve Funds	\$0	(\$15,000)	(\$15,000)	n/a
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User Fees, Permits & Charges

6417 - Lease & Rental Revenue	(\$5,249,434)	(\$5,249,434)	\$0	0.0%
6430 - Concessions	(\$21,225)	(\$21,225)	\$0	0.0%
6435 - Commissions	(\$294,100)	(\$294,100)	\$0	0.0%
6460 - Sale Of Goods & Services	(\$474,595)	(\$474,595)	\$0	0.0%
6650 - User Fees- External	(\$4,388,356)	(\$4,430,731)	(\$42,375)	1.0%
6651 - Fees and Recoveries INTERNAL	(\$104,735)	(\$104,735)	\$0	0.0%
6725 - Fees&Service Charges EXTERNAL	(\$145,000)	(\$145,000)	\$0	0.0%

Total Revenue	(\$12,161,940)	(\$12,763,081)	(\$601,141)	4.9%
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	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
EXPENSES				
Financial Expenses				
4540 - Bank Charges	\$141,000	\$141,000	\$0	0.0%
Minor Capital				
2150 - Minor Apparatus & Tools	\$3,800	\$3,800	\$0	0.0%
2220 - Maintenance Parts & Materials	\$47,000	\$47,000	\$0	0.0%
2230 - Infrastructure Maint. Material	\$9,700	\$9,700	\$0	0.0%
5111 - Machinery & Equipment -Non TCA	\$112,470	\$112,470	\$0	0.0%
5125 - Computers - PCs	\$2,000	\$2,000	\$0	0.0%
5126 - Computer Software	\$131,844	\$131,844	\$0	0.0%
5130 - Furniture & Furnishings	\$5,500	\$5,500	\$0	0.0%
5250 - Artefact Acquisition	\$5,250	\$5,250	\$0	0.0%
Operating & Maintenance Supplies				
2010 - Office Supplies	\$71,500	\$71,500	\$0	0.0%
2115 - Motor Fuels	\$349,200	\$349,200	\$0	0.0%
2140 - Chemicals	\$58,000	\$88,000	\$30,000	51.7%
2145 - Housekeeping Supplies	\$154,660	\$154,660	\$0	0.0%
2170 - Operating and Other Supplies	\$67,997	\$68,497	\$500	0.7%
2175 - First Aid Safety Supplies	\$12,450	\$12,450	\$0	0.0%
2180 - Program Supplies	\$266,449	\$467,503	\$201,054	75.5%
2310 - Food and confections	\$8,300	\$26,156	\$17,856	215.1%
2970 - Building Maintenance	\$33,000	\$33,000	\$0	0.0%
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$16,730	\$16,730	\$0	0.0%
4025 - Document Registration	\$695	\$695	\$0	0.0%
4050 - Training Courses	\$10,845	\$10,845	\$0	0.0%
4075 - Conservation	\$12,000	\$12,000	\$0	0.0%
4085 - Interpretation & Exhibition	\$47,000	\$47,000	\$0	0.0%
4155 - Conference Registration	\$3,000	\$3,000	\$0	0.0%
4295 - Public Relations	\$14,615	\$14,615	\$0	0.0%
Purchased Services				
2020 - Postage and Courier	\$2,250	\$2,250	\$0	0.0%
2070 - Imaging & Printing External	\$1,500	\$1,500	\$0	0.0%
2085 - Publications and Manuals	\$500	\$0	(\$500)	(100.0%)
2215 - Bldg Maintenance Services	\$110,000	\$110,000	\$0	0.0%
2610 - Travel Expense	\$18,960	\$18,960	\$0	0.0%
2620 - Car Allowance	\$30,160	\$29,760	(\$400)	(1.3%)
2710 - Telephone Expenses	\$37,690	\$37,690	\$0	0.0%
2711 - Cell Phones	\$16,550	\$17,350	\$800	4.8%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
2916 - INTERNAL Services- non-salary	\$61,235	\$76,535	\$15,300	25.0%
2925 - Computer Maintenance	\$87,080	\$0	(\$87,080)	(100.0%)
2940 - Advertising	\$392,965	\$392,965	\$0	0.0%
2943 - Commissions Expense	\$62,000	\$62,000	\$0	0.0%
2950 - Other Prof Services-External	\$724,600	\$674,600	(\$50,000)	(6.9%)
2980 - Contracted Services	\$92,250	\$129,950	\$37,700	40.9%
2990 - Business Meeting Expense	\$600	\$1,000	\$400	66.7%
3120 - Rental Expense EXTERNAL	\$152,194	\$152,194	\$0	0.0%
3145 - VehicleRent-TempOther INTERNAL	\$103,400	\$103,400	\$0	0.0%
3150 - Vehicle Rental - External	\$29,100	\$35,850	\$6,750	23.2%
3175 - Facility Rental EXTERNAL	\$32,483	\$32,483	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$63,400	\$0	(\$63,400)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$87,123	\$87,123	n/a
3250 - Licenses	\$2,000	\$2,000	\$0	0.0%
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$5,061,382	\$5,163,373	\$101,991	2.0%
8115 - Salary-Reg.Part Time	\$72,700	\$75,559	\$2,859	3.9%
8120 - Hourly-Reg.Full Time	\$1,215,051	\$1,263,102	\$48,051	4.0%
8130 - Overtime - Salary	\$8,305	\$11,500	\$3,195	38.5%
8140 - Overtime - Wages	\$158,357	\$158,357	\$0	0.0%
8160 - Hourly-Temporary	\$6,637,368	\$6,887,832	\$250,464	3.8%
8170 - Service Pay	\$3,705	\$3,575	(\$130)	(3.5%)
8175 - Service Pay - Hourly	\$35	\$35	\$0	0.0%
8190 - Other Pay	\$124,805	\$124,805	\$0	0.0%
8210 - Meal Allowance	\$4,420	\$4,420	\$0	0.0%
8240 - Other Training Expenses	\$14,875	\$14,875	\$0	0.0%
8290 - Clothing - Uniforms	\$41,850	\$41,850	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$2,880,794	\$2,960,913	\$80,119	2.8%
Transfers For Social Services				
4230 - Special Projects-Social Service	\$0	\$398,000	\$398,000	n/a
Transfers to External Agencies				
4145 - Grants from City	\$132,000	\$132,000	\$0	0.0%
Transfers to Reserves & Capital Funds				
4245 - TRANSFER to Capital Fund	\$911,968	\$0	(\$911,968)	(100.0%)
4248 - TRANSFER to Reserve Account	\$21,445	\$21,445	\$0	0.0%
4250 - TRANSFER to Reserve Fund	\$218,738	\$138,580	(\$80,158)	(36.6%)

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Utilities, Insurance & Taxes				
3010 - Utilities	\$4,280,792	\$4,854,321	\$573,529	13.4%
3210 - Building Insurance	\$252,251	\$404,287	\$152,036	60.3%
3230 - Liability Insurance	\$14,502	\$12,745	(\$1,757)	(12.1%)
4015 - Taxes	\$77,720	\$77,720	\$0	0.0%
Total Expense	\$25,738,985	\$26,551,319	\$812,334	3.2%
Total Net	\$13,577,045	\$13,788,238	\$211,193	1.6%

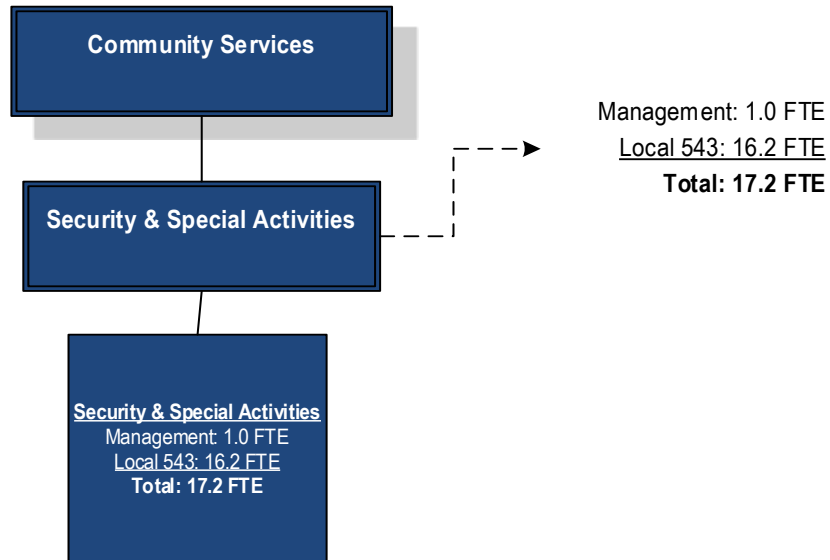
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$246,902	
B4/2023	2023-0167	Establishment of Maintenance Budget for Leased Space Within Recreation	\$53,000	
B4/2023	2023-0168	Establish Annual Allocation to Recreation Equipment Reserve	\$40,000	
B4/2023	2023-0170	User Fee Increase - Recreation and Culture	\$150,000	
B4/2023	n/a	Interdepartmental Reallocations	(\$278,709)	
Total Budget Impact			\$211,193	0.0

DESCRIPTION

The Security Unit exists to provide proactive and reactive security measures to the Corporation at large working synergistically with existing agencies, departments and tenants.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Security & Special Activities			
Director of City Hall Campus, Security & Special Activities	RFT	Management	1.0
Operating Engineer 4th Class	RFT	Local 543	1.0
Operating Engineer 4th Class	RPT	Local 543	1.0
Facility Person	RFT	Local 543	1.0
Facility Person	RPT	Local 543	1.5
Caretaker	RFT	Local 543	7.0
Caretaker	RPT	Local 543	4.7
			17.2

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Security & Special Activities	\$1,186,543	\$1,213,106	\$26,563	2.2%
Total Net	\$1,186,543	\$1,213,106	\$26,563	2.2%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	(\$71,030)	(\$120,764)	(\$49,734)	70.0%
User Fees, Permits & Charges				
6417 - Lease & Rental Revenue	(\$2,320,956)	(\$2,322,500)	(\$1,544)	0.1%
6450 - Parking Revenue - Monthly	(\$52,800)	(\$52,800)	\$0	0.0%
6651 - Fees and Recoveries INTERNAL	(\$64,000)	(\$168,200)	(\$104,200)	162.8%
6725 - Fees&Service Charges EXTERNAL	(\$6,500)	(\$6,500)	\$0	0.0%
Total Revenue	(\$2,515,286)	(\$2,670,764)	(\$155,478)	6.2%

EXPENSES

Minor Capital

2150 - Minor Apparatus & Tools	\$9,000	\$19,000	\$10,000	111.1%
2220 - Maintenance Parts & Materials	\$37,000	\$27,000	(\$10,000)	(27.0%)
5130 - Furniture & Furnishings	\$3,000	\$3,000	\$0	0.0%

Operating & Maintenance Supplies

2010 - Office Supplies	\$12,000	\$12,000	\$0	0.0%
2060 - Computer Supplies	\$1,000	\$1,000	\$0	0.0%
2145 - Housekeeping Supplies	\$83,600	\$83,600	\$0	0.0%
3176 - Facility Opns-Labour INTERNAL	\$0	\$104,200	\$104,200	n/a

Other Miscellaneous Expenditures

4020 - Membership Fees & Dues	\$1,450	\$1,450	\$0	0.0%
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Purchased Services

2085 - Publications and Manuals	\$362	\$362	\$0	0.0%
2710 - Telephone Expenses	\$600	\$600	\$0	0.0%
2711 - Cell Phones	\$2,049	\$2,409	\$360	17.6%
2915 - Consulting Services - External	\$0	\$4,600	\$4,600	n/a

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
2916 - INTERNAL Services- non-salary	\$10,000	\$19,050	\$9,050	90.5%
2925 - Computer Maintenance	\$8,960	\$0	(\$8,960)	(100.0%)
2980 - Contracted Services	\$926,594	\$890,408	(\$36,186)	(3.9%)
3180 - Computer Rental - INTERNAL	\$8,700	\$0	(\$8,700)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$17,200	\$17,200	n/a
3250 - Licenses	\$4,000	\$22,469	\$18,469	461.7%
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$613,066	\$643,051	\$29,985	4.9%
8115 - Salary-Reg.Part Time	\$381,960	\$399,928	\$17,968	4.7%
8170 - Service Pay	\$975	\$975	\$0	0.0%
8190 - Other Pay	\$10,000	\$86,504	\$76,504	765.0%
8290 - Clothing - Uniforms	\$4,000	\$4,000	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$271,074	\$284,198	\$13,124	4.8%
Transfers to Reserves & Capital Funds				
4245 - TRANSFER to Capital Fund	\$30,000	\$0	(\$30,000)	(100.0%)
4250 - TRANSFER to Reserve Fund	\$274,000	\$274,000	\$0	0.0%
Utilities, Insurance & Taxes				
3010 - Utilities	\$957,013	\$917,871	(\$39,142)	(4.1%)
3210 - Building Insurance	\$20,426	\$35,995	\$15,569	76.2%
4015 - Taxes	\$31,000	\$29,000	(\$2,000)	(6.5%)
Total Expense	\$3,701,829	\$3,883,870	\$182,041	4.9%
Total Net	\$1,186,543	\$1,213,106	\$26,563	2.2%

2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$61,077	
B4/2023	2023-0224	Genetec Advantage Security Software License Fee Renewal	\$18,469	
B4/2023	2023-0221	One Time Operating Budget for 185-189 City Hall Square South	\$0	
B4/2023	2023-0223	One Time Funding for One SAC Coordinator	\$0	
B4/2023	n/a	Interdepartmental Reallocations	(\$52,983)	
Total Budget Impact			\$26,563	0.0

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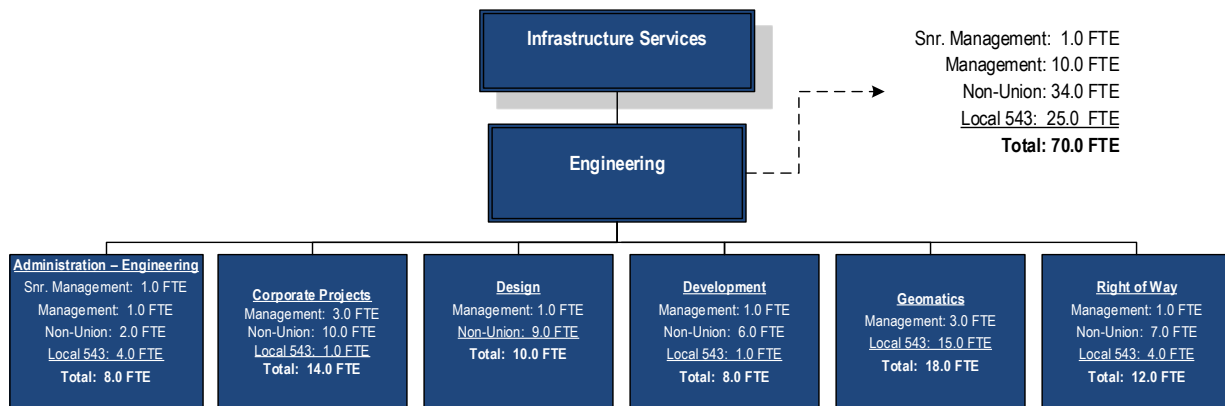
Transit Windsor

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DESCRIPTION

Engineering is responsible for; project management of municipal infrastructure projects, new buildings and non-building projects; development services; right-of-way permits; GIS system, and CAD services.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE'S)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration - Engineering			
Commissioner, Infrastructure Services	RFT	Sr. Management	1.0
Mgr, Administration	RFT	Management	1.0
Executive Initiative Coord.	RFT	Non-Union	1.0
Executive Administrative Assist	RFT	Non-Union	1.0
Clerk Senior	RFT	Local 543	1.0
Senior Invoice Clerk	RFT	Local 543	2.0
Secretary Senior	RFT	Local 543	1.0
			8.0
Corporate Projects			
Executive Director of Engineering/Deputy City Engineer	RFT	Management	1.0
Manager of Corporate Projects	RFT	Management	1.0
Supervisor of Assets & Facilities Projects	RFT	Management	1.0
Project Administrator	RFT	Non-Union	5.0
Project Coordinator	RFT	Non-Union	4.0
Facility Operation Asset Analyst	RFT	Non-Union	1.0
Administrative Assistant	RFT	Local 543	1.0
			14.0
Design			
Manager of Design	RFT	Management	1.0
Engineer III	RFT	Non-Union	1.0
Engineer III - Design Standards Lead	RFT	Non-Union	1.0
Environmental Compliance Coordinator	RFT	Non-Union	1.0
Engineer II	RFT	Non-Union	5.0
Technologist III	RFT	Non-Union	1.0
			10.0
Development			
Manager of Development	RFT	Management	1.0
Development Engineer	RFT	Non-Union	2.0
Engineer III - Drainage Superintendent	RFT	Non-Union	1.0
Water & Waste Water Engineer	RFT	Non-Union	1.0
Engineer II	RFT	Non-Union	1.0
Technologist III	RFT	Non-Union	1.0
Development Clerk	RFT	Local 543	1.0
			8.0
Geomatics			
Mgr, Geomatics	RFT	Management	1.0
GIS Supervisor	RFT	Management	1.0
Supv, Drafting	RFT	Management	1.0
CAD Tech III/Special Projects	RFT	Local 543	2.0
Property Analyst	RFT	Local 543	1.0

2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
GIS Data Analyst	RFT	Local 543	2.0
CAD Technician II	RFT	Local 543	3.0
GIS-CAD Technician	RFT	Local 543	3.0
CAD Technician I	RFT	Local 543	2.0
Print Room Operator	RFT	Local 543	1.0
Data Research Clerk	RFT	Local 543	1.0
			18.0
Right of Way			
Manager, Right-of-Way	RFT	Management	1.0
Technologist III	RFT	Non-Union	2.0
Technologist I	RFT	Non-Union	3.0
Technologist II	RFT	Non-Union	2.0
Right-of-Way Permit Clerk	RFT	Local 543	2.0
Development Clerk	RFT	Local 543	1.0
Intermediate Accounting Clerk	RFT	Local 543	1.0
			12.0
			70.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Administration - Engineering	\$732,587	\$854,980	\$122,393	16.7%
Corporate Projects	\$797,431	\$876,264	\$78,833	9.9%
Design	\$78,056	\$195,659	\$117,603	150.7%
Development	\$548,984	\$655,110	\$106,126	19.3%
Geomatics	\$688,962	\$725,015	\$36,053	5.2%
Right of Way	(\$270,955)	(\$461,068)	(\$190,113)	(70.2%)
Total Net	\$2,575,065	\$2,845,960	\$270,895	10.5%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Other Miscellaneous Revenue				
6990 - Other General Revenue	(\$246,104)	(\$246,104)	\$0	0.0%
Recovery of Expenditures				
6740 - Recovery of Salaries-INTERNAL	\$0	(\$726,508)	(\$726,508)	n/a
6999 - Work Auth Recovery INTERNAL	(\$3,245,462)	(\$3,166,192)	\$79,270	(2.4%)
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	\$0	(\$65,252)	(\$65,252)	n/a
User Fees, Permits & Charges				
6410 - Licenses & Permits	(\$674,729)	(\$736,677)	(\$61,948)	9.2%
6650 - User Fees- External	(\$331,016)	(\$451,791)	(\$120,775)	36.5%
6656 - GIS User Fees	(\$330,743)	(\$330,743)	\$0	0.0%
6672 - MOE Application & Review	(\$10,897)	(\$10,897)	\$0	0.0%
6690 - Sewer Surcharge Recoveries	(\$499,977)	(\$863,643)	(\$363,666)	72.7%
Total Revenue	(\$5,338,928)	(\$6,597,807)	(\$1,258,879)	23.6%

EXPENSES

Financial Expenses

4540 - Bank Charges	\$6,650	\$6,650	\$0	0.0%
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Minor Capital

2530 - Equipment Repairs	\$3,252	\$3,252	\$0	0.0%
5125 - Computers - PCs	\$2,140	\$2,140	\$0	0.0%
5126 - Computer Software	\$123,984	\$125,314	\$1,330	1.1%
5130 - Furniture & Furnishings	\$3,102	\$4,102	\$1,000	32.2%
5410 - Construction Contracts - TCA	\$259,048	\$259,048	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
5475 - Non-Tendered Construction Cost	\$500	\$500	\$0	0.0%
Operating & Maintenance Supplies				
2010 - Office Supplies	\$15,288	\$16,288	\$1,000	6.5%
2060 - Computer Supplies	\$800	\$800	\$0	0.0%
2170 - Operating and Other Supplies	\$12,500	\$12,500	\$0	0.0%
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$21,225	\$22,379	\$1,154	5.4%
4050 - Training Courses	\$7,581	\$8,181	\$600	7.9%
4155 - Conference Registration	\$4,200	\$4,500	\$300	7.1%
Purchased Services				
2020 - Postage and Courier	\$6,800	\$3,800	(\$3,000)	(44.1%)
2085 - Publications and Manuals	\$400	\$400	\$0	0.0%
2609 - Mileage and car allowance	\$700	\$700	\$0	0.0%
2610 - Travel Expense	\$10,687	\$13,687	\$3,000	28.1%
2620 - Car Allowance	\$4,380	\$14,880	\$10,500	239.7%
2711 - Cell Phones	\$12,358	\$14,158	\$1,800	14.6%
2915 - Consulting Services - External	\$500	\$500	\$0	0.0%
2920 - Legal Services	\$4,069	\$4,069	\$0	0.0%
2925 - Computer Maintenance	\$38,425	\$0	(\$38,425)	(100.0%)
2940 - Advertising	\$2,000	\$2,000	\$0	0.0%
2950 - Other Prof Services-External	\$10,500	\$10,500	\$0	0.0%
2951 - INTERNAL Service Salary Allocn	\$40,960	\$40,960	\$0	0.0%
2990 - Business Meeting Expense	\$1,000	\$3,000	\$2,000	200.0%
3120 - Rental Expense EXTERNAL	\$7,220	\$6,220	(\$1,000)	(13.9%)
3145 - VehicleRent-TempOther INTERNAL	\$1,200	\$1,200	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$42,201	\$0	(\$42,201)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$70,000	\$70,000	n/a
3250 - Licenses	\$400	\$400	\$0	0.0%
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$5,287,946	\$6,365,664	\$1,077,718	20.4%
8130 - Overtime - Salary	\$6,770	\$6,770	\$0	0.0%
8150 - Salary-Temporary	\$29,444	\$30,112	\$668	2.3%
8170 - Service Pay	\$1,885	\$1,300	(\$585)	(31.0%)
8190 - Other Pay	\$2,029	\$2,029	\$0	0.0%
8210 - Meal Allowance	\$100	\$100	\$0	0.0%
8290 - Clothing - Uniforms	\$450	\$950	\$500	111.1%
8291 - Clothing Allowance	\$400	\$400	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$1,749,735	\$2,105,492	\$355,757	20.3%
Transfers to Reserves & Capital Funds				
4245 - TRANSFER to Capital Fund	\$158,528	\$245,093	\$86,565	54.6%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Utilities, Insurance & Taxes				
3210 - Building Insurance	\$5,587	\$8,641	\$3,054	54.7%
3230 - Liability Insurance	\$27,049	\$25,088	(\$1,961)	(7.2%)
Total Expense	\$7,913,993	\$9,443,767	\$1,529,774	19.3%
Total Net	\$2,575,065	\$2,845,960	\$270,895	10.5%

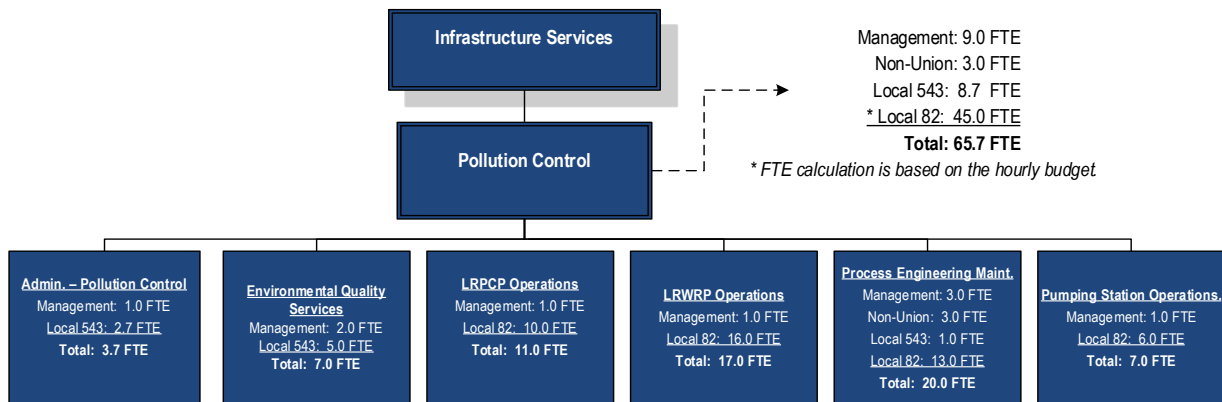
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$463,916	
B4/2023	2023-0153	One-Time Funding for Waived Sidewalk Café Fees	\$0	
B4/2023	2023-0164	Conversion of Records Clerk Position-1RFT to Senior Invoice Clerk Position-	(\$4,317)	0.0
B4/2023	2023-0155	Adjust Recoveries from Capital Projects - Engineering Department	(\$17,521)	
B4/2023	2023-0186	Adjust Recoveries from Sewer Surcharge - Engineering Department	(\$57,111)	
B4/2023	2023-0196	Development Services- Establish Recoveries from Sewer Surcharge	(\$162,191)	
B4/2023	2023-0244	User Fee Adjustments	\$0	
B4/2023	2023-0150	Development Services - Addition of One Permanent Technologist III Position	\$44,279	1.0
B4/2023	2023-0160	Project Management Services-Addition of Permanent Project Administrator P	\$30,855	1.0
B4/2023	2023-0163	GIS Services - Addition of One Permanent GIS Data Analyst Position	\$0	1.0
B4/2023	2023-0165	Design Services – Addition of One Permanent Position – Design Standards L	\$0	1.0
B10/2023	2023-0346	Additional Resources to meet Bills 23, 108 & 109 - Council Report C41/2023	\$25,924	4.0
B4/2023	n/a	Interdepartmental Reallocations	(\$52,939)	
Total Budget Impact			\$270,895	8.0

DESCRIPTION

Pollution Control manages and oversees 49 pumping stations, 2 wastewater treatment plants (treatment of wastewater from Windsor and surrounding municipalities) & the biosolid processing facility.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Admin. - Pollution Control			
Executive Director Pollution Control/Deputy City Engineer	RFT	Management	1.0
Admin Asst to SM of Pollution Control	RFT	Local 543	1.0
Maintenance Clerk	RFT	Local 543	1.0
Clerk Intermediate	RPT	Local 543	0.7
			3.7
Environmental Quality Services			
Mgr, Environmental Quality	RFT	Management	1.0
Supv, Environmental Quality	RFT	Management	1.0
Environmental Technologist	RFT	Local 543	5.0
			7.0
LRPCP Operations			
Mgr, Little River Poll Control	RFT	Management	1.0
Chief Wastewater Treatment Operator	RFT	Local 82	5.0
Wastewater Collection Operator (Step 3 - II)	RFT	Local 82	2.0
Wastewater Treatment Operator (Step 4 - III of IV)	RFT	Local 82	2.0
Caretaker - Yard Attendant	RFT	Local 82	1.0
			11.0
LRWRP Operations			
Mgr, Lou Romano Water Reclama	RFT	Management	1.0
Chief Wastewater Treatment Operator	RFT	Local 82	5.0
Wastewater Treatment Operator (Step 4 - III or IV)	RFT	Local 82	10.0
Caretaker - Yard Attendant	RFT	Local 82	1.0
			17.0
Process Engineering Maint.			
Mgr, Process Eng & Maintenance	RFT	Management	1.0
Supv, Electrical Maintenance	RFT	Management	1.0
Supv, Mechanical Maintenance	RFT	Management	1.0
Pollution Control Project Eng	RFT	Non-Union	3.0
Process Control Programmer	RFT	Local 543	1.0
Instrument Electrical/Electronic Technologist (GP)	RFT	Local 82	5.0
Pollution Control Mechanic	RFT	Local 82	5.0
Pollution Control Mechanic Trainee	RFT	Local 82	3.0
			20.0
Pumping Stations Operations			
Supervisor, Pump Station	RFT	Management	1.0
Wastewater Collection Operator (Step 3 - II)	RFT	Local 82	6.0
			7.0
			65.7

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Administration - Pollution Control	\$79,453	\$0	(\$79,453)	(100.0%)
Environmental Quality Services	(\$10,579)	\$0	\$10,579	(100.0%)
LRPCP Operations	(\$17,756)	\$0	\$17,756	(100.0%)
LRWRP Operations	(\$20,649)	\$0	\$20,649	(100.0%)
Process Engineering Maint.	(\$23,220)	\$0	\$23,220	(100.0%)
Pumping Station Operations	(\$7,249)	\$0	\$7,249	(100.0%)
Total Net	\$0	\$0	\$0	n/a

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Other Miscellaneous Revenue				
6990 - Other General Revenue	(\$450,000)	(\$450,000)	\$0	0.0%
Recovery of Expenditures				
6999 - Work Auth Recovery INTERNAL	(\$643,585)	(\$647,398)	(\$3,813)	0.6%
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	(\$92,613)	(\$500,000)	(\$407,387)	439.9%
User Fees, Permits & Charges				
6410 - Licenses & Permits	(\$34,570)	(\$34,570)	\$0	0.0%
6670 - Sewage Treatment	(\$2,990,910)	(\$3,397,748)	(\$406,838)	13.6%
6690 - Sewer Surcharge Recoveries	(\$17,126,112)	(\$19,090,935)	(\$1,964,823)	11.5%
Total Revenue	(\$21,337,790)	(\$24,120,651)	(\$2,782,861)	13.0%

EXPENSES

Minor Capital

2150 - Minor Apparatus & Tools	\$16,000	\$16,200	\$200	1.3%
2220 - Maintenance Parts & Materials	\$1,495,000	\$1,995,000	\$500,000	33.4%
5110 - Machinery & Equipment - TCA	\$6,000	\$6,000	\$0	0.0%
5125 - Computers - PCs	\$1,000	\$1,000	\$0	0.0%
5130 - Furniture & Furnishings	\$6,000	\$6,000	\$0	0.0%

Operating & Maintenance Supplies

2010 - Office Supplies	\$8,915	\$8,915	\$0	0.0%
2115 - Motor Fuels	\$84,000	\$159,000	\$75,000	89.3%
2117 - Oils and Lubricants	\$22,000	\$42,000	\$20,000	90.9%
2140 - Chemicals	\$1,994,100	\$2,569,263	\$575,163	28.8%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
2145 - Housekeeping Supplies	\$28,800	\$28,800	\$0	0.0%
2170 - Operating and Other Supplies	\$25,404	\$25,404	\$0	0.0%
2175 - First Aid Safety Supplies	\$31,000	\$31,000	\$0	0.0%
2250 - Vehicle Maint Parts/Materials	\$7,840	\$7,840	\$0	0.0%
2970 - Building Maintenance	\$4,000	\$4,000	\$0	0.0%
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$10,445	\$10,505	\$60	0.6%
4050 - Training Courses	\$14,603	\$14,603	\$0	0.0%
4155 - Conference Registration	\$5,400	\$5,400	\$0	0.0%
Purchased Services				
2020 - Postage and Courier	\$3,602	\$3,602	\$0	0.0%
2070 - Imaging & Printing External	\$1,000	\$1,000	\$0	0.0%
2085 - Publications and Manuals	\$900	\$900	\$0	0.0%
2610 - Travel Expense	\$11,851	\$11,851	\$0	0.0%
2710 - Telephone Expenses	\$68,900	\$68,900	\$0	0.0%
2711 - Cell Phones	\$6,146	\$6,146	\$0	0.0%
2915 - Consulting Services - External	\$218,217	\$218,217	\$0	0.0%
2916 - INTERNAL Services- non-salary	\$194,430	\$194,430	\$0	0.0%
2925 - Computer Maintenance	\$24,180	\$0	(\$24,180)	(100.0%)
2940 - Advertising	\$2,000	\$2,000	\$0	0.0%
2950 - Other Prof Services-External	\$481,420	\$481,420	\$0	0.0%
2951 - INTERNAL Service Salary Allocn	\$120,442	\$120,442	\$0	n/a
2975 - Landfill Tipping Fees	\$25,000	\$25,000	\$0	0.0%
2980 - Contracted Services	\$2,238,000	\$2,488,000	\$250,000	11.2%
2990 - Business Meeting Expense	\$1,000	\$1,000	\$0	0.0%
2995 - Other Purchased Services	\$25,000	\$25,000	\$0	n/a
3120 - Rental Expense EXTERNAL	\$24,534	\$24,534	\$0	0.0%
3121 - GPS	\$0	\$10,260	\$10,260	n/a
3140 - VehicleRent-Dedicated INTERNAL	\$312,431	\$432,500	\$120,069	38.4%
3180 - Computer Rental - INTERNAL	\$23,499	\$0	(\$23,499)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$65,740	\$65,740	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$1,910,781	\$2,065,843	\$155,062	8.1%
8115 - Salary-Reg.Part Time	\$33,675	\$34,999	\$1,324	3.9%
8120 - Hourly-Reg.Full Time	\$2,978,849	\$3,183,781	\$204,932	6.9%
8130 - Overtime - Salary	\$13,240	\$13,240	\$0	0.0%
8140 - Overtime - Wages	\$353,862	\$353,862	\$0	0.0%
8160 - Hourly-Temporary	\$70,935	\$72,544	\$1,609	2.3%
8170 - Service Pay	\$975	\$975	\$0	0.0%
8175 - Service Pay - Hourly	\$4,620	\$4,620	\$0	0.0%
8190 - Other Pay	\$200,856	\$101,475	(\$99,381)	(49.5%)
8210 - Meal Allowance	\$9,900	\$9,900	\$0	0.0%
8290 - Clothing - Uniforms	\$18,200	\$18,600	\$400	2.2%
8291 - Clothing Allowance	\$552	\$552	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
8380 - Workers Comp. - Admin.	\$23,292	\$23,292	\$0	0.0%
8381 - Workers Comp. - Medical	\$37,336	\$37,336	\$0	0.0%
8383 - Workers Comp. - Pension	\$17,008	\$17,008	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$1,628,167	\$1,747,385	\$119,218	7.3%
Transfers to Reserves & Capital Funds				
4250 - TRANSFER to Reserve Fund	\$835,000	\$835,000	\$0	0.0%
Utilities, Insurance & Taxes				
3010 - Utilities	\$4,171,192	\$4,641,632	\$470,440	11.3%
3210 - Building Insurance	\$325,165	\$607,164	\$281,999	86.7%
3230 - Liability Insurance	\$250	\$429	\$179	71.6%
4015 - Taxes	\$1,160,876	\$1,239,142	\$78,266	6.7%
Total Expense	\$21,337,790	\$24,120,651	\$2,782,861	13.0%
Total Net	\$0	\$0	\$0	n/a

2023 RECONCILIATION OF BUDGET CHANGES

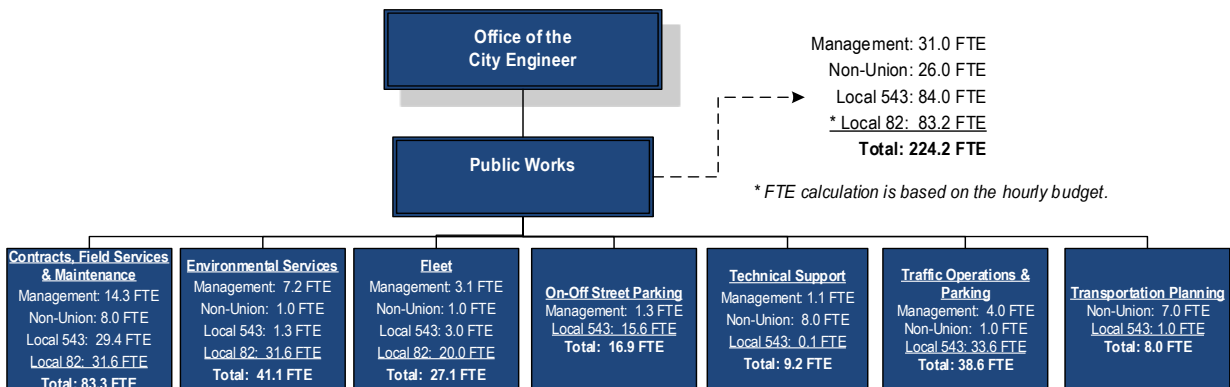
Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$394,334	
B4/2023	2023-0051	Additional Sludge Processing Cost for Synagro Contract	\$0	
B4/2023	2023-0052	Chemicals, Fuels, Oils	\$0	
B4/2023	2023-0053	Fleet Additions - New Vehicles	\$0	
B4/2023	2023-0054	UV Lights	\$0	
B4/2023	2023-0277	Purchase of Crane	\$0	
B4/2023	2023-0296	Increase in Tax Rates for Pollution Control Plants	\$0	
B4/2023	2023-0075	Increase Recovery to Pollution Control from Sewer Surcharge for Salaries & '1	(\$54,062)	
B4/2023	2023-0255	Adjust Recoveries from Capital Projects	\$0	
B4/2023	2023-0050	Additional One Permanent Wastewater Collection Operator	\$0	1.0
B4/2023	2023-0066	Budget Increase Contribution to Pollution Control Reserve	\$0	
B4/2023	n/a	Interdepartmental Reallocations	(\$340,272)	
Total Budget Impact			\$0	1.0

DESCRIPTION

The Roads and Infrastructure Services area provides a variety of services related to the planning, design, construction, operation and maintenance of roadways, sanitary and storm sewers, traffic control (signals & signs) and the City's fleet of vehicles. Services also include the City's street lighting, municipal parking and seasonal maintenance including snow clearing.

Environmental Services ensures that all residential and municipal waste, recyclables and yard waste are collected in a manner consistent with current standards, Council approved service levels, and environmental requirements.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
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Contracts, Field Services & Maintenance

Executive Director, Operations/Deputy City Engineer	RFT	Management	0.4
Manager, Contracts, Field Services, Maintenance	RFT	Management	1.0
Contracts Supervisor	RFT	Management	4.0
Maintenance Supervisor	RFT	Management	6.0
Supv, Field Services	RFT	Management	3.0
Coordinator, Maintenance	RFT	Non-Union	1.0
Contracts Coordinator	RFT	Non-Union	1.0
Right-of-Way & Field Services Coordinator	RFT	Non-Union	1.0
Enforcement Administrator	RFT	Non-Union	1.0
Engineer I	RFT	Non-Union	2.0
Technologist I	RFT	Non-Union	2.0
Construction Technologist	RFT	Local 543	10.0
Administrative Inspector	RFT	Local 543	5.0
Sec. to ExDir. of Operations	RFT	Local 543	0.4
Infrastructure Location Technician	RFT	Local 543	2.0
Construction Technician	RFT	Local 543	8.0
Secretary - Field Services	RFT	Local 543	2.0
Secretary - Contracts, Fleet & Maintenance	RFT	Local 543	2.0
Sewer Maintainer	RFT	Local 82	16.9
Road Maintainer	RFT	Local 82	10.9
Winter Control Operator	RFT	Local 82	3.9
			83.3

Environmental Services

Executive Director, Operations/Deputy City Engineer	RFT	Management	0.3
Mgr, Environmental Services	RFT	Management	1.0
Supv, Environmental Services	RFT	Management	6.0
Administrator, Waste Coll Cont	RFT	Non-Union	1.0
Sec. to ExDir. of Operations	RFT	Local 543	0.3
Clerk Intermediate	RFT	Local 543	1.0
Facility Operator	RFT	Local 82	14.2
Waste Collection Operator	RFT	Local 82	17.4
			41.1

Fleet

Executive Director, Operations/Deputy City Engineer	RFT	Management	0.1
Mgr, Fleet	RFT	Management	1.0
Supv, Fleet	RFT	Management	2.0
Fleet Co-ordinator	RFT	Non-Union	1.0
Sec. to ExDir. of Operations	RFT	Local 543	0.1
Certified Automotive Service Technician	RFT	Local 82	12.0

2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Certified Body Bump & Paint	RFT	Local 82	1.0
Truck/Trailer Technician/Welder/Fabricator	RFT	Local 82	1.0
Stockkeeper - Expediter	RFT	Local 82	1.0
Vehicle Maintainer	RFT	Local 82	4.0
Stockkeeper-Expediter	RFT	Local 82	1.0
Fleet Systems Analyst	RFT	Local 543	1.0
Fleet Analyst	RFT	Local 543	2.0
			27.1

On-Off Street Parking

Executive Director, Operations/Deputy City Engineer	RFT	Management	0.1
Sr. Manager, Traffic Operations, Parking & Transportation Planning	RFT	Management	0.2
Manager Traffic Operations	RFT	Management	0.4
Coordinator, Parking Services	RFT	Management	0.4
Supv, Signs & Markings	RFT	Management	0.2
Parking Technician/Lead Hand	RFT	Local 543	1.0
Parking Technician	RFT	Local 543	2.0
Sec. to ExDir. of Operations	RFT	Local 543	0.1
Senior Sec-Parkg Permit Coord	RFT	Local 543	1.0
Operations Data Technician	RFT	Local 543	0.4
Senior Clerk	RFT	Local 543	0.2
Parking Maintenance Staff	RFT	Local 543	11.0
			16.9

Technical Support

Executive Director, Operations/Deputy City Engineer	RFT	Management	0.1
Mgr, Technical Support	RFT	Management	1.0
Coord, IMS	RFT	Non-Union	1.0
Coord, Technical Support	RFT	Non-Union	1.0
Operations/Asset Analyst	RFT	Non-Union	6.0
Sec. to ExDir. of Operations	RFT	Local 543	0.1
			9.1

Traffic Operations & Parking

Executive Director, Operations/Deputy City Engineer	RFT	Management	0.2
Sr. Manager, Traffic Operations, Parking & Transportation Planning	RFT	Management	0.8
Manager Traffic Operations	RFT	Management	0.6
Coordinator, Parking Services	RFT	Management	0.6
Supv, Signs & Markings	RFT	Management	0.8
Supv, Traffic Signals	RFT	Management	1.0
Engineer II	RFT	Non-Union	1.0
Signal Maint. - Electrician II	RFT	Local 543	6.0

2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Construction Technologist	RFT	Local 543	1.0
Signal Maintenance - Electrician	RFT	Local 543	3.0
Signal Maintenance - Electrician Apprentice	RFT	Local 543	1.0
Signal Systems Analyst	RFT	Local 543	2.0
Sec. to ExDir. of Operations	RFT	Local 543	0.2
Crossing Guard Coordinator	RFT	Local 543	1.0
Traffic Technician	RFT	Local 543	1.0
Traffic Infrastructure Location Technician	RFT	Local 543	2.0
Maintenance Staff	RFT	Local 543	9.0
Signwriter	RFT	Local 543	1.0
Transportation Technologist I	RFT	Local 543	1.0
Parking & Compliance Clerk	RFT	Local 543	1.0
Senior Clerk	RFT	Local 543	0.8
Parking Violations Review Clk	RFT	Local 543	1.0
Operations Data Technician	RFT	Local 543	0.7
Parking Violations Cashier	RFT	Local 543	2.0
			38.6
Transportation Planning			
Transportation Planning Senior Engineer	RFT	Non-Union	1.0
Transportation Planning Eng	RFT	Non-Union	1.0
Active Transportation Engineer	RFT	Non-Union	1.0
Policy Analyst	RFT	Non-Union	1.0
Transportation Planning Engineer I	RFT	Non-Union	1.0
Transportation Planning Coordinator	RFT	Non-Union	1.0
Active Transportation Coordinator	RFT	Non-Union	1.0
Transportation Planner I	RFT	Local 543	1.0
			8.0
			224.2

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Administration - Public Works	\$1,634,573	\$1,494,273	(\$140,300)	(8.6%)
Contracts, Field Services & Maintenance	\$9,327,989	\$10,042,712	\$714,723	7.7%
Environmental Services	\$13,700,911	\$15,028,294	\$1,327,383	9.7%
Fleet	(\$34)	\$22,447	\$22,481	(66120.6%)
On-Off Street Parking	\$0	\$6	\$6	n/a
Technical Support	\$369,724	\$356,847	(\$12,877)	(3.5%)
Traffic Operations & Parking	\$4,005,733	\$4,356,144	\$350,411	8.7%
Transportation Planning	\$974,757	\$989,288	\$14,531	1.5%
Total Net	\$30,013,653	\$32,290,011	\$2,276,358	7.6%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Other Miscellaneous Revenue				
6990 - Other General Revenue	(\$728,579)	(\$1,368,970)	(\$640,391)	87.9%
Recovery of Expenditures				
6735 - Recovery Of Expenses EXTERNAL	(\$3,549,061)	(\$3,849,353)	(\$300,292)	8.5%
6740 - Recovery of Salaries-INTERNAL	(\$135,665)	(\$125,333)	\$10,332	(7.6%)
6742 - Recovery of Fringes INTERNAL	(\$26,979)	(\$23,567)	\$3,412	(12.6%)
6999 - Work Auth Recovery INTERNAL	(\$3,986,940)	(\$4,215,917)	(\$228,977)	5.7%
Transfers From Other Funds				
7052 - TRANSFER From Capital Projects	(\$213,242)	(\$213,242)	\$0	0.0%
7054 - TRANSFER From Reserve Funds	(\$360,397)	(\$304,886)	\$55,511	(15.4%)
User Fees, Permits & Charges				
6417 - Lease & Rental Revenue	(\$6,147,491)	(\$6,771,795)	(\$624,304)	10.2%
6440 - Parking Revenue - Daily	(\$2,905,640)	(\$2,857,025)	\$48,615	(1.7%)
6450 - Parking Revenue - Monthly	(\$1,320,067)	(\$1,320,067)	\$0	0.0%
6455 - Parking Revenue - Resid - Perm	(\$50,060)	(\$50,975)	(\$915)	1.8%
6460 - Sale of Goods & Services	(\$2,884,459)	(\$3,842,234)	(\$957,775)	33.2%
6480 - Parking Fines	(\$2,481,660)	(\$2,833,626)	(\$351,966)	14.2%
6483 - parking Ticket-MTO Collections	(\$875,000)	(\$875,000)	\$0	0.0%
6650 - User Fees - External	(\$1,299,802)	(\$1,513,100)	(\$213,298)	16.4%
6651 - Fees and Recoveries INTERNAL	(\$1,963,472)	(\$2,843,624)	(\$880,152)	44.8%
6690 - Sewer Surcharge Recoveries	(\$8,885,995)	(\$8,957,248)	(\$71,253)	0.8%
Total Revenue	(\$37,814,509)	(\$41,965,962)	(\$4,151,453)	11.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
EXPENSES				
Financial Expenses				
4530 - Temporary Financing Costs	\$58,196	\$71,215	\$13,019	22.4%
4540 - Bank Charges	\$2,175	\$2,175	\$0	0.0%
Minor Capital				
2150 - Minor Apparatus & Tools	\$84,845	\$80,044	(\$4,801)	(5.7%)
2220 - Maintenance Parts & Materials	\$159,411	\$163,819	\$4,408	2.8%
2230 - Infrastructure Maint. Material	\$2,590,600	\$2,900,248	\$309,648	12.0%
2510 - Building Repairs	\$3,700	\$3,700	\$0	0.0%
2520 - Vehicle Repairs	\$210,827	\$539,112	\$328,285	155.7%
2530 - Equipment Repairs	\$11,400	\$11,400	\$0	0.0%
5110 - Machinery & Equipment - TCA	\$21,042	\$21,042	\$0	0.0%
5111 - Machinery & Equipment -Non TCA	\$52,700	\$52,700	\$0	0.0%
5125 - Computers - PCs	\$2,558	\$2,258	(\$300)	(11.7%)
5126 - Computer Software	\$23,052	\$21,852	(\$1,200)	(5.2%)
5130 - Furniture & Furnishings	\$1,500	\$1,500	\$0	0.0%
5410 - Construction Contracts - TCA	\$37,882	\$37,882	\$0	0.0%
Operating & Maintenance Supplies				
2010 - Office Supplies	\$89,402	\$89,402	\$0	0.0%
2060 - Computer Supplies	\$2,300	\$2,300	\$0	0.0%
2115 - Motor Fuels	\$1,740,876	\$2,184,911	\$444,035	25.5%
2117 - Oils and Lubricants	\$200	\$200	\$0	0.0%
2140 - Chemicals	\$10,550	\$10,550	\$0	0.0%
2145 - Housekeeping Supplies	\$2,300	\$2,300	\$0	0.0%
2170 - Operating and Other Supplies	\$121,877	\$136,855	\$14,978	12.3%
2175 - First Aid Safety Supplies	\$12,700	\$12,700	\$0	0.0%
2180 - Program Supplies	\$31,600	\$31,600	\$0	0.0%
2245 - Out Of Stock Parts	\$5,750	\$5,750	\$0	0.0%
2250 - Vehicle Maint Parts/Materials	\$174,819	\$191,325	\$16,506	9.4%
2255 - Outside Vehicle Parts	\$515,869	\$608,179	\$92,310	17.9%
2360 - Promotional Material & Product	\$300	\$300	\$0	0.0%
2970 - Building Maintenance	\$58,000	\$58,000	\$0	0.0%
3165 - Inventory Variance	\$3,500	\$3,500	\$0	0.0%
3166 - Scrap Inventory	\$1,500	\$1,500	\$0	0.0%
3176 - Facility Opns-Labour INTERNAL	\$1,500	\$1,500	\$0	0.0%
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$199,153	\$164,153	(\$35,000)	(17.6%)
4025 - Document Registration	\$18,438	\$18,438	\$0	0.0%
4050 - Training Courses	\$29,491	\$27,583	(\$1,908)	(6.5%)
4155 - Conference Registration	\$7,900	\$7,900	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Purchased Services				
2020 - Postage and Courier	\$37,502	\$37,502	\$0	0.0%
2070 - Imaging & Printing External	\$4,250	\$4,250	\$0	0.0%
2085 - Publications and Manuals	\$3,000	\$3,000	\$0	0.0%
2215 - Bldg Maintenance Services	\$19,200	\$19,200	\$0	0.0%
2609 - Mileage and car allowance	\$100	\$100	\$0	0.0%
2610 - Travel Expense	\$29,032	\$29,032	\$0	0.0%
2620 - Car Allowance	\$1,385	\$1,385	\$0	0.0%
2710 - Telephone Expenses	\$29,785	\$23,158	(\$6,627)	(22.2%)
2711 - Cell Phones	\$46,862	\$48,195	\$1,333	2.8%
2914 - Non-Occ Medical	\$2,200	\$2,200	\$0	0.0%
2915 - Consulting Services - External	\$2,750	\$2,750	\$0	0.0%
2916 - INTERNAL Services- non-salary	\$324,083	\$1,294,649	\$970,566	299.5%
2920 - Legal Services	\$46,465	\$46,465	\$0	0.0%
2925 - Computer Maintenance	\$75,376	\$0	(\$75,376)	(100.0%)
2940 - Advertising	\$4,000	\$4,000	\$0	0.0%
2950 - Other Prof Services-External	\$391,820	\$391,820	\$0	0.0%
2951 - INTERNAL Service Salary Allocn	\$124,813	\$124,813	\$0	0.0%
2957 - Fleet Car Washes	\$28,067	\$23,403	(\$4,664)	(16.6%)
2962 - Fees and Service Charges Exp	\$5,753,615	\$5,753,615	\$0	0.0%
2975 - Landfill Tipping Fees	\$2,355,546	\$2,856,026	\$500,480	21.2%
2980 - Contracted Services	\$14,420,610	\$16,571,570	\$2,150,960	14.9%
2981 - Agreements	\$5,500	\$5,500	\$0	0.0%
2990 - Business Meeting Expense	\$1,050	\$1,050	\$0	0.0%
2995 - Other Purchased Services	\$500	\$500	\$0	0.0%
3120 - Rental Expense EXTERNAL	\$241,922	\$241,922	\$0	0.0%
3121 - GPS	\$52,718	\$76,482	\$23,764	45.1%
3140 - VehicleRent-Dedicated INTERNAL	\$3,545,239	\$3,802,700	\$257,461	7.3%
3145 - VehicleRent-TempOther INTERNAL	\$84,572	\$84,572	\$0	0.0%
3150 - Vehicle Rental - External	\$50,000	\$104,340	\$54,340	108.7%
3160 - Vehicle Rental Control	\$35,450	\$35,450	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$65,297	\$0	(\$65,297)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$224,198	\$224,198	n/a
3250 - Licenses	\$184,649	\$154,091	(\$30,558)	(16.5%)
4046 - Park Enf - PMTO R/O Requests	\$160,000	\$160,000	\$0	0.0%
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$11,372,890	\$11,638,633	\$265,743	2.3%
8120 - Hourly-Reg.Full Time	\$5,325,601	\$5,528,073	\$202,472	3.8%
8130 - Overtime - Salary	\$463,432	\$433,073	(\$30,359)	(6.6%)
8140 - Overtime - Wages	\$386,129	\$690,870	\$304,741	78.9%
8150 - Salary-Temporary	\$718,732	\$667,476	(\$51,256)	(7.1%)
8160 - Hourly-Temporary	\$1,066,220	\$1,449,926	\$383,706	36.0%
8170 - Service Pay	\$8,645	\$7,150	(\$1,495)	(17.3%)
8175 - Service Pay - Hourly	\$17,115	\$17,115	\$0	0.0%
8180 - Stand-by Pay	\$25,000	\$25,000	\$0	0.0%
8190 - Other Pay	\$121,096	\$217,909	\$96,813	79.9%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
8192 - Shift Differential	\$29,550	\$29,550	\$0	0.0%
8210 - Meal Allowance	\$20,716	\$43,594	\$22,878	110.4%
8215 - Tool Allowance	\$5,950	\$5,950	\$0	0.0%
8220 - Education Allowance	\$148	\$148	\$0	0.0%
8240 - Other Training Expenses	\$252	\$252	\$0	0.0%
8290 - Clothing - Uniforms	\$57,249	\$56,446	(\$803)	(1.4%)
8291 - Clothing Allowance	\$30,500	\$30,500	\$0	0.0%
8380 - Workers Comp. - Admin.	\$108,120	\$108,120	\$0	0.0%
8381 - Workers Comp. - Medical	\$70,175	\$87,959	\$17,784	25.3%
8382 - Workers Comp. - Salary	\$46,060	\$46,060	\$0	0.0%
8383 - Workers Comp. - Pension	\$222,900	\$222,900	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$5,753,460	\$5,945,768	\$192,308	3.3%
Transfers to Reserves & Capital Funds				
4210 - Depreciation	\$1,772,255	\$2,118,199	\$345,944	19.5%
4245 - TRANSFER to Capital Fund	\$1,144,618	\$855,860	(\$288,758)	(25.2%)
4250 - TRANSFER to Reserve Fund	\$1,601,668	\$1,549,630	(\$52,038)	(3.2%)
Utilities, Insurance & Taxes				
3010 - Utilities	\$372,345	\$383,105	\$10,760	2.9%
3210 - Building Insurance	\$53,188	\$70,885	\$17,697	33.3%
3220 - Vehicle Insurance	\$189,049	\$205,854	\$16,805	8.9%
3230 - Liability Insurance	\$1,996,271	\$1,823,580	(\$172,691)	(8.7%)
4015 - Taxes	\$433,557	\$400,557	(\$33,000)	(7.6%)
Total Expense	\$67,828,162	\$74,255,973	\$6,427,811	9.5%
Total Net	\$30,013,653	\$32,290,011	\$2,276,358	7.6%

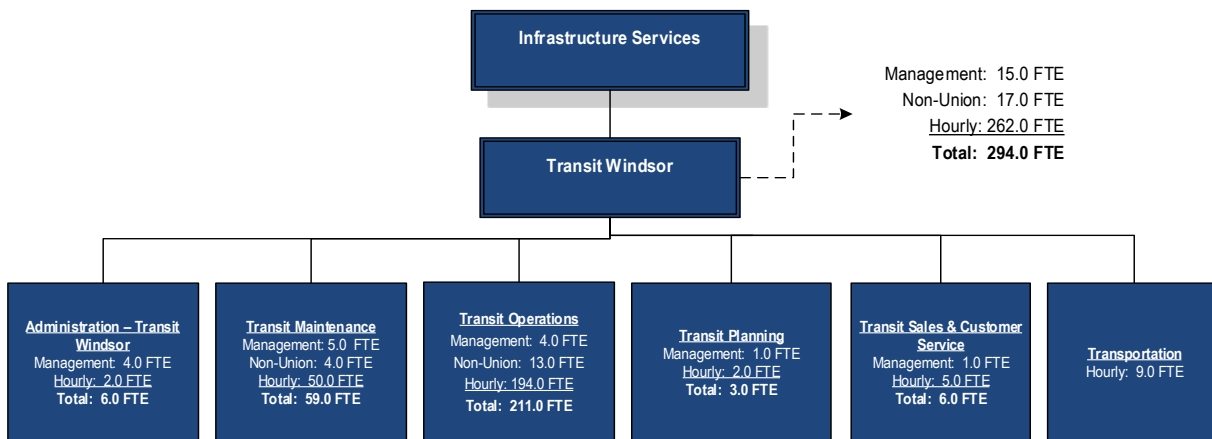
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$802,499	
B4/2023	2023-0091	Increase in Waste and Recycling Collection Contract Costs	\$447,234	
B4/2023	2023-0092	Increase Streetlight Maintenance Budget for Contracted Services	\$550,000	
B4/2023	2023-0093	Budget Increase for Landfill Tipping Fees and EWSWA Fixed Costs	\$300,480	
B4/2023	2023-0094	Increased Contract Costs for the Winter Maintenance of Municipal Roads	\$302,824	
B4/2023	2023-0095	Increase for Residential Snow Clearing Costs for the 2022-2023 Winter Seas	\$150,000	
B4/2023	2023-0096	Increased Parking Enforcement Contract Costs (Tender 68-18)	\$50,083	
B4/2023	2023-0097	Increase Annual Equipment Reserve Contributions for Corporate, Parks, Fire	\$435,000	
B4/2023	2023-0113	Increase for Parts Cost	\$67,192	
B4/2023	2023-0248	Inflationary Cost Increases for Traffic Operations Materials	\$150,000	
B4/2023	2023-0099	Increased Asset Maintenance Costs for Public Works Operations	\$86,110	
B4/2023	2023-0250	Increase GPS Budgets - Corporate Wide	\$39,848	
B4/2023	2023-0268	Establish Budget for Net Costs Related to Accident Repairs	\$50,000	
B4/2023	2023-0271	Increase Waste Tonnage, Collection and Tipping Fees	\$579,900	
B4/2023	2023-0098	Fuel Adjustments for Increased Pricing and Reduced Consumption, All Fuel T	(\$52,887)	
B4/2023	2023-0112	Adjust Clean the City Program Budget for Contracted Services	(\$100,000)	
B4/2023	2023-0241	Elimination of One Contracted Parking Bylaw Enforcement Officer	(\$69,867)	
B4/2023	2023-0273	Eliminate Property Tax Budget - Closed Landfill	\$0	
B4/2023	2023-0279	County of Essex Recycling Collection - Contract Budget Adjustments	(\$150,139)	
B4/2023	2023-0239	Rodent Control Program - Elimination or New User Fee	(\$24,000)	
B4/2023	2023-0242	Increase in Administrative Penalty Late Fee - Parking Tickets	(\$285,270)	
B4/2023	2023-0243	Increase Parking Fines for Safety Related Infractions	(\$66,696)	
B4/2023	2023-0252	Recovery Adjustments Related to Public Works Recoverable Staff	(\$287,595)	
B4/2023	2023-0274	User Fee Adjustments and Additions for Public Works	(\$4,550)	
B4/2023	2023-0247	Signal Maintenance Program Changes	(\$33,995)	0.0
B4/2023	2023-0269	Signs and Markings Program Changes	(\$342,984)	(3.0)
B4/2023	2023-0278	Conversion of Long Term Vehicle Rentals - Field Services	\$0	
B4/2023	2023-0249	Addition of a Signal Systems Analyst Position	(\$18,720)	1.0
B4/2023	2023-0275	Addition of Facility Operator for Public Drop Off - Fully Funded by EWSWA	\$0	1.0
B4/2023	n/a	Interdepartmental Reallocations	(\$298,109)	8.0
Total Budget Impact			\$2,276,358	7.0

DESCRIPTION

Transit Services provides residents of and visitors to the City with a variety of transit options that allow for mobility throughout the City for various purposes (employment, school, health care, shopping, etc.).

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration Transit Windsor			
Executive Director Transit Services	RFT	TW-NU1	1.0
Program Manager	RFT	TW-NU1	1.0
Coordinator, Administration/Executive Assistant	RFT	TW-NU1	1.0
Payroll Clerk	RFT	TW-NU1	1.0
Accounting Clerk	RFT	TW-HRLY	1.0
Revenue & Data Process Clerk	RFT	TW-HRLY	1.0
			6.0
Transit Maintenance			
Director, Fleet & Facility Development	RFT	TW-NU1	1.0
Maintenance Manager - Facilities	RFT	TW-NU1	1.0
Maintenance Manager - Fleet	RFT	TW-NU1	1.0
Coordinator Fleet	RFT	TW-NU1	1.0
ITS Coordinator	RFT	TW-NU1	1.0
Supervisor Maintenance	RFT	TW-NU2	4.0
Lead Hand Body Man	RFT	TW-HRLY	1.0
Licensed Body Technician	RFT	TW-HRLY	4.0
Licensed Motor Mechanic - Leader	RFT	TW-HRLY	1.0
Licensed Motor Mechanic	RFT	TW-HRLY	20.0
Fleet Systems Support Specialist	RFT	TW-HRLY	2.0
Licensed Facilities Maint.Mech	RFT	TW-HRLY	3.0
Maintenance/Janitorial	RFT	TW-HRLY	3.0
Tireman	RFT	TW-HRLY	1.0
Service Line	RFT	TW-HRLY	11.0
Maintenance Stores	RFT	TW-HRLY	3.0
Maintenance/Stores Clerk	RFT	TW-HRLY	1.0
			59.0
Transit Operations			
Director, Operations & Planning	RFT	TW-NU1	1.0
Operations Coordinator	RFT	TW-NU1	1.0
Daily Scheduler/Dispatcher	RFT	TW-NU1	1.0
Supervisor Operations	RFT	TW-NU2	13.0
Supervisor, Operations Administration	RFT	TW-NU1	1.0
Operator	RFT	TW-HRLY	193.0
Transportation Clerk	RFT	TW-HRLY	1.0
			211.0
Transit Planning			
Manager, Transit Planning	RFT	TW-NU1	1.0
Planning Analyst	RFT	TW-HRLY	2.0
			3.0

2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Transit Sales & Customer Services			
Manager Sales & Marketing	RFT	TW-NU1	1.0
Marketing Coordinator	RFT	TW-HRLY	1.0
Customer Service Clerk	RFT	TW-HRLY	4.0
			6.0
Transportation			
Operator	RFT	TW-HRLY	9.0
			9.0
			294.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Administration - Transit Windsor	\$1,302,165	\$1,267,839	(\$34,326)	(2.6%)
Transit Maintenance	\$12,820,231	\$14,360,086	\$1,539,855	12.0%
Transit Operations	\$1,051,226	\$708,754	(\$342,472)	(32.6%)
Transit Planning	\$217,939	\$348,080	\$130,141	59.7%
Transit Sales & Customer Service	\$1,308,599	\$1,202,328	(\$106,271)	(8.1%)
Transportation	(\$278,617)	(\$305,621)	(\$27,004)	9.7%
Total Net	\$16,421,543	\$17,581,466	\$1,159,923	7.1%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Other Miscellaneous Revenue				
6993 - Advertising Revenue	(\$235,000)	(\$255,000)	(\$20,000)	8.5%
Recovery of Expenditures				
6735 - Recovery Of Expenses EXTERNAL	(\$618,529)	(\$880,995)	(\$262,466)	42.4%
6740 - Recovery of Salaries-INTERNAL	(\$190,604)	(\$190,604)	\$0	0.0%
Transfers From Other Funds				
7052 - TRANSFER From Capital Projects	(\$500,000)	(\$500,000)	\$0	0.0%
7054 - TRANSFER From Reserve Funds	(\$4,792,466)	(\$4,685,890)	\$106,576	(2.2%)
User Fees, Permits & Charges				
6417 - Lease & Rental Revenue	(\$48,000)	\$0	\$48,000	(100.0%)
6475 - Transit Revenue	(\$16,450,792)	(\$18,263,646)	(\$1,812,854)	11.0%
6640 - Management Fees	(\$61,000)	\$0	\$61,000	(100.0%)
Total Revenue	(\$22,896,391)	(\$24,776,135)	(\$1,879,744)	8.2%

EXPENSES

Financial Expenses

4540 - Bank Charges	\$26,500	\$26,500	\$0	0.0%
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Minor Capital

2150 - Minor Apparatus & Tools	\$87,540	\$87,540	\$0	0.0%
2220 - Maintenance Parts & Materials	\$126,885	\$126,885	\$0	0.0%
5126 - Computer Software	\$116,248	\$116,248	\$0	0.0%

Operating & Maintenance Supplies

2010 - Office Supplies	\$25,814	\$23,314	(\$2,500)	(9.7%)
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	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
2060 - Computer Supplies	\$3,000	\$5,500	\$2,500	83.3%
2115 - Motor Fuels	\$3,923,782	\$4,954,607	\$1,030,825	26.3%
2117 - Oils and Lubricants	\$187,341	\$213,915	\$26,574	14.2%
2170 - Operating and Other Supplies	\$20,500	\$20,500	\$0	0.0%
2180 - Program Supplies	\$171,100	\$171,100	\$0	0.0%
2250 - Vehicle Maint Parts/Materials	\$1,960,324	\$2,183,043	\$222,719	11.4%
3176 - Facility Opns-Labour INTERNAL	\$195,000	\$184,052	(\$10,948)	(5.6%)
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$20,000	\$20,000	\$0	0.0%
4050 - Training Courses	\$47,118	\$47,118	\$0	0.0%
4155 - Conference Registration	\$5,500	\$5,500	\$0	0.0%
4295 - Public Relations	\$5,000	\$5,000	\$0	0.0%
Purchased Services				
2020 - Postage and Courier	\$22,000	\$22,000	\$0	0.0%
2070 - Imaging & Printing External	\$22,000	\$22,000	\$0	0.0%
2085 - Publications and Manuals	\$1,000	\$1,000	\$0	0.0%
2610 - Travel Expense	\$16,691	\$16,691	\$0	0.0%
2620 - Car Allowance	\$2,000	\$2,000	\$0	0.0%
2710 - Telephone Expenses	\$18,515	\$18,515	\$0	0.0%
2711 - Cell Phones	\$50,168	\$51,560	\$1,392	2.8%
2920 - Legal Services	\$10,000	\$10,000	\$0	0.0%
2925 - Computer Maintenance	\$32,240	\$2,000	(\$30,240)	(93.8%)
2927 - Computer & SW Maint-External	\$47,546	\$49,706	\$2,160	4.5%
2940 - Advertising	\$87,000	\$87,000	\$0	0.0%
2943 - Commissions Expense	\$124,700	\$162,700	\$38,000	30.5%
2950 - Other Prof Services-External	\$251,923	\$190,923	(\$61,000)	(24.2%)
2962 - Fees and Service Charges Exp	\$294,000	\$294,000	\$0	0.0%
2980 - Contracted Services	\$234,989	\$253,498	\$18,509	7.9%
2990 - Business Meeting Expense	\$5,000	\$5,000	\$0	0.0%
2995 - Other Purchased Services	\$5,000	\$5,000	\$0	0.0%
3120 - Rental Expense EXTERNAL	\$270,450	\$270,450	\$0	0.0%
3145 - VehicleRent-TempOther INTERNAL	\$18,000	\$18,000	\$0	0.0%
3161 - Towing	\$28,500	\$28,500	\$0	0.0%
3175 - Facility Rental EXTERNAL	\$45,500	\$45,500	\$0	0.0%
3180 - Computer Rental - INTERNAL	\$21,500	\$0	(\$21,500)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$92,000	\$92,000	n/a
3250 - Licenses	\$117,350	\$118,426	\$1,076	0.9%
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$3,076,148	\$3,331,181	\$255,033	8.3%
8120 - Hourly-Reg.Full Time	\$17,027,386	\$18,032,343	\$1,004,957	5.9%
8130 - Overtime - Salary	\$62,337	\$62,337	\$0	0.0%
8140 - Overtime - Wages	\$849,345	\$823,847	(\$25,498)	(3.0%)
8160 - Hourly-Temporary	\$205,117	\$205,117	\$0	0.0%
8190 - Other Pay	(\$100,006)	(\$100,006)	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
8192 - Shift Differential	\$105,000	\$105,000	\$0	0.0%
8210 - Meal Allowance	\$500	\$500	\$0	0.0%
8290 - Clothing - Uniforms	\$184,728	\$194,111	\$9,383	5.1%
8310 - Pensions - Contributory	\$155,956	\$155,956	\$0	0.0%
8380 - Workers Comp. - Admin.	\$376,958	\$376,958	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$6,658,791	\$7,074,582	\$415,791	6.2%
Transfers to Reserves & Capital Funds				
4245 - TRANSFER to Capital Fund	\$40,366	\$0	(\$40,366)	(100.0%)
4248 - TRANSFER to Reserve Account	\$260,000	\$260,000	\$0	0.0%
4250 - TRANSFER to Reserve Fund	\$34,000	\$34,000	\$0	0.0%
Utilities, Insurance & Taxes				
3010 - Utilities	\$436,227	\$442,176	\$5,949	1.4%
3210 - Building Insurance	\$35,643	\$53,788	\$18,145	50.9%
3220 - Vehicle Insurance	\$816,711	\$926,663	\$109,952	13.5%
3230 - Liability Insurance	\$272,003	\$248,757	(\$23,246)	(8.5%)
4015 - Taxes	\$173,000	\$173,000	\$0	0.0%
Total Expense	\$39,317,934	\$42,357,601	\$3,039,667	7.7%
Total Net	\$16,421,543	\$17,581,466	\$1,159,923	7.1%

2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$445,482	
B4/2023	2023-0161	Annualization of 2021 Service Changes	\$392,070	
B4/2023	2023-0003	Transit Windsor Fuel Market Rate Increase	\$250,000	
B4/2023	2023-0060	Greyhound Closure – Revenue Reduction	\$48,000	
B4/2023	2023-0253	Decreased Funding Through Provincial Gas Tax Program	\$218,446	
B4/2023	2023-0057	St. Clair College SaintsPass Revenue	(\$416,221)	
B4/2023	2023-0061	Increase Transit Windsor's Advertising Revenue to Contract Amount	(\$20,000)	
B4/2023	2023-0142	Route 605, Transit Windsor Service to Amherstburg	(\$106,944)	
B4/2023	2023-0154	Annual Fare Increase	(\$259,680)	
B4/2023	2023-0162	LaSalle Transit - Increase Expense Recoveries	(\$21,916)	
B4/2023	2023-0068	Addition of One Service Line Personnel	\$65,941	1.0
B4/2023	2023-0131	2023 Transit Windsor Service Plan	\$465,769	12.0
B4/2023	n/a	Interdepartmental Reallocations	\$98,976	
Total Budget Impact			\$1,159,923	13.0

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Huron Lodge

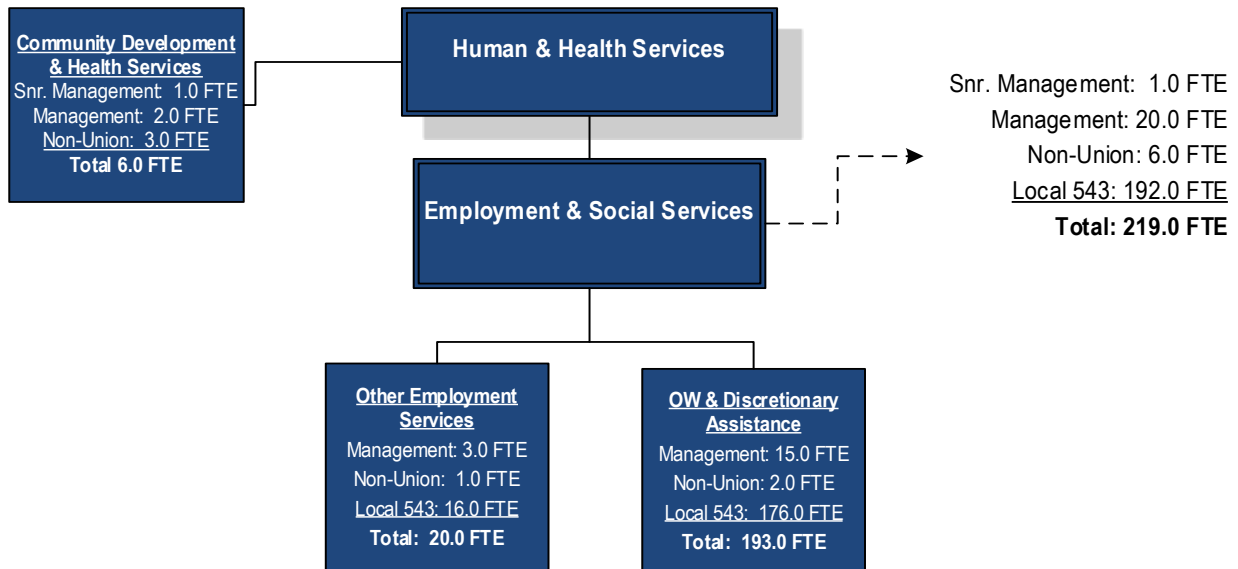
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DESCRIPTION

Health Services provides the latest information on the state of public health in the City and County and best practices for good health and illness and disease prevention. In addition, the service provides professional response to infection disease outbreaks and enforces violations of public health regulations.

Employment & Social Services provides basic financial, social and employment assistance for individuals who are in temporary financial need in Windsor, Essex County and Pelee Island.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration - Employment & Social Services			
Commissioner - Human & Health Services	RFT	Sr. Management	1.0
Manager Social Policy & Planning	RFT	Management	1.0
Mgr, Administration - Social & Health Serv	RFT	Management	1.0
Executive Initiatives Coord.	RFT	Non-Union	1.0
Community Health Project Manager	RFT	Non-Union	1.0
Executive Administrative Assist	RFT	Non-Union	1.0
			6.0
Other Employment Services			
Manager, Integrated Employment Services	RFT	Management	1.0
Supv, Employment	RFT	Management	2.0
Staff Development Coordinator	RFT	Non-Union	1.0
Caseworker - Employment Services-Bilingual	RFT	Local 543	1.0
Caseworker - Employment Services	RFT	Local 543	6.0
Job Developer	RFT	Local 543	2.0
Staff Trainer	RFT	Local 543	1.0
Resource Centre Greeter (Bilingual)	RFT	Local 543	1.0
Resource Centre Greeter	RFT	Local 543	1.0
Clerk Intermediate	RFT	Local 543	1.0
Clerk Junior (Team)	RFT	Local 543	3.0
			20.00
OW & Discretionary Assistance			
EXDir. Employment & Social Ser	RFT	Management	1.0
Mgr Customer Service	RFT	Management	1.0
Mgr Employment & Training Init	RFT	Management	1.0
Mgr Policy & Staff Develop	RFT	Management	1.0
Supervisor, Support Services	RFT	Management	1.0
Supv, Employment	RFT	Management	1.0
Supv, Ontario Works	RFT	Management	7.0
Supv, Ontario Works Bilingual	RFT	Management	1.0
Supervisor of Administration	RFT	Management	1.0
Co-ordinator, Social Planning	RFT	Non-Union	1.0
Coord, Staff Development	RFT	Non-Union	1.0
Eligibility Review Officer	RFT	Local 543	6.0
Administrative Assistant	RFT	Local 543	1.0
Caseworker - Employment Services	RFT	Local 543	14.0
Caseworker - Employment Services - Bilingual	RFT	Local 543	1.0
Caseworker Discretionary Benefits	RFT	Local 543	3.0
Clerk - Leamington	RFT	Local 543	2.0
Clerk Junior (File)	RFT	Local 543	4.0
Clerk Junior (Fin)	RFT	Local 543	1.0

2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Clerk Junior (Team)	RFT	Local 543	9.0
Clerk Junior (Team) - Bilingual	RFT	Local 543	1.0
Clerk Junior-Backup Receptionist (Bilingual)	RFT	Local 543	1.0
Clerk Steno Intermediate	RFT	Local 543	1.0
Coord, Policy & Procedure	RFT	Local 543	1.0
Data Analyst	RFT	Local 543	3.0
Intake Receptionist	RFT	Local 543	2.0
Intake Receptionist - Bilingual	RFT	Local 543	1.0
Intake Service Representative	RFT	Local 543	5.0
Intake Service Representative Bilingual	RFT	Local 543	1.0
Intermediate Clerk	RFT	Local 543	2.0
Intermediate Clerk-S/S Finance	RFT	Local 543	1.0
Intermediate Receptionist Leam	RFT	Local 543	1.0
Job Developer	RFT	Local 543	4.0
Junior Clerk (ERO)	RFT	Local 543	1.0
Local Business Expert	RFT	Local 543	2.0
Ontario Works Caseworker	RFT	Local 543	98.0
Ontario Works Caseworker Bilingual	RFT	Local 543	2.0
Records & Supply Clerk	RFT	Local 543	1.0
Retroactive Budget Clerk	RFT	Local 543	2.0
Social Research & Data Analyst	RFT	Local 543	1.0
Social Worker (BSW)	RFT	Local 543	2.0
Staff Trainer	RFT	Local 543	2.0
			193.0
			219.0

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Community Development & Health Services	\$235,859	\$300,044	\$64,185	27.2%
Other Employment Services	\$11,571	\$20,329	\$8,758	75.7%
OW & Discretionary Assistance	\$7,341,882	\$7,686,316	\$344,434	4.7%
Social Planning & Policy	\$0	\$0	\$0	n/a
Total Net	\$7,589,312	\$8,006,689	\$417,377	5.5%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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REVENUE

Grants & Subsidies

6310 - Ontario Specific Grants	(\$87,028,222)	(\$107,691,722)	(\$20,663,500)	23.7%
6320 - Canada Specific Grants	(\$296,453)	(\$1,312,998)	(\$1,016,545)	342.9%

Recovery of Expenditures

6340 - Net County Cost	(\$4,005,730)	(\$4,160,094)	(\$154,364)	3.9%
6735 - Recovery Of Expenses EXTERNAL	(\$1,444,319)	(\$1,363,535)	\$80,784	(5.6%)
6740 - Recovery of Salaries-INTERNAL	(\$495,900)	(\$495,900)	\$0	0.0%
6742 - Recovery of Fringes INTERNAL	(\$163,325)	(\$163,325)	\$0	0.0%

Transfers From Other Funds

7054 - TRANSFER From Reserve Funds	(\$14,306)	\$0	\$14,306	(100.0%)
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Total Revenue	(\$93,448,255)	(\$115,187,574)	(\$21,739,319)	23.3%
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EXPENSES

Financial Expenses

4540 - Bank Charges	\$44,200	\$14,200	(\$30,000)	(67.9%)
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Minor Capital

5125 - Computers - PCs	\$11,000	\$187,000	\$176,000	1600.0%
5126 - Computer Software	\$11,856	\$31,856	\$20,000	168.7%
5130 - Furniture & Furnishings	\$85,350	\$62,200	(\$23,150)	(27.1%)

Operating & Maintenance Supplies

2010 - Office Supplies	\$137,475	\$97,474	(\$40,001)	(29.1%)
2060 - Computer Supplies	\$8,072	\$8,072	\$0	0.0%
2180 - Program Supplies	\$6,500	\$6,500	\$0	0.0%
2310 - Food and confections	\$871	\$871	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
2360 - Promotional Material & Product	\$5,200	\$5,200	\$0	0.0%
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$29,656	\$29,656	\$0	0.0%
4050 - Training Courses	\$73,500	\$73,500	\$0	0.0%
4155 - Conference Registration	\$18,421	\$18,421	\$0	0.0%
Purchased Services				
2020 - Postage and Courier	\$160,022	\$150,005	(\$10,017)	(6.3%)
2085 - Publications and Manuals	\$6,652	\$6,652	\$0	0.0%
2609 - Mileage and car allowance	\$5,700	\$5,700	\$0	0.0%
2610 - Travel Expense	\$18,718	\$18,718	\$0	0.0%
2620 - Car Allowance	\$18,683	\$18,683	\$0	0.0%
2710 - Telephone Expenses	\$70,558	\$70,558	\$0	0.0%
2711 - Cell Phones	\$18,747	\$18,747	\$0	0.0%
2914 - Non-Occ Medical	\$10,000	\$10,000	\$0	0.0%
2915 - Consulting Services - External	\$15,000	\$15,000	\$0	0.0%
2916 - INTERNAL Services- non-salary	\$90,000	\$90,000	\$0	0.0%
2917 - Ergonomic Assessments	\$6,600	\$6,600	\$0	0.0%
2920 - Legal Services	\$160,226	\$162,564	\$2,338	1.5%
2925 - Computer Maintenance	\$183,300	\$1,400	(\$181,900)	(99.2%)
2940 - Advertising	\$17,000	\$17,000	\$0	0.0%
2950 - Other Prof Services-External	\$10,000	\$10,000	\$0	0.0%
2951 - INTERNAL Service Salary Allocn	\$1,746,903	\$1,748,435	\$1,532	0.1%
2980 - Contracted Services	\$179,293	\$179,293	\$0	0.0%
2990 - Business Meeting Expense	\$8,100	\$9,784	\$1,684	20.8%
3120 - Rental Expense EXTERNAL	\$20,425	\$20,425	\$0	0.0%
3140 - VehicleRent-Dedicated INTERNAL	\$4,000	\$17,500	\$13,500	337.5%
3145 - VehicleRent-TempOther INTERNAL	\$2,600	\$2,600	\$0	0.0%
3170 - Facility Rental INTERNAL	\$1,525,825	\$1,525,825	\$0	0.0%
3175 - Facility Rental EXTERNAL	\$113,100	\$120,100	\$7,000	6.2%
3180 - Computer Rental - INTERNAL	\$146,000	\$0	(\$146,000)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$219,000	\$219,000	n/a
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$13,987,941	\$14,766,296	\$778,355	5.6%
8130 - Overtime - Salary	\$2,516	\$2,516	\$0	0.0%
8150 - Salary-Temporary	\$224,813	\$195,399	(\$29,414)	(13.1%)
8170 - Service Pay	\$18,265	\$12,935	(\$5,330)	(29.2%)
8210 - Meal Allowance	\$400	\$400	\$0	0.0%
8220 - Education Allowance	\$3,420	\$3,420	\$0	0.0%
8260 - Pre-Employment Medical	\$720	\$720	\$0	0.0%
8380 - Workers Comp. - Admin.	\$7,081	\$7,081	\$0	0.0%
8381 - Workers Comp. - Medical	\$27,420	\$27,420	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
8383 - Workers Comp. - Pension	\$5,000	\$5,000	\$0	0.0%
8384 - Workers Comp - Ergonomic	\$11,613	\$11,613	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$4,651,989	\$4,904,121	\$252,132	5.4%
Transfers for Social Services				
2290 - Social Dev-Corporate Overhead	\$2,383,046	\$2,657,849	\$274,803	11.5%
3531 - Other Mandatory Benefits	\$65,300	\$57,500	(\$7,800)	(11.9%)
3532 - Employ Transition - Mandatory	\$170,000	\$170,000	\$0	0.0%
3533 - Drugs	\$3,400	\$1,200	(\$2,200)	(64.7%)
3534 - Hearing Aids Mandatory	\$12,500	\$12,500	\$0	0.0%
3535 - Diabetic Supplies	\$9,600	\$9,600	\$0	0.0%
3536 - Medical Supplies	\$35,800	\$29,200	(\$6,600)	(18.4%)
3537 - Surgical Supplies	\$11,500	\$2,400	(\$9,100)	(79.1%)
3538 - Medical Transportation	\$159,400	\$159,400	\$0	0.0%
3539 - Vision Care Dependant	\$17,600	\$17,600	\$0	0.0%
3540 - Indigent Transportation	\$10,300	\$2,800	(\$7,500)	(72.8%)
3541 - Wheelchair repairs	\$6,300	\$6,300	\$0	0.0%
3546 - Funeral and Burial	\$1,312,175	\$1,312,175	\$0	0.0%
3551 - Dental Discretionary	\$470,075	\$470,075	\$0	0.0%
3553 - Dentures and Repairs	\$255,700	\$255,700	\$0	0.0%
3556 - Prosthetic Appliances	\$217,900	\$222,900	\$5,000	2.3%
3560 - Glasses and Vision Care	\$35,400	\$35,400	\$0	0.0%
3562 - Financial Assistance	\$65,689,200	\$65,689,200	\$0	0.0%
3563 - Transition Child Benefit	\$831,400	\$831,400	\$0	0.0%
3573 - Special Allowance	\$3,551,232	\$3,240,896	(\$310,336)	(8.7%)
3576 - Personal Needs Allowance	\$12,800	\$12,800	\$0	0.0%
3580 - Other - Non-Health	\$348,429	\$486,973	\$138,544	39.8%
3582 - Other Health Assistance	\$146,400	\$174,600	\$28,200	19.3%
3595 - SS Purchase of Service	\$95,800	\$75,800	(\$20,000)	(20.9%)
4230 - Special Projects-Social Servic	\$1,265,876	\$22,334,377	\$21,068,501	1664.3%
Utilities, Insurance & Taxes				
3210 - Building Insurance	\$2,033	\$2,403	\$370	18.2%
3230 - Liability Insurance	\$7,670	\$6,755	(\$915)	(11.9%)
Total Expense	\$101,037,567	\$123,194,263	\$22,156,696	21.9%
Total Net	\$7,589,312	\$8,006,689	\$417,377	5.5%

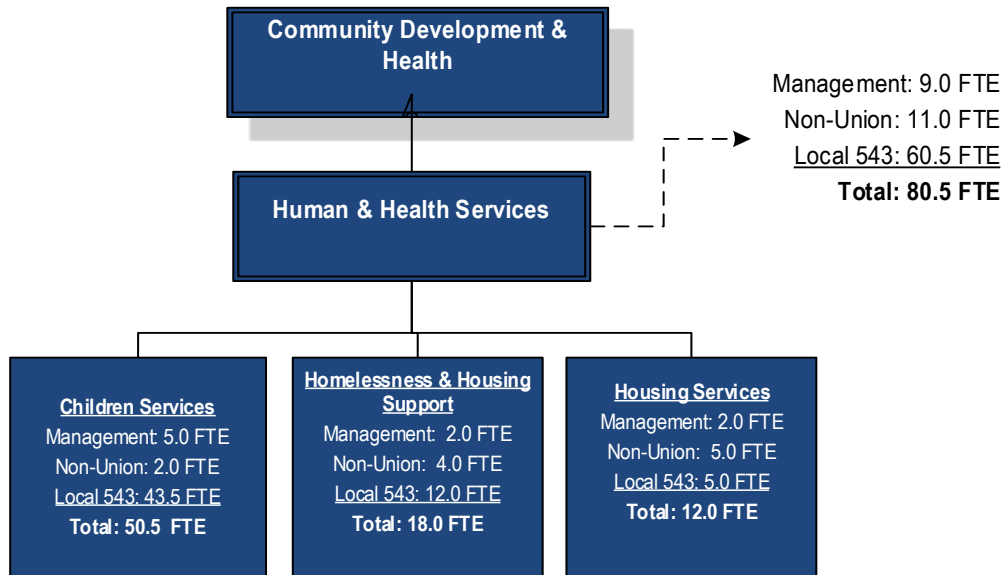
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$499,696	
B4/2023	2023-0046	Annualized Funding for Project Manager, Community Safety and Well Being	\$52,000	
B4/2023	2023-0034	County Revenue Increase - Ontario Works Program Delivery Budget	(\$71,161)	
B4/2023	2023-0043	Conversion of One Temp. Full-Time Supervisor, ES position to Reg. Full-Tim	\$0	1.0
B4/2023	2023-0047	Funding of the Implementation of the Regional Community Safety & Well Bei	\$50,000	
B4/2023	n/a	Interdepartmental Reallocations	(\$113,158)	4.0
Total Budget Impact			\$417,377	5.0

DESCRIPTION

The City of Windsor is the Consolidated Municipal Service Manager (CMSM) for Children’s Services in Windsor and Essex County. CMSMs are the designated child care and early years service system managers responsible for planning and managing licensed child care services and EarlyON Child and Family Centres in their communities.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Children Services			
Manager of Children Services	RFT	Management	1.0
Supv, Children's Serv Systems	RFT	Management	1.0
Supv, EarlyON Chld&Fam Centres	RFT	Management	1.0
Supervisor, Child Care Subsidy	RFT	Management	1.0
Supv, Program & Policy	RFT	Management	1.0
Early Years Co-Ordinator	RFT	Non-Union	1.0
Professional Development Coordinator	RFT	Non-Union	1.0
Bilingual Early Literacy Specialist	RFT	Local 543	1.0
Caseworker (Children's Serv)	RFT	Local 543	8.0
Caseworker (Children's Serv) Bilingual	RFT	Local 543	1.0
Child Care Data Analysis Coord	RFT	Local 543	1.0
Children's Service System Analyst	RFT	Local 543	2.0
Clerk Steno Intermediate	RFT	Local 543	1.0
Contract Clerk	RFT	Local 543	1.0
Early Learning Initiatives Clerk Bilingual	RFT	Local 543	1.0
Early ON CFC-Data Analysis Coor	RFT	Local 543	1.0
Early Years Program Development Officer	RFT	Local 543	1.0
Intake Clerk - Bilingual	RFT	Local 543	1.0
Intermediate Clerk Steno	RFT	Local 543	4.0
OEY Early Childhood Educator	RFT	Local 543	4.0
OEY Early Childhood Educator	RPT	Local 543	11.5
Program Analyst	RFT	Local 543	2.0
Program and Policy Clerk	RFT	Local 543	1.0
Special Projects Co-ordinator	RFT	Local 543	2.0
			50.5
Homelessness & Housing Support			
Mgr, Homelessness & Housing Support	RFT	Management	1.0
Supv, Housing Support	RFT	Management	1.0
Coordinator, Housing Admin & Develop	RFT	Non-Union	3.0
Emergency Planning Officer	RFT	Non-Union	1.0
Caseworker - Housing Support - Bilingual	RFT	Local 543	1.0
Caseworker - Housing Support	RFT	Local 543	5.0
Social Worker (BSW)	RFT	Local 543	2.0
Program Development Officer	RFT	Local 543	1.0
Social Research & Data Analyst	RFT	Local 543	1.0
Special Projects Coordinator	RFT	Local 543	1.0
Clerk Steno Intermediate	RFT	Local 543	1.0
			18.0

2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Housing Services			
ExDir, Housing & Children Serv	RFT	Management	1.0
Manager Social & Affordable Housing	RFT	Management	1.0
Coord, Housing Admin & Policy	RFT	Non-Union	1.0
Coordinator, Housing Administration & Development	RFT	Non-Union	3.0
Social Housing Analyst	RFT	Non-Union	1.0
Program Development Officer	RFT	Local 543	2.0
Maint/Technical Support Person	RFT	Local 543	1.0
Administrative Assistant	RFT	Local 543	1.0
Social Research & Data Analyst	RFT	Local 543	1.0
			12.0
			80.5

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Children's Services	\$2,633,296	\$2,688,620	\$55,324	2.1%
Homelessness & Housing Support	\$2,556,979	\$2,609,053	\$52,074	2.0%
Housing Services	\$8,708,738	\$8,344,347	(\$364,391)	(4.2%)
Total Net	\$13,899,013	\$13,642,020	(\$256,993)	(1.8%)

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Grants & Subsidies				
6310 - Ontario Specific Grants	(\$73,188,923)	(\$111,047,446)	(\$37,858,523)	51.7%
6320 - Canada Specific Grants	(\$9,032,681)	(\$7,701,154)	\$1,331,527	(14.7%)
Recovery of Expenditures				
6340 - Net County Cost	(\$7,005,190)	(\$6,916,133)	\$89,057	(1.3%)
6735 - Recovery Of Expenses EXTERNAL	(\$2,216,480)	(\$1,135,503)	\$1,080,977	(48.8%)
6740 - Recovery of Salaries-INTERNAL	(\$1,336,231)	(\$1,806,006)	(\$469,775)	35.2%
6742 - Recovery of Fringes INTERNAL	(\$440,957)	(\$595,983)	(\$155,026)	35.2%
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	(\$90,000)	\$0	\$90,000	(100.0%)
Total Revenue	(\$93,310,462)	(\$129,202,225)	(\$35,891,763)	38.5%

EXPENSES

Financial Expenses

4540 - Bank Charges	\$250	\$250	\$0	0.0%
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Minor Capital

2220 - Maintenance Parts & Materials	\$677	\$7,781	\$7,104	1049.3%
2530 - Equipment Repairs	\$36	\$0	(\$36)	(100.0%)
5111 - Machinery & Equipment -Non TCA	\$11,797	\$9,327	(\$2,470)	(20.9%)
5125 - Computers - PCs	\$4,196	\$9,527	\$5,331	127.0%
5126 - Computer Software	\$6,343	\$4,809	(\$1,534)	(24.2%)
5130 - Furniture & Furnishings	\$5,349	\$15,526	\$10,177	190.3%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Operating & Maintenance Supplies				
2010 - Office Supplies	\$41,763	\$38,031	(\$3,732)	(8.9%)
2060 - Computer Supplies	\$182	\$0	(\$182)	(100.0%)
2170 - Operating and Other Supplies	\$8,736	\$18,028	\$9,292	106.4%
2180 - Program Supplies	\$60,465	\$132,902	\$72,437	119.8%
2310 - Food and confections	\$328,564	\$34,765	(\$293,799)	(89.4%)
2360 - Promotional Material & Product	\$137,864	\$123,292	(\$14,572)	(10.6%)
2970 - Building Maintenance	\$277	\$2,616	\$2,339	844.4%
3176 - Facility Opns-Labour INTERNAL	\$219	\$10,000	\$9,781	4466.2%
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$28,534	\$26,737	(\$1,797)	(6.3%)
4050 - Training Courses	\$19,184	\$93,910	\$74,726	389.5%
4071 - Social Housing Transfer Other	\$178,000	\$200,000	\$22,000	12.4%
4155 - Conference Registration	\$2,627	\$6,574	\$3,947	150.2%
Purchased Services				
2020 - Postage and Courier	\$2,611	\$2,583	(\$28)	(1.1%)
2070 - Imaging & Printing External	\$3,541	\$3,523	(\$18)	(0.5%)
2085 - Publications and Manuals	\$0	\$10,370	\$10,370	n/a
2215 - Bldg Maintenance Services	\$11,378	\$11,378	\$0	0.0%
2609 - Mileage and car allowance	\$0	\$36	\$36	n/a
2610 - Travel Expense	\$12,774	\$32,709	\$19,935	156.1%
2620 - Car Allowance	\$6,118	\$13,415	\$7,297	119.3%
2710 - Telephone Expenses	\$23,782	\$28,466	\$4,684	19.7%
2711 - Cell Phones	\$11,039	\$13,200	\$2,161	19.6%
2810 - Parking, Permits and Passes	\$23	\$0	(\$23)	(100.0%)
2914 - Non-Occ Medical	\$2,520	\$10	(\$2,510)	(99.6%)
2916 - INTERNAL Services- non-salary	\$0	\$1,100	\$1,100	n/a
2920 - Legal Services	\$94,632	\$93,219	(\$1,413)	(1.5%)
2925 - Computer Maintenance	\$37,924	\$0	(\$37,924)	(100.0%)
2927 - Computer & SW Maint-External	\$15,000	\$0	(\$15,000)	(100.0%)
2940 - Advertising	\$46,687	\$74,768	\$28,081	60.1%
2950 - Other Prof Services-External	\$969,468	\$1,119,803	\$150,335	15.5%
2951 - INTERNAL Service Salary Allocn	\$2,473,604	\$3,358,786	\$885,182	35.8%
2980 -Contracted Services	\$0	\$854,772	\$854,772	n/a
2990 - Business Meeting Expense	\$6,053	\$8,806	\$2,753	45.5%
3120 - Rental Expense EXTERNAL	\$1,254	\$20,286	\$19,032	1517.7%
3150 - Vehicle Rental - External	\$80	\$334	\$254	317.5%
3170 - Facility Rental INTERNAL	\$413,178	\$403,954	(\$9,224)	(2.2%)
3175 - Facility Rental EXTERNAL	\$6,285	\$16,626	\$10,341	164.5%
3180 - Computer Rental - INTERNAL	\$32,904	\$0	(\$32,904)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$80,500	\$80,500	n/a

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$4,783,963	\$5,126,679	\$342,716	7.2%
8115 - Salary-Reg.Part Time	\$701,828	\$723,628	\$21,800	3.1%
8130 - Overtime - Salary	\$38,297	\$88,049	\$49,752	129.9%
8140 - Overtime - Wages	\$61	\$61	\$0	0.0%
8150 - Salary-Temporary	\$19,113	\$19,546	\$433	2.3%
8170 - Service Pay	\$4,550	\$3,575	(\$975)	(21.4%)
8190 - Other Pay	\$320,464	\$106,539	(\$213,925)	(66.8%)
8192 - Shift Differential	\$393	\$675	\$282	71.8%
8210 - Meal Allowance	\$1,740	\$1,988	\$248	14.3%
8220 - Education Allowance	\$683	\$0	(\$683)	(100.0%)
8380 - Workers Comp. - Admin.	\$7,596	\$477	(\$7,119)	(93.7%)
8381 - Workers Comp. - Medical	\$17,653	\$90	(\$17,563)	(99.5%)
8382 - Workers Comp. - Salary	\$29,537	\$9,833	(\$19,704)	(66.7%)
8383 - Workers Comp. - Pension	\$483	\$492	\$9	1.9%
8399 - Fringe Benefits (Dept.)	\$1,708,098	\$1,825,185	\$117,087	6.9%
Transfers for Social Services				
2290 - Social Dev-Corporate Overhead	\$381,170	\$381,170	\$0	0.0%
3510 - Hostels	\$6,907,884	\$9,233,960	\$2,326,076	33.7%
3569 - Repairs and Maintenance	\$855,487	\$3,548,474	\$2,692,987	314.8%
3571 - General Operating -CC-B	\$10,830,995	\$14,469,376	\$3,638,381	33.6%
3572 - Fee Subsidy -CC	\$13,172,950	\$11,355,029	(\$1,817,921)	(13.8%)
3573 - Special Allowance	\$0	\$20,783,016	\$20,783,016	n/a
3574 - Special Needs Res-CC	\$5,012,822	\$6,571,568	\$1,558,746	31.1%
3575 - Ontario Works Formal-CC	\$938,773	\$1,608,877	\$670,104	71.4%
3578 - General Operating -CC-A	\$9,351,800	\$9,998,107	\$646,307	6.9%
3584 - Pay Equity -CC	\$407,919	\$407,919	\$0	0.0%
3585 - Capacity Building-CC	\$218,503	\$218,504	\$1	0.0%
3589 - Play-based Material & Equipmnt	\$1,223,800	\$2,000,000	\$776,200	63.4%
3595 - SS Purchase of Service	\$3,689,486	\$9,406,782	\$5,717,296	155.0%
3599 - CWELCC-CC	\$0	\$477,590	\$477,590	n/a
3600 - Wage Enhancement	\$5,132,145	\$5,132,145	\$0	0.0%
3604 - CC Gen Oper-Home CC Ctr	\$255,300	\$255,300	\$0	0.0%
4070 - Social Housing Transfers	\$12,944,413	\$11,025,054	(\$1,919,359)	(14.8%)
4072 - CHPI City	\$705,104	\$2,226,666	\$1,521,562	215.8%
4073 - CHPI County	\$14,926	\$196,000	\$181,074	1213.1%
4074 - Rent Supplement	\$3,836,704	\$3,048,524	(\$788,180)	(20.5%)
4076 - Housing Allowance	\$0	\$1,100,000	\$1,100,000	n/a
4230 - Special Projects-Social Servic	\$18,661,610	\$14,489,826	(\$4,171,784)	(22.4%)

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Utilities, Insurance & Taxes				
3010 - Utilities	\$0	\$84,000	\$84,000	n/a
3210 - Building Insurance	\$6,103	\$9,929	\$3,826	62.7%
3230 - Liability Insurance	\$21,204	\$26,893	\$5,689	26.8%
	\$107,209,475	\$142,844,245	\$35,634,770	33.2%
	\$13,899,013	\$13,642,020	(\$256,993)	(1.8%)

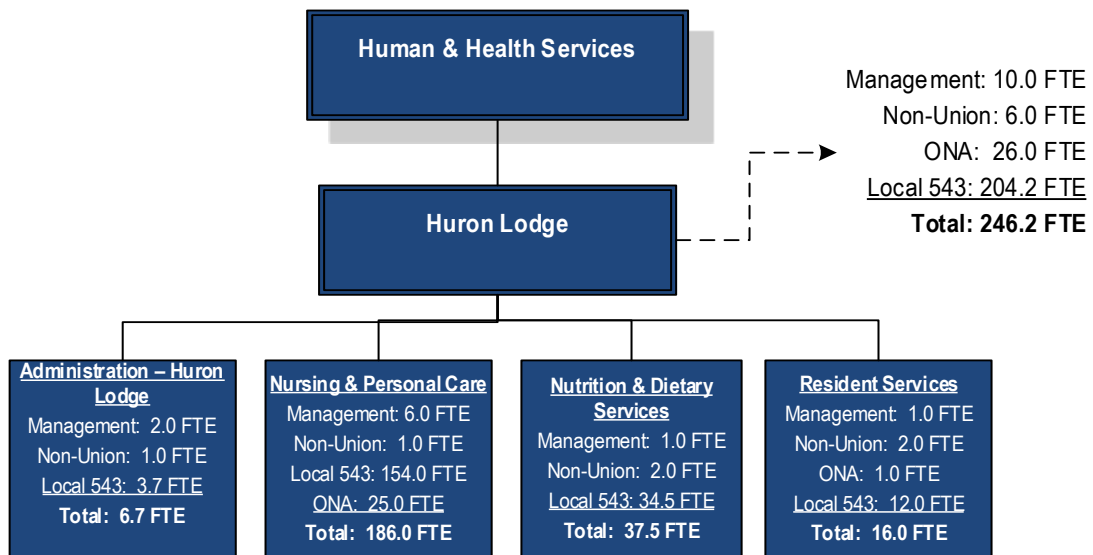
2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$287,890	
B4/2023	2023-0027	Federal Block Funding – Transfer Potential Future Savings to Housing Reser	\$0	
B4/2023	2023-0028	Canada Mortgage & Housing Corporation - Rapid Housing Initiative (RHI)	\$125,000	
B4/2023	2023-0021	Increase in County Revenue for Housing and Children's Services	(\$180,236)	
B4/2023	2023-0026	Add One RFT Coordinator of Housing Admin & Development (Housing Hub)	\$0	1.0
B4/2023	2023-0065	Addition One Regular Full-Time Special Projects Coordinator(Children's Serv	\$0	1.0
B4/2023	n/a	Interdepartmental Reallocations	(\$489,647)	
Total Budget Impact			(\$256,993)	2.0

DESCRIPTION

Huron Lodge is a long-term care facility committed to providing compassionate, quality care in a home-like setting for those who require 24-hour nursing and personal care.

2023 ORGANIZATION STRUCTURE (BUDGETED FTE's)



2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Administration - Huron Lodge			
ExDir, Long Term Care/Admin	RFT	Management	1.0
Manager, Resident & Corporate Services	RFT	Management	1.0
Administrative Assistant	RFT	Non-Union	1.0
Resident Financial Coordinator	RFT	Local 543	1.0
Clerk Steno Senior	RFT	Local 543	1.0
Administrative Clerk	RFT	Local 543	1.0
Junior Clerk Typist	RFT	Local 543	0.7
			6.7
Nursing & Personal Care			
Director of Care	RFT	Management	1.0
Assistant Director of Care	RFT	Management	3.0
Clinical Care Supervisor	RFT	Management	1.0
Manager, Quality Improvement & Special Projects	RFT	Management	1.0
Coordinator of Attendance & Schedules	RFT	Non-Union	1.0
Infection Control Practitioner	RFT	ONA	1.0
Registered Nurse	RFT	ONA	14.0
Registered Practical Nurse	RFT	Local 543	19.0
Personal Support Worker	RFT	Local 543	76.0
Med Transcript/Admin Asst	RFT	Local 543	1.0
Time Keeper & Resource Clerk	RFT	Local 543	1.0
Time Keeper & Resource Clerk	RPT	Local 543	1.0
Registered Nurse	RPT	ONA	10.0
Registered Practical Nurse	RPT	Local 543	10.5
Personal Support Worker	RPT	Local 543	45.5
			186.0
Nutrition & Dietary Services			
Supervisor Dietary Services & Nutrition Manager	RFT	Management	1.0
Coordinator Dietary Services & Nutrition Supervisor	RFT	Non-Union	1.0
Coordinator of Attendance & Schedules	RFT	Non-Union	1.0
Cook	RFT	Local 543	5.0
Nutritional Administrative Asst	RFT	Local 543	1.0
Time Keeper & Resource Clerk	RFT	Local 543	1.0
Kitchen Staff II	RFT	Local 543	16.0
Kitchen Staff II	RPT	Local 543	11.5
			37.5

2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
Resident Services			
Mgr, Resident Services	RFT	Management	1.0
Registered Dietician	RFT	Non-Union	2.0
Staff Development Coordinator	RFT	ONA	1.0
Social Worker	RFT	Local 543	3.0
Entertain. & Activities Coord.	RFT	Local 543	1.0
Adjuvant	RFT	Local 543	1.0
Therapeutic Recreation Aide	RFT	Local 543	5.0
Recreation Aide/Volunteer Coordinator	RFT	Local 543	1.0
Therapeutic Recreation Aide	RPT	Local 543	1.0
			16.0
			246.2

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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DIVISION

Administration - Huron Lodge	(\$16,253,072)	(\$16,277,301)	(\$24,229)	0.1%
Nursing & Personal Care	\$16,153,395	\$16,555,997	\$402,602	2.5%
Nutrition & Dietary Services	\$3,534,535	\$4,085,520	\$550,985	15.6%
Program Services	\$3,336,604	\$3,539,579	\$202,975	6.1%
Resident Services	\$1,690,617	\$1,670,040	(\$20,577)	(1.2%)
Total Net	\$8,462,079	\$9,573,835	\$1,111,756	13.1%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
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REVENUE

Grants & Subsidies

6310 - Ontario Specific Grants	(\$12,297,037)	(\$16,766,003)	(\$4,468,966)	36.3%
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Other Miscellaneous Revenue

6990 - Other General Revenue	(\$26,502)	(\$26,502)	\$0	0.0%
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Recovery of Expenditures

6735 - Recovery Of Expenses EXTERNAL	(\$45,000)	(\$10,000)	\$35,000	(77.8%)
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Transfers From Other Funds

7054 - TRANSFER From Reserve Funds	(\$84,655)	\$0	\$84,655	(100.0%)
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User Fees, Permits & Charges

6417 - Lease & Rental Revenue	(\$22,400)	(\$24,353)	(\$1,953)	8.7%
6460 - Sale Of Goods & Services	(\$4,000)	(\$4,000)	\$0	0.0%
6970 - H.L. Residents Revenue	(\$5,579,654)	(\$5,579,654)	\$0	0.0%

Total Revenue	(\$18,059,248)	(\$22,410,512)	(\$4,351,264)	24.1%
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EXPENSES

Minor Capital

2150 - Minor Apparatus & Tools	\$13,000	\$13,000	\$0	0.0%
2220 - Maintenance Parts & Materials	\$85,350	\$85,350	\$0	0.0%
5110 - Machinery & Equipment - TCA	\$1,000	\$1,000	\$0	0.0%
5111 - Machinery & Equipment -Non TCA	\$8,203	\$8,203	\$0	0.0%
5125 - Computers - PCs	\$2,052	\$2,052	\$0	0.0%
5126 - Computer Software	\$55,561	\$113,167	\$57,606	103.7%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Operating & Maintenance Supplies				
2010 - Office Supplies	\$33,640	\$33,640	\$0	0.0%
2170 - Operating and Other Supplies	\$76,160	\$76,160	\$0	0.0%
2176 - Nursing Supplies	\$164,301	\$200,000	\$35,699	21.7%
2180 - Program Supplies	\$28,120	\$36,120	\$8,000	28.4%
2310 - Food and confections	\$819,841	\$1,015,036	\$195,195	23.8%
Other Miscellaneous Expenditures				
4020 - Membership Fees & Dues	\$31,675	\$39,035	\$7,360	23.2%
4050 - Training Courses	\$114,848	\$114,848	\$0	0.0%
4155 - Conference Registration	\$1,847	\$1,847	\$0	0.0%
Purchased Services				
2020 - Postage and Courier	\$3,250	\$3,250	\$0	0.0%
2085 - Publications and Manuals	\$1,000	\$1,000	\$0	0.0%
2215 - Bldg Maintenance Services	\$2,362,036	\$2,541,345	\$179,309	7.6%
2610 - Travel Expense	\$2,300	\$2,300	\$0	0.0%
2620 - Car Allowance	\$700	\$700	\$0	0.0%
2711 - Cell Phones	\$4,252	\$4,252	\$0	0.0%
2920 - Legal Services	\$250	\$250	\$0	0.0%
2925 - Computer Maintenance	\$35,096	\$0	(\$35,096)	(100.0%)
2940 - Advertising	\$100	\$100	\$0	0.0%
2950 - Other Prof Services-External	\$442,451	\$492,451	\$50,000	11.3%
2951 - INTERNAL Service Salary Allocn	\$0	\$139,425	\$139,425	n/a
2980 - Contracted Services	\$64,003	\$64,003	\$0	0.0%
2990 - Business Meeting Expense	\$500	\$500	\$0	0.0%
3120 - Rental Expense EXTERNAL	\$8,300	\$11,600	\$3,300	39.8%
3180 - Computer Rental - INTERNAL	\$17,000	\$0	(\$17,000)	(100.0%)
3181 - PC & Maint. Allocation	\$0	\$62,686	\$62,686	n/a
3250 - Licenses	\$500	\$500	\$0	0.0%
Salaries & Benefits				
8110 - Salary-Reg.Full Time	\$10,479,437	\$12,052,754	\$1,573,317	15.0%
8115 - Salary-Reg.Part Time	\$4,937,668	\$5,300,252	\$362,584	7.3%
8130 - Overtime - Salary	\$148,377	\$148,377	\$0	0.0%
8150 - Salary-Temporary	\$88,622	\$90,633	\$2,011	2.3%
8170 - Service Pay	\$15,730	\$13,324	(\$2,406)	(15.3%)
8190 - Other Pay	\$486,145	\$1,525,419	\$1,039,274	213.8%
8192 - Shift Differential	\$176,341	\$1,356,697	\$1,180,356	669.4%
8210 - Meal Allowance	\$2,500	\$2,500	\$0	0.0%
8260 - Pre-Employment Medical	\$100	\$100	\$0	0.0%
8290 - Clothing - Uniforms	\$24,400	\$35,400	\$11,000	45.1%
8380 - Workers Comp. - Admin.	\$105,500	\$105,500	\$0	0.0%
8381 - Workers Comp. - Medical	\$37,000	\$37,000	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
8382 - Workers Comp. - Salary	\$91,100	\$91,100	\$0	0.0%
8383 - Workers Comp. - Pension	\$149,800	\$149,800	\$0	0.0%
8399 - Fringe Benefits (Dept.)	\$4,361,191	\$4,945,972	\$584,781	13.4%
Transfers for Social Services				
3536 - Medical Supplies	\$143,112	\$143,112	\$0	0.0%
Transfers to Reserves & Capital Funds				
4245 - TRANSFER to Capital Fund	\$203,000	\$0	(\$203,000)	(100.0%)
Utilities, Insurance & Taxes				
3010 - Utilities	\$657,123	\$864,758	\$207,635	31.6%
3210 - Building Insurance	\$32,233	\$50,298	\$18,065	56.0%
3230 - Liability Insurance	\$4,612	\$7,531	\$2,919	63.3%
Total Expense	\$26,521,327	\$31,984,347	\$5,463,020	20.6%
Total Net	\$8,462,079	\$9,573,835	\$1,111,756	13.1%

2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	\$687,137	
B4/2023	2023-0004	Contractual Increase for Caretaking Services- Huron Lodge approved by CR:	\$152,473	
B4/2023	n/a	Interdepartmental Reallocations	\$272,146	21.5
Total Budget Impact			\$1,111,756	21.5

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DESCRIPTION

The Corporate Finance section encompasses a number of financial revenue and expense accounts which are not directly attributable to specific departments of the Corporation. The budgets contained in this section relate to expenditures incurred or revenues generated that impact on the Corporation as a whole as opposed to a specific department.

The Corporate Human Resources section encompasses a number of personnel related revenues and expenditures accounts which are not directly attributable to specific departments of the Corporation. The budgets contained in this section relate to expenditures incurred or revenues generated that impact on the Corporation as a whole as opposed to a specific department.

2023 APPROVED STAFF ESTABLISHMENT

Position	Status	Profile	FTE
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Not Applicable

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
DIVISION				
Banking & Interest Charges	(\$9,335,204)	(\$13,872,071)	(\$4,536,867)	48.6%
Corporate Expense Accounts	\$15,877,344	\$17,594,649	\$1,717,305	10.8%
Corporate Revenue Accounts	(\$35,123,286)	(\$37,046,886)	(\$1,923,600)	(5.5%)
Debt Charges	\$0	\$1,383,789	\$1,383,789	n/a
Fringe Benefits	(\$7,107,157)	(\$5,049,017)	\$2,058,140	29.0%
Fund Transfers	\$67,599,152	\$74,076,309	\$6,477,157	9.6%
Leases	\$3,591,594	\$4,047,594	\$456,000	12.7%
Taxation - Levy	\$936,000	(\$1,480,716)	(\$2,416,716)	258.2%
Taxation - Other	(\$2,138,000)	(\$2,138,000)	\$0	0.0%
Taxation -PIL Other	(\$1,960,000)	(\$1,960,000)	\$0	0.0%
Total Net (Prior to Assessment Growth)	\$32,340,443	\$35,555,651	\$3,215,208	9.9%
Assessment Growth	\$0	\$2,416,716	\$2,416,716	
Total Net	\$32,340,443	\$37,972,367	\$5,631,924	17.4%

Account	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
REVENUE				
Grants & Subsidies				
6310 - Ontario Specific Grants	(\$23,122,392)	(\$23,545,992)	(\$423,600)	1.8%
Investment Income & Dividends				
6530 - Investment Income - Own Funds	(\$1,100,000)	(\$1,100,000)	\$0	0.0%
6540 - Bank Deposit Interest Earned	(\$7,813,672)	(\$21,034,473)	(\$13,220,801)	169.2%
6560 - Dividends	(\$6,000,000)	(\$6,000,000)	\$0	0.0%
6985 - Casino Hosting Fee	(\$10,819,927)	(\$10,819,927)	\$0	0.0%
Other Miscellaneous Revenue				
6990 - Other General Revenue	(\$3,570,000)	(\$4,070,000)	(\$500,000)	14.0%
Recovery of Expenditures				
6995 - Automated Fringes Recovery	(\$80,821,297)	(\$85,109,357)	(\$4,288,060)	5.3%
Taxes - Education				
6060 - Main Tax Levy - Public Eng.	(\$28,475,880)	(\$28,743,092)	(\$267,212)	0.9%
6070 - Main Tax Levy - Public Frch.	(\$610,416)	(\$610,416)	\$0	0.0%
6080 - Main Tax Levy - Separate Eng.	(\$18,924,762)	(\$18,924,762)	\$0	0.0%
6090 - Main Tax Levy - Sep Frch.	(\$4,202,939)	(\$4,202,939)	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
Taxes - Municipal (Incl. Grants in Lieu)				
6010 - Main Municipal Tax Levy	\$1,915,000	(\$501,716)	(\$2,416,716)	(126.2%)
6011 - Mun. Tax Addition - Curr Yr	(\$2,343,000)	(\$2,343,000)	\$0	0.0%
6012 - Mun. Tax Addition - Prior Yr	(\$1,200,000)	(\$1,200,000)	\$0	0.0%
6099 - Hospital Tax Levy	(\$3,875,000)	(\$3,875,000)	\$0	0.0%
6110 - Lieu Payments General	(\$1,995,000)	(\$1,995,000)	\$0	0.0%
Transfers From Other Funds				
7054 - TRANSFER From Reserve Funds	(\$4,571,464)	(\$5,271,464)	(\$700,000)	15.3%
7055 - TRANSFER From Current Funds	(\$100,000)	(\$100,000)	\$0	0.0%
User Fees, Permits & Charges				
6510 - Penalty - Taxes Receivable	(\$4,212,302)	(\$4,212,302)	\$0	0.0%
6520 - Penalty - Accounts Receivable	(\$100,000)	(\$100,000)	\$0	0.0%
6550 - Foreign Exchange	(\$500,000)	(\$500,000)	\$0	0.0%
6650 - User Fees- External	(\$188,063)	(\$188,063)	\$0	0.0%
6651 - Fees and Recoveries INTERNAL	(\$13,285,955)	(\$13,285,955)	\$0	0.0%
Total Revenue	(\$215,917,069)	(\$237,733,458)	(\$21,816,389)	10.1%

EXPENSES

Financial Expenses

4510 - Debt Principal	\$2,690,051	\$4,073,840	\$1,383,789	51.4%
4530 - Temporary Financing Costs	\$3,490,000	\$12,000,000	\$8,510,000	243.8%
4540 - Bank Charges	\$5,000	\$5,000	\$0	0.0%
4550 - Foreign Exchange	\$500,000	\$500,000	\$0	0.0%
4555 - Tax Reductions - Prior Year	\$2,720,000	\$2,720,000	\$0	0.0%
4575 - Tax Reductions - Current Year	\$1,236,000	\$1,236,000	\$0	0.0%
4585 - Bad Debt Expense	\$100,000	\$100,000	\$0	0.0%

Minor Capital

2220 - Maintenance Parts & Materials	\$50,000	\$50,000	\$0	0.0%
5126 - Computer Software	\$450,000	\$463,940	\$13,940	3.1%

Purchased Services

2710 - Telephone Expenses	\$7,000	\$7,000	\$0	0.0%
2915 - Consulting Services - External	\$400,000	\$450,000	\$50,000	12.5%
2927 - Computer & SW Maint-External	\$770,355	\$770,355	\$0	0.0%
2950 - Other Prof Services-External	\$1,081,900	\$1,552,900	\$471,000	43.5%
2951 - INTERNAL Service Salary Allocn	\$619,881	\$810,919	\$191,038	30.8%
2981 - Agreements	\$1,343,882	\$1,339,573	(\$4,309)	(0.3%)
2995 - Other Purchased Services	\$2,418,135	\$2,418,135	\$0	0.0%

	2022 Budget	2023 Budget	\$ Budget Change	% Budget Change
3250 - Licenses	\$18,000	\$18,000	\$0	0.0%
Salaries & Benefits				
8181 - LTD Wages	\$2,480,000	\$2,508,000	\$28,000	1.1%
8190 - Other Pay	\$7,156,675	\$7,110,927	(\$45,748)	(0.6%)
8310 - Pensions - Contributory	\$24,750,000	\$27,363,200	\$2,613,200	10.6%
8340 - Group Life Insurance	\$2,033,700	\$2,055,700	\$22,000	1.1%
8345 - LTD Plan	\$70,000	\$70,000	\$0	0.0%
8350 - Sick Leave Gratuity	\$660,000	\$660,000	\$0	0.0%
8360 - Unemployment Insurance	\$3,600,000	\$4,000,000	\$400,000	11.1%
8370 - Canada Pension Plan	\$9,700,000	\$10,500,000	\$800,000	8.2%
8390 - Employer Health Tax	\$4,900,000	\$5,460,000	\$560,000	11.4%
8395 - Health Coverage	\$24,485,440	\$26,937,440	\$2,452,000	10.0%
Transfers to Education Entities				
3610 - School Brd Pymts - Public Eng.	\$28,287,437	\$28,554,649	\$267,212	0.9%
3620 - School Brd Pymts - Separ. Eng.	\$18,946,714	\$18,946,714	\$0	0.0%
3630 - School Brd Pymts - Public Fren	\$628,993	\$628,993	\$0	0.0%
3640 - School Brd Pymts - Separ. Fren	\$4,350,853	\$4,350,853	\$0	0.0%
Transfers to External Agencies				
4145 - Grants from City	\$1,550,090	\$1,550,090	\$0	0.0%
Transfers to Reserves & Capital Funds				
4245 - TRANSFER to Capital Fund	\$1,348,981	\$2,691,176	\$1,342,195	99.5%
4248 - TRANSFER to Reserve Account	\$360,000	\$360,000	\$0	0.0%
4250 - TRANSFER to Reserve Fund	\$92,484,058	\$98,512,191	\$6,028,133	6.5%
Utilities, Insurance & Taxes				
3010 - Utilities	\$2,538,454	\$2,469,548	(\$68,906)	(2.7%)
3210 - Building Insurance	\$25,913	\$43,966	\$18,053	69.7%
Total Expense	\$248,257,512	\$273,289,109	\$25,031,597	10.1%
Total Net (Prior to Assessment Growth)	\$32,340,443	\$35,555,651	\$3,215,208	9.9%
Assessment Growth	\$0	\$2,416,716	\$2,416,716	
Total Net	\$32,340,443	\$37,972,367	\$5,631,924	17.4%

2023 RECONCILIATION OF BUDGET CHANGES

Res.#	Issue #	Issue Description	\$ Budget Impact	FTE Impact
B4/2023	n/a	Departmental Salary & Wage Adjustment	(\$1,752,425)	
B4/2023	2023-0118	Asset Management Plan (AMP)	\$5,081,916	
B4/2023	2023-0119	Life Cycle Costing for Major Information Technology Costs	\$756,000	
B4/2023	2023-0038	Canada Pension Plan (CPP)	\$500,000	
B4/2023	2023-0040	Employer Health Tax (EHT)	\$440,000	
B4/2023	2023-0042	Employment Insurance (EI)	\$300,000	
B4/2023	2023-0035	Green Shield Health & Dental Benefits Rate	\$2,000,000	
B4/2023	2023-0036	Short Term Disability Program (STD)	\$400,000	
B4/2023	2023-0037	Ontario Municipal Employees Retirement System (OMERS) Pension Fund	\$430,000	
B4/2023	2023-0045	Expansion of OMERS Enrollment for Non-Full-Time Employees	\$750,000	
B4/2023	2023-0067	WFM - AMS Software Contractual Increase	\$13,940	
B4/2023	2023-0117	Estimated Corporate Salary & Wage Provision for Unsettled Contracts	\$4,800,000	
B4/2023	2023-0134	Battery Plant Land Acquisition Debt (Interest & Principle Payments C77-2022)	\$1,383,789	
B4/2023	2023-0144	Increase in Utilities Related to Hydro	\$524,120	
B4/2023	2023-0145	Increase in Utilities Related to Gas	\$651,008	
B4/2023	2023-0146	Increase in Utilities Related to Water	\$562,048	
B4/2023	2023-0159	Decrease in Utilities Related to District Energy	(\$283,328)	
B4/2023	2023-0310	Reduction to Transfer to Property Tax Reserve	(\$1,000,000)	
B4/2023	2023-0132	Corporate Savings From Permanent Salary & Wage Gapping	(\$500,000)	
B4/2023	2023-0267	Increase to Interest Income Revenue	(\$4,560,000)	
B4/2023	2023-0298	Ontario Municipal Partnership Fund (OMPF) Increase	(\$423,600)	
B4/2023	2023-0300	Property Taxes Resulting From New Assessment Growth	(\$2,416,716)	
B2/2023	2023-0350	Deficient Residential Roads Not in 10Year Capital Budget (C39/2023)	\$1,095,241	
B4/2023	n/a	Interdepartmental Reallocations	(\$3,120,069)	
Total Budget Impact			\$5,631,924	0.0

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget (Approved)	\$ Budget Change Over PY	% Budget Change Over PY
Agencies								
Artcite, Inc.	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.0%
Arts Council Windsor & Region	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.0%
Essex Region Conservation Authority	\$1,604,570	\$1,642,964	\$1,642,964	\$1,725,250	\$1,751,944	\$1,863,137	\$111,193	6.3%
Handi-Transit	\$971,002	\$1,052,638	\$1,074,649	\$1,098,049	\$1,098,049	\$1,262,756	\$164,707	15.0%
Invest Windsor Essex	\$1,190,472	\$1,190,472	\$1,291,661	\$1,291,661	\$1,291,661	\$1,366,661	\$75,000	5.8%
Land Ambulance	\$11,316,920	\$11,897,560	\$12,007,430	\$12,272,240	\$12,379,200	\$13,737,400	\$1,358,200	11.0%
Life After Fifty	\$142,438	\$142,438	\$172,438	\$172,438	\$172,438	\$172,438	\$0	0.0%
The Safety Village	\$91,250	\$91,250	\$91,250	\$91,250	\$91,250	\$91,250	\$0	0.0%
* Tourism Windsor-Essex Pelee Island	\$923,300	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Windsor Essex County Health Unit	\$2,984,736	\$3,132,187	\$3,445,406	\$3,637,406	\$3,803,275	\$3,870,192	\$66,917	1.8%
Windsor Symphony	\$125,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$0	0.0%
	\$19,369,688	\$19,319,509	\$19,895,798	\$20,458,294	\$20,757,817	\$22,533,834	\$1,776,017	8.6%
Boards								
Windsor Essex Community Housing Corp.	\$11,921,934	\$12,125,479	\$12,083,421	\$12,561,418	\$13,683,493	\$15,626,535	\$1,943,042	14.2%
Windsor Police Services	\$83,943,525	\$88,737,654	\$92,126,606	\$93,932,409	\$96,977,437	\$99,005,478	\$2,028,041	2.1%
	\$95,865,459	\$100,863,133	\$104,210,027	\$106,493,827	\$110,660,930	\$114,632,013	\$3,971,083	3.6%
Committees								
Diversity Committee	\$3,870	\$3,870	\$3,870	\$3,870	\$3,870	\$3,870	\$0	0.0%
International Relations Committee	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.0%
Property Standards Committee	\$200	\$200	\$200	\$200	\$200	\$200	\$0	0.0%
Seniors Advisory Committee	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.0%
Town & Gown Committee	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$0	0.0%
Windsor Accessibility Advisory Committee	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$0	0.0%
Windsor Bicycling Committee	\$4,300	\$4,300	\$4,300	\$4,300	\$4,300	\$4,300	\$0	0.0%
Windsor/Essex Environmental Committee	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.0%
Windsor Indigenous Advisory Committee	\$0	\$0	\$0	\$0	\$3,000	\$3,000	\$0	0.0%
	\$42,120	\$42,120	\$42,120	\$42,120	\$45,120	\$45,120	\$0	0.0%
Total Agencies, Boards & Committees	\$115,277,267	\$120,224,762	\$124,147,945	\$126,994,241	\$131,463,867	\$137,210,967	\$5,747,100	4.4%

* As of 2019, Tourism Windsor-Essex Pelee Island (TWEPI) is now funded through the Municipal Accommodation Tax Program.